

Before Starting the Project Listings for the CoC Priority Listing

The FY 2016 CoC Consolidated Application requires TWO submissions. Both this Project Priority Listing AND the CoC Application MUST be submitted prior to the CoC Program Competition deadline as required by the FY 2016 CoC Program Competition NOFA.

The FY 2016 CoC Priority Listing includes the following:

- Reallocation forms – must be fully completed if the CoC is reallocating eligible renewal projects to create new permanent housing – permanent supportive housing or rapid rehousing, new HMIS, or new SSO specifically for Coordinated Entry projects.
- New Project Listing – lists all new project applications created through reallocation and the permanent housing bonus that have been approved and ranked or rejected by the CoC.
- Renewal Project Listing – lists all eligible renewal project applications that have been approved and ranked or rejected by the CoC.
- UFA Costs Project Listing – applicable and only visible for Collaborative Applicants that were designated as a Unified Funding Agency (UFA) during the FY 2016 CoC Program Registration process. Only 1 UFA Costs project application is permitted and can only be submitted by the Collaborative Applicant.
- CoC Planning Project Listing – Only 1 CoC planning project is permitted per CoC and can only be submitted by the Collaborative Applicant.
- Grant Inventory Worksheet (GIW) – Collaborative Applicants must attach the final HUD-approved GIW.
- HUD-2991, Certification of Consistency with the Consolidated Plan – Collaborative Applicants must attach an accurately completed, signed, and dated HUD-2991.

Things to Remember:

- All new and renewal projects must be approved and ranked or rejected on the Project Listings.
- Collaborative Applicants are responsible for ensuring all project applications are accurately appearing on the Project Listings and there are no project applications missing from one or more Project Listings.
- Collaborative Applicants are strongly encouraged to list all project applications on the FY 2016 CoC Ranking Tool located on the FY 2016 CoC Program Competition: Funding Availability page on the HUD Exchange as this will greatly simplify and assist Collaborative Applicants while ranking projects in e-snaps by ensuring no rank numbers or duplicated and that all rank numbers are consecutive (e.g., no missing rank numbers).
- If a project application(s) is rejected by the CoC, the Collaborative Applicant must notify the affected project applicant(s) no later than 15 days before the CoC Program Competition application deadline outside of e-snaps and include the reason for rejection.
- For each project application rejected by the CoC the Collaborative Applicant must select the reason for the rejection from the dropdown provided.
- If the Collaborative Applicant needs to amend a project application for any reason after ranking has been completed, the ranking of other projects will not be affected; however, the Collaborative Applicant MUST ensure the amended project is returned to the applicable Project Listing AND re-rank the project application BEFORE submitting the CoC Priority Listing to HUD in e-snaps.

Additional training resources are available online on the CoC Training page of the HUD Exchange at: <https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/>

1A. Continuum of Care (CoC) Identification

Instructions:

The fields on this screen are read only and reference the information entered during the CoC Registration process. Updates cannot be made at this time. If the information on this screen is not correct, contact the HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/ask-a-question/>.

Collaborative Applicant Name: City of Springfield MA

2. Reallocation

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

2-1. Is the CoC reallocating funds from one or more eligible renewal grant(s) that will expire in calendar year 2017 into one or more new projects? Yes

3. Reallocation - Grant(s) Eliminated

CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2016 CoC Program Competition NOFA – may do so by eliminating one or more expiring eligible renewal projects. CoCs that are eliminating eligible renewal projects entirely must identify those projects on this form.

Amount Available for New Project:
(Sum of All Eliminated Projects)

\$0

Eliminated Project Name	Grant Number Eliminated	Component Type	Annual Renewal Amount	Type of Reallocation
This list contains no items				

4. Reallocation - Grant(s) Reduced

CoCs that are reallocating eligible renewal project funds to create a new project application – as detailed in the FY 2016 CoC Program Competition NOFA – may do so by reducing one or more expiring eligible renewal projects. CoCs that are reducing eligible renewal projects entirely must identify those projects on this form.

Amount Available for New Project (Sum of All Reduced Projects)					
\$23,856					
Reduced Project Name	Reduced Grant Number	Annual Renewal Amount	Amount Retained	Amount available for new project	Reallocation Type
MHA S+C Recovery	MA0098L1T041501	\$194,878	\$178,918	\$15,960	Regular
MHA S+C SRA 13	MA0404C1T041100	\$144,347	\$136,451	\$7,896	Regular

4. Reallocation - Grant(s) Reduced Details

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

4-1. Complete the fields below for each eligible renewal grant that is being reduced during the FY 2016 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2016 Grant Inventory Worksheet to ensure all information entered here is accurate.

Reduced Project Name: MHA S+C Recovery

Grant Number of Reduced Project: MA0098L1T041501

Reduced Project Current Annual Renewal Amount: \$194,878

Amount Retained for Project: \$178,918

Amount available for New Project(s): \$15,960
(This amount will auto-calculate by selecting "Save" button)

4-2. Describe how the CoC determined that this project should be reduced and include the date the project applicant was notified of the reduction. (limit 750 characters)

The subrecipient reduced the amount requested because it does not spend all rental assistance and excess funds re returned to HUD each year. Because the decision was based on the subrecipient's request, there was no need for notification to the project applicant/subrecipient.

4. Reallocation - Grant(s) Reduced Details

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

4-1. Complete the fields below for each eligible renewal grant that is being

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reduced during the FY 2016 reallocation process. Collaborative Applicants should refer to the final HUD-approved FY 2016 Grant Inventory Worksheet to ensure all information entered here is accurate.

Reduced Project Name: MHA S+C SRA 13

Grant Number of Reduced Project: MA0404C1T041100

Reduced Project Current Annual Renewal Amount: \$144,347

Amount Retained for Project: \$136,451

Amount available for New Project(s): \$7,896
(This amount will auto-calculate by selecting "Save" button)

4-2. Describe how the CoC determined that this project should be reduced and include the date the project applicant was notified of the reduction. (limit 750 characters)

The subrecipient reduced the amount requested because it does not spend all rental assistance and excess funds re returned to HUD each year. Because the decision was based on the subrecipient's request, there was no need for notification to the project applicant/subrecipient.

5. Reallocation - New Project(s)

Collaborative Applicants must complete each field on this form that identifies the new project(s) the CoC created through the reallocation process.

Sum of All New Reallocated Project Requests
(Must be less than or equal to total amount(s) eliminated and/or reduced)

\$23,856

Current Priority #	New Project Name	Component Type	Transferred Amount	Reallocation Type
21	FOH PSH 2	PSH	\$23,856	Regular

5. Reallocation - New Project(s) Details

Instructions:

For guidance on completing this form, please reference the FY 2016 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

5-1. Complete each of the fields below for each new project created through reallocation in the FY 2016 CoC Program Competition. For list of all eligible types of new projects that may be created through the reallocation process, see the FY 2016 CoC Program Competition NOFA.

FY 2016 Rank (from Project Listing): 21

Proposed New Project Name: FOH PSH 2

Component Type: PSH

Amount Requested for New Project: \$23,856

6. Reallocation: Balance Summary

Instructions

For guidance on completing this form, please reference the FY 2016 CoC Priority Listing Detailed Instructions. Submit technical question to the e-snaps HUD Exchange Ask A Question (AAQ) at <https://www.hudexchange.info/get-assistance/>.

6-1. Below is a summary of the information entered on the eliminated and reduced reallocation forms. The last field on this form, "Remaining Reallocation Balance" should equal zero. If there is a positive balance remaining, this means the amount of funds being eliminated or reduced are greater than the amount of funds requested for the new reallocated project(s). If there is a negative balance remaining, this means that more funds are being requested for the new reallocated project(s) than have been reduced or eliminated from other eligible renewal projects, which is not permitted.

Reallocation Chart: Reallocation Balance Summary

Reallocated funds available for new project(s):	\$23,856
Amount requested for new project(s):	\$23,856
Remaining Reallocation Balance:	\$0

Continuum of Care (CoC) New Project Listing

Instructions:

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the FY 2016 CoC Priority Listing Detailed Instructions and the CoC Priority Listing Instructional Guide.

To upload all new project applications that have been submitted to this CoC Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of new projects submitted that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the New Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Gandara RRH 2	2016-08-12 08:30:...	1 Year	City of Springfield	\$158,644	X	PH
FOH PSH 2	2016-09-06 21:28:...	1 Year	City of Springfield	\$23,856	20	PH
FOH PSH	2016-09-06 21:10:...	1 Year	City of Springfield	\$182,406	21	PH

Continuum of Care (CoC) Renewal Project Listing

Instructions:

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the FY 2016 CoC Priority Listing Detailed Instructions and the CoC Priority Listing Instructional Guide.

To upload all renewal project applications that have been submitted to this Renewal Project Listing, click on the "Update List" button. This process may take a few minutes based upon the number of renewal projects that need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review a project on the Renewal Project Listing, click on the magnifying glass next to each project to view project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

The Collaborative Applicant certifies that there is a demonstrated need for all renewal permanent supportive housing and rapid re-housing projects listed on the Renewal Project Listing.

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The Collaborative Applicant does not have any renewal permanent supportive housing or rapid re-housing renewal projects.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Rank	Comp Type
Open Pantry - Tra...	2016-08-13 14:49:...	1 Year	City of Springfield	\$41,050	12	PH
MHA S+C SRA 13	2016-08-13 18:30:...	1 Year	City of Springfield	\$136,451	16	PH
MHA S+C SRA 48	2016-08-13 17:10:...	1 Year	City of Springfield	\$382,719	14	PH
HRU - Next Step 2	2016-08-13 21:18:...	1 Year	City of Springfield	\$104,149	8	PH
FOH - Coordinated...	2016-08-13 22:54:...	1 Year	City of Springfield	\$250,000	5	SSO

HAP - Turning Point	2016-08-13 23:50:...	1 Year	City of Springfield	\$60,209	23	PH
VOC - Scattered S...	2016-08-14 11:24:...	1 Year	City of Springfield	\$127,767	10	PH
CHD Project Perma...	2016-08-14 12:11:...	1 Year	City of Springfield	\$150,628	22	PH
Gandara - SHINE RRH	2016-08-27 08:47:...	1 Year	City of Springfield	\$169,319	6	PH
MHA S+C Recovery	2016-08-27 08:42:...	1 Year	City of Springfield	\$178,918	19	PH
HAP - Rapid Rehou...	2016-08-27 08:45:...	1 Year	City of Springfield	\$145,837	7	PH
SMOC - Bowdoin St...	2016-08-27 08:40:...	1 Year	City of Springfield	\$21,594	24	PH
FOH - Worthington...	2016-08-27 08:38:...	1 Year	City of Springfield	\$22,679	18	PH
Gandara - SHINE P...	2016-08-27 09:10:...	1 Year	City of Springfield	\$189,235	25	TH
RVCC - HIV/AIDS S...	2016-09-12 11:15:...	1 Year	City of Springfield	\$71,927	17	PH
RVCC - HIV/AIDS R...	2016-09-12 10:48:...	1 Year	City of Springfield	\$180,485	13	PH
RVCC - HIV/AIDS S...	2016-09-12 11:14:...	1 Year	City of Springfield	\$51,553	15	PH
MHA - Annie's Hou...	2016-09-12 10:45:...	1 Year	City of Springfield	\$229,792	9	PH
Catholic Charitie...	2016-09-12 11:20:...	1 Year	City of Springfield	\$48,472	3	PH
Catholic Charitie...	2016-09-12 11:49:...	1 Year	City of Springfield	\$49,260	2	PH
HRU - Next Step	2016-09-12 11:47:...	1 Year	City of Springfield	\$292,344	11	PH
HMIS	2016-09-12 14:08:...	1 Year	City of Springfield	\$61,992	1	HMIS
Catholic Charitie...	2016-09-13 14:06:...	1 Year	City of Springfield	\$332,412	4	PH

Continuum of Care (CoC) UFA Costs Project Listing

Instructions:

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the FY 2016 CoC Priority Listing Detailed Instructions and the CoC Priority Listing Instructional Guide.

To upload the UFA Costs project application that has been submitted to this UFA Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the UFA Costs Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one UFA Costs project application can be submitted by the Collaborative Applicant designated by HUD as UFA (UFA designation was determined during the FY 2016 CoC Registration process) and must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional UFA Costs project applications must be rejected.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
UFA Costs Project...	2016-09-12 14:10:...		City of Springfield	\$109,443	MA-504 - Springfi...

Continuum of Care (CoC) Planning Project Listing

Instructions:

Prior to starting the New Project Listing, Collaborative Applicants should carefully review the FY 2016 CoC Priority Listing Detailed Instructions and the CoC Priority Listing Instructional Guide.

To upload the CoC planning project application that has been submitted to this CoC Planning Project Listing, click on the "Update List" button. This process may take a few minutes as the project will need to be located in the e-snaps system. The Collaborative Applicant may update each of the Project Listings simultaneously. The Collaborative Applicant can wait for the Project Listings to be updated or can log out of e-snaps and come back later to view the updated list(s). To review the CoC Planning Project Listing, click on the magnifying glass next to view the project details. To view the actual project application, click on the orange folder. If there are errors identified by the Collaborative Applicant, the project can be amended back to the project applicant to make the necessary changes by clicking on the amend icon. The Collaborative Applicant has the sole responsibility for ensuring all amended projects are resubmitted and appear on this project listing BEFORE submitting the CoC Priority Listing in e-snaps.

Only one CoC Planning project application can be submitted and it must match the Collaborative Applicant information on the CoC Applicant Profile. Any additional CoC Planning project applications must be rejected.

EX1_Project_List_Status_field List Updated Successfully

Project Name	Date Submitted	Grant Term	Applicant Name	Budget Amount	Comp Type
CoC Planning Proj...	2016-09-13 13:23:...	1 Year	City of Springfield	\$109,443	CoC Planning Proj...

Funding Summary

Instructions

For additional information, carefully review the FY 2016 CoC Priority Listing Detailed Instructions and the CoC Priority Listing Instructional Guide.

This page contains the total budget summaries for each of the project listings for which the Collaborative Applicant approved and ranked or rejected project applications. The Collaborative Applicant must review this page to ensure the totals for each of the categories is accurate. The "Total CoC Request" indicates the total funding request amount the Collaborative Applicant will submit to HUD for funding consideration. As stated previously, only 1 UFA Cost project application (for UFA designated Collaborative Applicants only) and only 1 CoC Planning project application can be submitted and only the Collaborative Applicant designated by the CoC is eligible to request these funds.

Title	Total Amount
Renewal Amount	\$3,298,792
New Amount	\$206,262
CoC Planning Amount	\$109,443
UFA Costs	\$109,443
Rejected Amount	\$158,644
TOTAL CoC REQUEST	\$3,723,940

Attachments

Document Type	Required?	Document Description	Date Attached
1. Certification of Consistency with the Consolidated Plan	Yes	Con Plan Certific...	09/13/2016
2. FY 2016 HUD-approved Grant Inventory Worksheet	Yes	MA-504 HUD-approv...	08/26/2016
3. FY 2016 Rank (from Project Listing)	No	MA-504 CoC Rankin...	08/27/2016
4. Other	No		
5. Other	No		

Attachment Details

Document Description: Con Plan Certifications

Attachment Details

Document Description: MA-504 HUD-approved GIW

Attachment Details

Document Description: MA-504 CoC Ranking Tool

Attachment Details

Document Description:

Attachment Details

Document Description:

Submission Summary

WARNING: The FY2016 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

WARNING: The FY2016 CoC Consolidated Application requires 2 submissions. Both this Project Priority Listing AND the CoC Consolidated Application MUST be submitted.

Page	Last Updated
Before Starting	No Input Required
1A. Identification	08/10/2016
2. Reallocation	08/13/2016
3. Grant(s) Eliminated	No Input Required
4. Grant(s) Reduced	08/13/2016
5. New Project(s)	08/27/2016
6. Balance Summary	No Input Required
7A. CoC New Project Listing	09/06/2016
7B. CoC Renewal Project Listing	09/13/2016

7C. UFA Costs Project Listing	09/12/2016
7D. CoC Planning Project Listing	09/13/2016
Attachments	09/13/2016
Submission Summary	No Input Required

**Certification of Consistency
with the Consolidated Plan****U.S. Department of Housing
and Urban Development**

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: City of SpringfieldProject Name: Multiple - see attached listLocation of the Project: _____

_____Name of the Federal
Program to which the
applicant is applying: HUD Continuum of Care ProgramName of
Certifying Jurisdiction: City of SpringfieldCertifying Official
of the Jurisdiction
Name: Domenic J. SarnoTitle: MayerSignature: Domenic J. SarnoDate: 9/12/16

**Attachment to Springfield Certification of Consistency with Consolidated Plan
SPRINGFIELD/CHICOPEE/HOLYOKE/WESTFIELD/HAMPDEN COUNTY
CONTINUUM OF CARE**

Projects located in Springfield:

<u>Project Name</u>	<u>Project Location</u>
CoC Planning Grant and UFA Grant	1600 E. Columbus Ave., Springfield, MA 01103
Catholic Charities Rapid Rehousing, Rapid Rehousing 2 and Rapid Rehousing 3	65 Elliot Street, Springfield, MA 01105
CHD Project Permanence	Scattered sites Office: 332 Birnie Ave, Springfield, MA 01107
FOH Worthington House Campus, FOH Coordinated Assessment, FOH PSH and FOH PSH 2	755 Worthington St., Springfield, MA 01105
Gandara SHINE and SHINE RRH	367 Main St., Indian Orchard, MA 01151
HAP Rapid Rehousing	322 Main St., Springfield, MA 01105
HMIS	1600 E. Columbus Ave., Springfield, MA 01103
HRU Next Step and Next Step 2	Scattered sites Office: 120 Maple St., Springfield, MA 01103
MHA Annie's House	20-26 Wilbraham Ave., Springfield, MA 01109
MHA S+C SRA 13, S+C Recovery, and S+C 48	Scattered site Office: 995 Worthington St., Springfield, MA 01105
RVCC HIV/AIDS Residential Support, S+C 5, and S+C 7	Scattered sites Office: 319 Beech St., Holyoke, MA 01040
Project Permanence	Scattered Sites Office: 1600 E. Columbus Ave., Springfield, MA 01103
SMOC Bowdoin St.	175 Bowdoin St., Springfield, MA 01109
Open Pantry Tranquility House	25 Rittenhouse Terrace, Springfield, MA 01108

**Certification of Consistency
with the Consolidated Plan****U.S. Department of Housing
and Urban Development**

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: City of Springfield

Project Name: HAP Turning Point, VOC Scattered Sites, RVCC HIV/AIDS Residential Support

Location of the Project: HAP: 1053 Dwight Street, Holyoke
VOC: Various; Office 300 High Street, Holyoke
RVCC: Various; Office 303 Beech Street, Holyoke

Name of the Federal
Program to which the
applicant is applying: HUD Continuum of Care

Name of
Certifying Jurisdiction: Holyoke

Certifying Official
of the Jurisdiction
Name: Alex B. Morse

Title: Mayor

Signature: 

Date: 9-13-2016

**Certification of Consistency
with the Consolidated Plan**U.S. Department of Housing
and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information:)

Applicant Name: City of SpringfieldProject Name: HRU Next Step and HRU Next Step 2Location of the Project: Various - Scattered site units;
agency office at 55 Broad St., WestfieldName of the Federal
Program to which the
applicant is applying: HUD Continuum of Care ProgramName of
Certifying Jurisdiction: WestfieldCertifying Official
of the Jurisdiction
Name: Brian P. SullivanTitle: MayorSignature: Date: 9-9-16