

## **1A. Continuum of Care (CoC) Identification**

### **Instructions:**

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### **Resources:**

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**1A-1. CoC Name and Number:** MA-504 - Springfield/Hampden County CoC

**1A-2. Collaborative Applicant Name:** City of Springfield MA

**1A-3. CoC Designation:** UFA

**1A-4. HMIS Lead:** City of Springfield MA

## 1B. Continuum of Care (CoC) Engagement

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 1B-1. CoC Meeting Participants.

For the period of May 1, 2018 to April 30, 2019, applicants must indicate whether the Organization/Person listed:

1. participated in CoC meetings;
2. voted, including selecting CoC Board members; and
3. participated in the CoC's coordinated entry system.

Organization/Person	Participates in CoC Meetings	Votes, including selecting CoC Board Members	Participates in Coordinated Entry System
Local Government Staff/Officials	Yes	Yes	No
CDBG/HOME/ESG Entitlement Jurisdiction	Yes	Yes	No
Law Enforcement	Yes	No	No
Local Jail(s)	Yes	Yes	No
Hospital(s)	Yes	No	Yes
EMS/Crisis Response Team(s)	Yes	Yes	Yes
Mental Health Service Organizations	Yes	Yes	Yes
Substance Abuse Service Organizations	Yes	Yes	Yes
Affordable Housing Developer(s)	Yes	Yes	No
Disability Service Organizations	Yes	No	No
Disability Advocates	No	No	No
Public Housing Authorities	Yes	Yes	Yes
CoC Funded Youth Homeless Organizations	Yes	Yes	Yes
Non-CoC Funded Youth Homeless Organizations	Yes	Yes	Yes

Youth Advocates	Yes	Yes	No
School Administrators/Homeless Liaisons	Yes	No	No
CoC Funded Victim Service Providers	Yes	Yes	Yes
Non-CoC Funded Victim Service Providers	Yes	No	Yes
Domestic Violence Advocates	Yes	No	No
Street Outreach Team(s)	Yes	No	Yes
Lesbian, Gay, Bisexual, Transgender (LGBT) Advocates	Yes	No	No
LGBT Service Organizations	Not Applicable	No	No
Agencies that serve survivors of human trafficking	Yes	Yes	Yes
Other homeless subpopulation advocates	Yes	No	Yes
Homeless or Formerly Homeless Persons	Yes	Yes	No
Mental Illness Advocates	No	No	No
Substance Abuse Advocates	No	No	No
Other:(limit 50 characters)			
MA Dept of Housing and Community Development)	Yes	Yes	No
Veterans Administration	Yes	Yes	Yes

### 1B-1a. CoC's Strategy to Solicit/Consider Opinions on Preventing/Ending Homelessness.

**Applicants must describe how the CoC:**

- 1. solicits and considers opinions from a broad array of organizations and individuals that have knowledge of homelessness, or an interest in preventing and ending homelessness;**
  - 2. communicates information during public meetings or other forums the CoC uses to solicit public information;**
  - 3. takes into consideration information gathered in public meetings or forums to address improvements or new approaches to preventing and ending homelessness; and**
  - 4. ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats, e.g., PDF.**
- (limit 2,000 characters)**

1. In coordination with the Western Massachusetts Network to End Homelessness, the CoC holds five monthly open and publicly advertised meetings: Individual Services, Unaccompanied Youth, Veterans, Family Services and Career Services. The meetings are attended by CoC leadership and multiple community stakeholders.

2. For the monthly meetings, advance notice, agendas, and minutes from the meetings are posted on the Network's website, which has been active for 10 years and has over 200 subscribers; the same are sent to the extensive email distribution list for each committee. The CoC holds four Board meetings annually, all of which are open to the public, and one of which is the annual meeting, where the directors are elected. The CoC has a website where CoC information is posted, including meeting notices, agendas, and minutes.

3. Throughout the year, these committees include various items on agendas and invite guests. Ideas from meetings have led to additional planning, work groups, and strategies. In the past year, the committees have: guided the CoC's development of youth planning; organized a providers resource networking fair; started a workgroup looking at the intersection of homelessness and domestic violence; and coordinated a new housing initiative for non-VA-eligible veterans.

4. The CoC's website posts materials using an accessible PDF format and meetings are held at accessible locations.

## **1B-2. Open Invitation for New Members.**

**Applicants must describe:**

- 1. the invitation process;**
  - 2. how the CoC communicates the invitation process to solicit new members;**
  - 3. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats;**
  - 4. how often the CoC solicits new members; and**
  - 5. any special outreach the CoC conducted to ensure persons experiencing homelessness or formerly homeless persons are encouraged to join the CoC.**
- (limit 2,000 characters)**

1. The CoC is open to anyone interested; there is no process.
2. The CoC solicits new members by posting notice on its website that new members are welcome, and can join by indicating interest to the CoC administrator or by attending meetings. CoC and subcommittee meetings are posted publicly online and are open to all. CoC leadership assesses types of entities and perspectives that are not represented on the CoC Board of Directors, and undertakes outreach to invite persons representing these entities and perspectives to join the Board.
3. The CoC posts notices and information on its website in an accessible PDF format. All meetings are held in handicap-accessible locations.
4. The CoC assesses gaps and invites new members on an ongoing basis throughout the year.
5. The CoC works with provider organizations to identify homeless and formerly homeless persons to be involved with the CoC and serve on the Board of Directors. The CoC's Youth Action Board has two designated places on the Board of Directors, which are filled by youth with lived experience of homelessness.

## **1B-3. Public Notification for Proposals from Organizations Not Previously Funded.**

**Applicants must describe:**

- 1. how the CoC notifies the public that it is accepting project application proposals, and that it is open to and will consider applications from**

**organizations that have not previously received CoC Program funding, as well as the method in which proposals should be submitted;**  
**2. the process the CoC uses to determine whether the project application will be included in the FY 2019 CoC Program Competition process;**  
**3. the date(s) the CoC publicly announced it was open to proposal;**  
**4. how the CoC ensures effective communication with individuals with disabilities, including the availability of accessible electronic formats; and**  
**5. if the CoC does not accept proposals from organizations that have not previously received CoC Program funding or did not announce it was open to proposals from non-CoC Program funded organizations, the applicant must state this fact in the response and provide the reason the CoC does not accept proposals from organizations that have not previously received CoC Program funding.**  
**(limit 2,000 characters)**

1. The CoC posts notice that it is accepting proposals to the websites of the CoC and the CoC lead (the City of Springfield), publishes notice in the newspaper, and emails notice to a distribution list of organizations that are involved in the fields of housing and homelessness. The notice directs interested applicants to the Request for Proposals (RFP) which provides detailed information about the opportunity and how to apply. The RFP explains how applications must be submitted (in esnaps) and informs potential applicants that CoC staff will guide them through use of esnaps.

2. The CoC uses a competition in which renewal, expansion and new projects are all evaluated and considered. All projects are scored and ranked according to published objective criteria. CoC funding priorities are considered in choosing the project/population types where there is most need, and a committee made up of CoC members who are not associated with any applicants makes final decisions on which projects to include in the CoC application.

3. July 31, 2019.

4. RFP was posted online in an accessible PDF format.

5. N/A

## 1C. Continuum of Care (CoC) Coordination

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 1C-1. CoCs Coordination, Planning, and Operation of Projects.

**Applicants must select the appropriate response for each federal, state, local, private, other organizations, or program source the CoC included in the planning and operation of projects that serve individuals experiencing homelessness, families experiencing homelessness, unaccompanied youth experiencing homelessness, persons who are fleeing domestic violence, or persons at risk of homelessness.**

Entities or Organizations the CoC coordinates planning and operation of projects	Coordinates with Planning and Operation of Projects
Housing Opportunities for Persons with AIDS (HOPWA)	Yes
Temporary Assistance for Needy Families (TANF)	Yes
Runaway and Homeless Youth (RHY)	Yes
Head Start Program	Yes
Funding Collaboratives	Not Applicable
Private Foundations	Yes
Housing and services programs funded through U.S. Department of Justice (DOJ) Funded Housing and Service Programs	Yes
Housing and services programs funded through U.S. Health and Human Services (HHS) Funded Housing and Service Programs	Yes
Housing and service programs funded through other Federal resources	Yes
Housing and services programs funded through State Government	Yes
Housing and services programs funded through Local Government	Yes
Housing and service programs funded through private entities, including foundations	Yes
Other:(limit 50 characters)	

**1C-2. CoC Consultation with ESG Program Recipients.**

**Applicants must describe how the CoC:**

- 1. consulted with ESG Program recipients in planning and allocating ESG funds;**
- 2. participated in the evaluating and reporting performance of ESG Program recipients and subrecipients; and**
- 3. ensured local homelessness information is communicated and addressed in the Consolidated Plan updates.**  
(limit 2,000 characters)

1. The City of Springfield and the State of Massachusetts both provide ESG funding in the CoC's geography. The CoC provides the City of Springfield with data and gives input on ESG priorities. The CoC and the City collaborate to create and update the CoC ESG written standards. The CoC provides annual input to the state of Massachusetts on ESG priorities.

2. The CoC is the HMIS provider for Springfield and Massachusetts ESG subrecipients. It provides ongoing data quality monitoring for these programs, and it produces HMIS-generated Consolidated Annual Performance and Evaluation Reports (CAPER) reports to the City and State. The CoC participates in annual selection of ESG subrecipients.

3. The CoC provides information and data to the four entitlement jurisdictions in its geography for consolidated plan updates. In addition, community development staff from each of the four jurisdictions participate on the CoC's Board of Directors.

**1C-2a. Providing PIT and HIC Data to Consolidated Plan Jurisdictions.**

Yes to both

**Applicants must indicate whether the CoC provided Point-in-Time (PIT) and Housing Inventory Count (HIC) data to the Consolidated Plan jurisdictions within its geographic area.**

**1C-2b. Providing Other Data to Consolidated Plan Jurisdictions.**

Yes

**Applicants must indicate whether the CoC ensured local homelessness information is communicated to Consolidated Plan Jurisdictions within its geographic area so it can be addressed in Consolidated Plan updates.**

**1C-3. Addressing the Safety Needs of Domestic Violence, Dating**

## **Violence, Sexual Assault, and Stalking Survivors.**

### **Applicants must describe:**

**1. the CoC's protocols, including protocols for coordinated entry and the CoC's emergency transfer plan, that prioritize safety and incorporate trauma-informed, victim-centered services; and**

**2. how the CoC, through its coordinated entry, maximizes client choice for housing and services while ensuring safety and confidentiality.**

**(limit 2,000 characters)**

1. Survivors may make initial contact at many agencies throughout our region, including domestic violence organizations and shelters, domestic violence court advocates, emergency shelters, and hospitals. These agencies include those funded by the CoC, ESG, DOJ and HHS. These organizations are all able to access the CoC's coordinated entry (CE) system. DV providers, emergency room staff, and other trauma-informed and victim-centered programs throughout the community may complete assessments and enter survivors into CE. The CoC's CE system allows for DV survivors to be entered into the system using a standardized code that replaces name and identifying information. The CoC prioritizes survivors for RRH assistance.

The CoC's Emergency Transfer Plan provides that a tenant in a CoC program who is the victim of domestic violence, dating violence, sexual assault or stalking and requests a transfer will be transferred within the program or outside the program to next available CoC-funded unit for which the person or household is eligible under HUD's CoC rules, without needing to meet other eligibility or preference requirements. The eligible person or family retains their original homeless or chronically homeless status for the purposes of the transfer. Remaining family members retain their housing in the original unit, unless terminated by the program or landlord for cause.

2. All clients are empowered to exercise choice in selection of housing, and clients may refuse housing offers without providing a reason and be offered additional housing opportunities until they are offered one that meets their needs. The CoC permits transfers between programs, and DV transfers are prioritized without the housing provider knowing the reason for the transfer.

## **1C-3a. Training–Best Practices in Serving DV Survivors.**

**Applicants must describe how the CoC coordinates with victim services providers to provide training, at least on an annual basis, for:**

**1. CoC area project staff that addresses safety and best practices (e.g., trauma-informed, victim-centered) on safety and planning protocols in serving survivors of domestic violence; and**

**2. Coordinated Entry staff that addresses safety and best practices (e.g., Trauma Informed Care) on safety and planning protocols in serving survivors of domestic violence.**

**(limit 2,000 characters)**

1. The CoC coordinates with the YWCA of Western Massachusetts, the largest provider of emergency DV shelter and housing in our area, to provide annual training to CoC project provider staff. YWCA staff have prepared a two-hour training for CoC staff on best practices regarding safety and planning protocols in serving survivors of domestic violence. The training emphasizes trauma-



informed and victim-centered practices. The training was most recently held on September 16, 2019. In addition to this annual training, the CoC assists in coordinating other trainings related to domestic violence throughout the year. The CoC has had DV experts attend service provider meeting to discuss privacy and confidentiality issues, and rights under VAWA. It has also provided a DV training for CoC providers at its Homeless Network Resource Fair, held annually in June.

2. The YWCA has provided training on safety and trauma-informed, victim-centered practices for coordinated entry staff. In July 2019, the CoC launched a specialist DV Coordinated Entry projects, which will help the CoC improve all practices concerning CE for DV survivors, and new learnings will regularly be incorporated into training for other CE staff.

### 1C-3b. Domestic Violence–Community Need Data.

**Applicants must describe how the CoC uses de-identified aggregate data from a comparable database to assess the special needs related to domestic violence, dating violence, sexual assault, and stalking. (limit 2,000 characters)**

The CoC collects point-in-time and data from the two domestic violence shelters in its geographic area, both of which use a comparable database to collect de-identified aggregate data. In addition to information about people who are sheltered, the DV shelters also report the number of calls they receive from survivors seeking shelter but turned away due to lack of capacity. The CoC also produces reports from its HMIS to determine numbers of DV survivors served in non-DV programs at a point-in-time and annually.

To determine the minimum amount of need, the CoC combines the point-in-time count numbers of survivors in DV shelters, emergency shelter, transitional housing, and unsheltered. The CoC has surveyed DV agencies to determine the housing needs of survivors, and has used those survey results to create an estimate of the number of rapid rehousing and permanent supportive housing units needed for survivors. The CoC has used data about the number of survivors currently served in existing RRH and PSH units and calculated expected turnover rates to identify the amount of need that can be met by existing programs.

### \*1C-4. PHAs within CoC. Attachments Required.

**Applicants must submit information for the two largest PHAs or the two PHAs with which the CoC has a working relationship within the CoC's geographic area.**

Public Housing Agency Name	% New Admissions into Public Housing and Housing Choice Voucher Program during FY 2018 who were experiencing homelessness at entry	PHA has General or Limited Homeless Preference	PHA has a Preference for current PSH program participants no longer needing intensive supportive services, e.g., Moving On
Springfield Housing Authority	60.58%	Yes-Both	No

Holyoke Housing Authority	60.18%	Yes-HCV	No
---------------------------	--------	---------	----

#### 1C-4a. PHAs' Written Policies on Homeless Admission Preferences.

**Applicants must:**

**1. provide the steps the CoC has taken, with the two largest PHAs within the CoC's geographic area or the two PHAs the CoC has working relationships with, to adopt a homeless admission preference—if the CoC only has one PHA within its geographic area, applicants may respond for one; or**

**2. state that the CoC does not work with the PHAs in its geographic area. (limit 2,000 characters)**

1. The CoC reached out to and created partnerships with its two largest housing authorities, the Springfield Housing Authority (SHA) and the Holyoke Housing Authority (HHA) and successfully advocated that both create limited preferences for homeless households. SHA now operates both a project-based section 8 program and a Mainstream Voucher program, both dedicated to chronically homeless individuals and families. These programs are both incorporated into the CoC's coordinated entry system. HHA is a Moving-to-Work (MTW) housing authority and has begun using its flexibility to provide section 8 voucher assistance to chronically homeless individuals and families; this program is incorporated into the CoC's coordinated entry system. HHA also provides 3-year voucher assistance to young adults exiting foster care and at risk of homelessness.

2. N/A

#### 1C-4b. Moving On Strategy with Affordable Housing Providers.

**Applicants must indicate whether the CoC has a Moving On Strategy with affordable housing providers in its jurisdiction.**

No

#### 1C-5. Protecting Against Discrimination.

**Applicants must describe the actions the CoC has taken to address all forms of discrimination, such as discrimination based on any protected classes under the Fair Housing Act and 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing. (limit 2,000 characters)**

The CoC requires all programs to participate in annual fair housing training, and to attend training on the Equal Access Rule. In the past year, the CoC provided an anti-discrimination and best practice workshop led by a transgender man.

In 2019, the CoC sponsored a three-part workshop on addressing racial discrimination. The 3 full-day sessions were part of a series in which sessions built upon each other, and were made available to CoC Board members,

program leadership, and front-line staff. In addition to education on history of racial discrimination and concepts such as implicit bias, the workshops also led participants through exercises directed toward creating strategies for the CoC and its agencies to increase racial equity.

In 2018, the CoC consciously worked to repopulate its Board of Directors so that at least half of members are persons of color.

### **\*1C-5a. Anti-Discrimination Policy and Training.**

**Applicants must indicate whether the CoC implemented an anti-discrimination policy and conduct training:**

1. Did the CoC implement a CoC-wide anti-discrimination policy that applies to all projects regardless of funding source?	Yes
2. Did the CoC conduct annual CoC-wide training with providers on how to effectively address discrimination based on any protected class under the Fair Housing Act?	Yes
3. Did the CoC conduct annual training on how to effectively address discrimination based on any protected class under 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing?	Yes

### **\*1C-6. Criminalization of Homelessness.**

**Applicants must select all that apply that describe the strategies the CoC implemented to prevent the criminalization of homelessness in the CoC's geographic area.**

1. Engaged/educated local policymakers:	<input checked="" type="checkbox"/>
2. Engaged/educated law enforcement:	<input checked="" type="checkbox"/>
3. Engaged/educated local business leaders:	<input type="checkbox"/>
4. Implemented communitywide plans:	<input checked="" type="checkbox"/>
5. No strategies have been implemented:	<input type="checkbox"/>
6. Other:(limit 50 characters)	
Ongoing communication with police	<input checked="" type="checkbox"/>
Police/mental health outreach team	<input checked="" type="checkbox"/>
	<input type="checkbox"/>

### **1C-7. Centralized or Coordinated Assessment System. Attachment Required.**

**Applicants must:**

- 1. demonstrate the coordinated entry system covers the entire CoC geographic area;**
- 2. demonstrate the coordinated entry system reaches people who are least likely to apply for homelessness assistance in the absence of special outreach; and**
- 3. demonstrate the assessment process prioritizes people most in need of assistance and ensures they receive assistance in a timely manner. (limit 2,000 characters)**

1. Coordinated entry operates on a "no wrong door" model. Shelter providers, outreach workers and staff from hospitals, DV shelters, behavioral health care agencies, corrections and state agencies may directly conduct a brief assessment and enter it into the CoC's online portal, or may call and have a CE staff person conduct the assessment. Outreach agencies have mapped the community and divided outreach areas to ensure that they visit all locations that serve unsheltered homeless individuals or are known sleeping locations for unsheltered persons.

2. The people least likely to apply in the absence of special outreach are unsheltered people and those who are Spanish-speaking. The CoC uses multiple systems of care for intake to reach unsheltered people, and is very proactive in outreach. When an unsheltered individual is identified, the individual is added to the CoC's by-name list, and the CoC conducts continuous outreach. Each unsheltered person is assigned a Housing Navigator who works with them until they are housed. The CoC has Spanish-speaking staff in outreach, Housing Navigator, and housing provider positions to ensure that it is reaching the Spanish-speaking population.

3. The CoC has adopted HUD's Orders of Priority from Notice CPD-16-11 as its prioritization policy. The CoC uses a metric which prioritizes based on length of stay and level of service need as determined by the CoC's assessment tool--the Vulnerability Index-Service Prioritization Decision Assistance Tool (VI-SPDAT). This metric has enabled people with very high needs to move to the top of the list and receive service quickly. People with lower levels of need are encouraged to access rapid rehousing or mainstream housing programs.

## 1D. Continuum of Care (CoC) Discharge Planning

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 1D-1. Discharge Planning Coordination.

**Applicants must indicate whether the CoC actively coordinates with the systems of care listed to ensure persons who have resided in them longer than 90 days are not discharged directly to the streets, emergency shelters, or other homeless assistance programs. Check all that apply (note that when "None:" is selected no other system of care should be selected).**

Foster Care:	<input checked="" type="checkbox"/>
Health Care:	<input checked="" type="checkbox"/>
Mental Health Care:	<input checked="" type="checkbox"/>
Correctional Facilities:	<input checked="" type="checkbox"/>
None:	<input type="checkbox"/>

## 1E. Local CoC Competition

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### \*1E-1. Local CoC Competition–Announcement, Established Deadline, Applicant Notifications. Attachments Required.

**Applicants must indicate whether the CoC:**

1. informed project applicants in its local competition announcement about point values or other ranking criteria the CoC would use to rank projects on the CoC Project Listings for submission to HUD for the FY 2019 CoC Program Competition;	Yes
2. established a local competition deadline, and posted publicly, for project applications that was no later than 30 days before the FY 2019 CoC Program Competition Application submission deadline;	Yes
3. notified applicants that their project application(s) were being rejected or reduced, in writing along with the reason for the decision, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline; and	Yes
4. notified applicants that their project applications were accepted and ranked on the CoC Priority Listing in writing, outside of e-snaps, at least 15 days before the FY 2019 CoC Program Competition Application submission deadline.	Yes

### 1E-2. Project Review and Ranking–Objective Criteria.

**Applicants must indicate whether the CoC used the following to rank and select project applications for the FY 2019 CoC Program Competition:**

1. Used objective criteria to review and rank projects for funding (e.g., cost effectiveness of the project, performance data, type of population served);	Yes
2. Included one factor related to improving system performance (e.g., exits to permanent housing (PH) destinations, retention of PH, length of time homeless, returns to homelessness, job/income growth, etc.); and	Yes
3. Included a specific method for evaluating projects submitted by victim services providers that utilized data generated from a comparable database and evaluated these projects on the degree they improve safety for the population served.	Yes

### 1E-3. Project Review and Ranking–Severity of Needs and Vulnerabilities.

FY2019 CoC Application	Page 14	09/23/2019
------------------------	---------	------------

**Applicants must describe:**

**1. the specific severity of needs and vulnerabilities the CoC considered when reviewing and ranking projects; and**

**2. how the CoC takes severity of needs and vulnerabilities into account when reviewing and ranking projects.**

**(limit 2,000 characters)**

1. In its reviewing and ranking, the CoC considers whether a project serves people with zero income, current substance use, criminal records (including Level 3 sex offenders), those who are chronically homeless, and victims of domestic violence or sexual assault.

2. Projects which serve the above-mentioned populations receive extra points in the CoC's objective scoring process. A project may receive partial points if it does not serve all the above populations but is the only project of its kind in the CoC serving a specialized population.

**1E-4. Public Postings–CoC Consolidated Application. Attachment Required.**

**Applicants must:**

**1. indicate how the CoC made public the review and ranking process the CoC used for all project applications; or**

**2. check 6 if the CoC did not make public the review and ranking process; and**

**3. indicate how the CoC made public the CoC Consolidated Application—including the CoC Application and CoC Priority Listing that includes all project applications accepted and ranked or rejected—which HUD required CoCs to post to their websites, or partners websites, at least 2 days before the FY 2019 CoC Program Competition application submission deadline; or**

**4. check 6 if the CoC did not make public the CoC Consolidated Application.**

Public Posting of Objective Review and Ranking Process		Public Posting of CoC Consolidated Application including: CoC Application, CoC Priority Listing, Project Listings	
1. Email	<input checked="" type="checkbox"/>	1. Email	<input checked="" type="checkbox"/>
2. Mail	<input type="checkbox"/>	2. Mail	<input type="checkbox"/>
3. Advertising in Local Newspaper(s)	<input checked="" type="checkbox"/>	3. Advertising in Local Newspaper(s)	<input type="checkbox"/>
4. Advertising on Radio or Television	<input type="checkbox"/>	4. Advertising on Radio or Television	<input type="checkbox"/>
5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>	5. Social Media (Twitter, Facebook, etc.)	<input checked="" type="checkbox"/>
6. Did Not Publicly Post Review and Ranking Process	<input type="checkbox"/>	6. Did Not Publicly Post CoC Consolidated Application	<input type="checkbox"/>

**1E-5. Reallocation between FY 2015 and FY 2018.**

**Applicants must report the percentage of the CoC's ARD that was reallocated between the FY 2015 and FY 2018 CoC Program Competitions.**

**Reallocation: 22%**

**1E-5a. Reallocation–CoC Review of Performance of Existing Projects.**

**Applicants must:**

- 1. describe the CoC written process for reallocation;**
  - 2. indicate whether the CoC approved the reallocation process;**
  - 3. describe how the CoC communicated to all applicants the reallocation process;**
  - 4. describe how the CoC identified projects that were low performing or for which there is less need; and**
  - 5. describe how the CoC determined whether projects that were deemed low performing would be reallocated.**
- (limit 2,000 characters)**

1. The CoC issues a Request for Proposals for renewal, expansion, and new projects, all of which are scored using objective criteria. A committee made up of CoC members who are not associated with any applicant reviews and ranks projects. The CoC then considers CoC priority populations and geographic coverage to determine if any projects, and makes final ranking descisions. Where there are new or expansion projects ranked above renewal projects, a renewal project may be cut and its funds reallocated. Within the process, the review committee also reviews prior year spending and cost-effectiveness of programs and may use this information to reallocate partial funds from an existing project which is renewed.

2. The CoC Board of Directors has approved the reallocation process.

3. The reallocation process is explained in the CoC competition Request for Proposals for renewal, expansion, and new projects, and was also explained in a manadatory meeting for renewal programs held on July 25, 2019.

4. Low-performing/less-needed projects are identified by through a ranking or projects based on score, whre the score incorporates factors related to project performance and need.

5. The lowest-scoring projects are reallocated to higher-scoring expansion or new projects.



## DV Bonus

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 1F-1 DV Bonus Projects.

Applicants must indicate whether the CoC is **Yes** requesting DV Bonus projects which are included on the CoC Priority Listing:

**1F-1a. Applicants must indicate the type(s) of project(s) included in the CoC Priority Listing.**

1. PH-RRH	<input checked="" type="checkbox"/>
2. Joint TH/RRH	<input type="checkbox"/>
3. SSO Coordinated Entry	<input type="checkbox"/>

**Applicants must click "Save" after checking SSO Coordinated Entry to view questions 1F-3 and 1F-3a.**

### \*1F-2. Number of Domestic Violence Survivors in CoC's Geographic Area.

**Applicants must report the number of DV survivors in the CoC's geographic area that:**

Need Housing or Services	115.00
--------------------------	--------

the CoC is Currently Serving	759.00
------------------------------	--------

### 1F-2a. Local Need for DV Projects.

**Applicants must describe:**

1. how the CoC calculated the number of DV survivors needing housing or service in question 1F-2; and
  2. the data source (e.g., HMIS, comparable database, other administrative data, external data source).
- (limit 500 characters)

1. The CoC identified the number of persons currently being served at a point in time in emergency shelters, transitional housing and domestic violence shelters in the CoC's geographic area.
2. HMIS and comparable databases at the two domestic violence shelters in the CoC's geographic area.

### 1F-4. PH-RRH and Joint TH and PH-RRH Project Applicant Capacity.

**Applicants must provide information for each unique project applicant applying for PH-RRH and Joint TH and PH-RRH DV Bonus projects which the CoC is including in its CoC Priority Listing—using the list feature below.**

Applicant Name	DUNS Number
YWCA of Western M...	066994534

## 1F-4. PH-RRH and Joint TH and PH-RRH Project

### Applicant Capacity

DUNS Number:	066994534
Applicant Name:	YWCA of Western Massachusetts
Rate of Housing Placement of DV Survivors–Percentage:	84.00%
Rate of Housing Retention of DV Survivors–Percentage:	0.00%

#### 1F-4a. Rate of Housing Placement and Housing Retention.

**Applicants must describe:**

1. how the project applicant calculated the rate of housing placement and rate of housing retention reported in the chart above; and
2. the data source (e.g., HMIS, comparable database, other administrative data, external data source). (limit 500 characters)

1. The rate of housing placement was calculated by taking the number of shelter residents that exited to permanent housing and dividing it by the total number served by the shelter during the year. The project does not currently operate any permanent housing programs, so it does not have a retention rate to report.

2. The applicant's comparable database. The YWCA uses Social Solutions' data management system Apricot.

#### 1F-4b. DV Survivor Housing.

**Applicants must describe how project applicant ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing. (limit 2,000 characters)**

The YWCA currently helps homeless survivors access permanent housing through existing supportive services across our agency and referrals to other agencies with rapid rehousing funds. The YWCA currently has several programs, including our two shelter services, DVSS (our 58 bed emergency shelter) and SHP (our 20 apartment Supportive Housing Project) and our Community-Based Domestic Violence (CBDV) Advocacy Program. These programs have staff that meet with survivors, many of which are often experiencing chronic homelessness, and help them to navigate the homelessness system. These staff persons will often connect homeless survivors to organizations like Catholic Charities, Wayfinders, or the Department of Transitional Assistance.

YWCA staff also help their clients to access flex funds that the YWCA currently receives from the Department of Public Health. If a homeless survivor is engaged in services with the YWCA, then they can apply for these flex funds which can be used as rapid rehousing funds and funds to pay utilities, missed rent, etc.

One final way the YWCA supports homeless survivors is through our 24-Hour Hotline. Hotline staff are trained on how to determine what community resources may best meet the needs of a survivor.

#### 1F-4c. DV Survivor Safety.

**Applicants must describe how project applicant:**

1. ensured the safety of DV survivors experiencing homelessness by:
    - (a) training staff on safety planning;
    - (b) adjusting intake space to better ensure a private conversation;
    - (c) conducting separate interviews/intake with each member of a couple;
    - (d) working with survivors to have them identify what is safe for them as it relates to scattered site units and/or rental assistance;
    - (e) maintaining bars on windows, fixing lights in the hallways, etc. for congregate living spaces operated by the applicant;
    - (f) keeping the location confidential for dedicated units and/or congregate living spaces set-aside solely for use by survivors; and
  2. measured its ability to ensure the safety of DV survivors the project served.
- (limit 2,000 characters)

1. The YWCA is a domestic violence shelter and provides services for domestic violence survivors; safety is at the core of all that we do.
  - (a) All new staff attend a 40-hour training on Domestic Violence and Sexual Assault. During this nuanced training on domestic violence, sexual assault, stalking and human trafficking, staff receive in-depth information on safety planning with survivors. Staff learn how to administer a comprehensive, survivor-centered safety plan that empowers each survivor to build their own unique plan of safety.
  - (b) The YWCA conducts all in-person intakes in private spaces--specifically, in private offices with doors that close.
  - (c) As a domestic violence provider, the YWCA serves individuals who are fleeing domestic violence; couples do not come to the YWCA seeking services.
  - (d) The YWCA incorporates comprehensive safety planning into its housing counseling and search services.
  - (e) The YWCA operates emergency shelter and transitional housing on a single secure campus, in buildings constructed for this purpose. The buildings incorporate features such as self-locking doors, cameras, and reinforced glass. The YWCA conducts routine safety inspections throughout the property, incorporating fire inspections and health and safety inspections. The agency has a strong relationship with the Springfield police department, which patrolling the campus 2-3 times each shift.
  - (f) The YWCA's congregate living facilities are secure spaces set-aside solely for use by survivors of domestic violence.

#### 1F-4d. Trauma-Informed, Victim-Centered Approaches.

**Applicants must describe:**

1. project applicant's experience in utilizing trauma-informed, victim-centered approaches to meet needs of DV survivors; and
2. how, if funded, the project will utilize trauma-informed, victim-centered

**approaches to meet needs of DV survivors by:**

- (a) prioritizing participant choice and rapid placement and stabilization in permanent housing consistent with participants' preferences;**
  - (b) establishing and maintaining an environment of agency and mutual respect, e.g., the project does not use punitive interventions, ensures program participant staff interactions are based on equality and minimize power differentials;**
  - (c) providing program participants access to information on trauma, e.g., training staff on providing program participant with information on trauma;**
  - (d) placing emphasis on the participant's strengths, strength-based coaching, questionnaires and assessment tools include strength-based measures, case plans include assessments of program participants strengths and works towards goals and aspirations;**
  - (e) centering on cultural responsiveness and inclusivity, e.g., training on equal access, cultural competence, nondiscrimination;**
  - (f) delivering opportunities for connection for program participants, e.g., groups, mentorships, peer-to-peer, spiritual needs; and**
  - (g) offering support for parenting, e.g., parenting classes, childcare.**
- (limit 4,000 characters)**

1. The YWCA's practices are rooted in a trauma-informed, victim-centered approach in order to best meet the needs of DV survivors and create a culture that puts survivors first. The YWCA's commitment to a trauma-informed, victim-centered approach is implemented throughout the agency, including hiring and on-boarding new staff; training current staff; and assessing and updating policies and procedures in our shelters.

2.(a) The YWCA strives to empower survivors to make the best decision for themselves by providing them with the knowledge and support they need to feel confident in their decision-making. The RRH program will make housing information and rental assistance available to participants and allow them to make choices that best meet their needs. The YWCA uses a Housing First approach throughout its programs.

(b) As a result of consistent and regular training in trauma-informed care and victim-centered practices, YWCA maintains trust and respect between staff and program participants. The YWCA uses a harm reduction non-punitive approach.

(c) YWCA staff are trained to provide program participants with information on trauma.

(d) The YWCA uses a strengths-based approach to assessment and providing support and coaching.

(e) The agency's mission statement is: "The YWCA of Western Massachusetts is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all." Cultural competence and nondiscrimination are part of the agency's core values. Staff are trained on nondiscrimination, including nondiscrimination based on LGBTQ status.

(f) The YWCA campus provides numerous groups, meetings and activities on an ongoing basis on its campus, which are open to residents as well as survivors in the community. The groups are all voluntary, and many are led by staff who have been trained in trauma-informed and victim-centered practices.

(g) The YWCA provides childcare on-site at its campus for program participants in emergency shelter and transitional housing, where staff are trained to respond to the trauma needs of children. The agency provides trauma-informed parenting classes to residents and community members.

**1F-4e. Meeting Service Needs of DV Survivors.**

**Applicants must describe how the project applicant met services needs and ensured DV survivors experiencing homelessness were assisted to quickly move into permanent housing while addressing their safety needs, including:**

- Child Custody
- Legal Services
- Criminal History
- Bad Credit History
- Education
- Job Training
- Employment
- Physical/Mental Healthcare
- Drug and Alcohol Treatment
- Childcare

**(limit 2,000 characters)**

When a survivor enters a program, there is a rich opportunity for referrals across the many programs offered at the YWCA as well as to our community partners to best meet the complex needs of each survivor. The SAFEPLAN program consists of several advocates across various District and Probate courts in Hampden County. These Advocates support survivors seeking legal protection from abuse. The Supervised Visitation program provides 3 sites across Hampden County, with one being on our main campus, for safe visits and exchanges to take place of children between custodial and non-custodial parents.

Criminal history, bad credit history, education, and childcare are all areas that a Support Specialist assigned to the participant provides support. The Support Specialist is able to assess needs of the survivor, provide education, and empowering participants to goal-set.

Job Training and Employment Support are provided to DV survivors through a subcontract the agency has with MassHire—an agency focused on helping participants find jobs, get relevant job training, and pursuing their passions. The subcontract the agency has with MassHire outlines that resume writing workshops, computer literacy, and interview preparation are offered at the YWCA quarterly. Further, the YWCA has a fruitful collaboration with a local agency, Dress for Success, an agency focused on empowering women to achieve economic independence.

Physical and mental healthcare and drug and alcohol treatment are service areas delivered through both internal and external partners. The agency has clinicians on staff and holds a weekly Narcotics Anonymous meeting on its campus. The YWCA has partnerships with crisis organizations like Behavioral Health Network and alcohol/drug treatment centers across Hampden County.

As part of housing and safety planning, the YWCA provides information and support to survivors on accessing safe child care as they obtain housing.

## 2A. Homeless Management Information System (HMIS) Implementation

### Intructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 2A-1. HMIS Vendor Identification. Social Solutions

**Applicants must review the HMIS software vendor name brought forward from FY 2018 CoC Application and update the information if there was a change.**

### 2A-2. Bed Coverage Rate Using HIC and HMIS Data.

**Using 2019 HIC and HMIS data, applicants must report by project type:**

Project Type	Total Number of Beds in 2019 HIC	Total Beds Dedicated for DV in 2019 HIC	Total Number of 2019 HIC Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) beds	2,362	63	2,257	98.17%
Safe Haven (SH) beds	7	0	7	100.00%
Transitional Housing (TH) beds	130	92	15	39.47%
Rapid Re-Housing (RRH) beds	1,024	0	173	16.89%
Permanent Supportive Housing (PSH) beds	946	0	697	73.68%
Other Permanent Housing (OPH) beds	156	0	110	70.51%

### 2A-2a. Partial Credit for Bed Coverage Rates at or Below 84.99 for Any Project Type in Question 2A-2.

**For each project type with a bed coverage rate that is at or below 84.99 percent in question 2A-2., applicants must describe:**

**1. steps the CoC will take over the next 12 months to increase the bed coverage rate to at least 85 percent for that project type; and  
2. how the CoC will implement the steps described to increase bed coverage to at least 85 percent.  
(limit 2,000 characters)**

For TH:

1. The CoC will advocate with the privately-funded Deborah House and Bi-Lingual Veterans Home to use HMIS.
2. The Director of the CoC's lead will meet with directors of the two programs to explain the benefits of HMIS and ask them to participate.

For RRH:

1. The CoC will advocate with the state's Department of Housing and Community Development (DHCD) to allow its large RRH program data to be shared with CoCs.
2. The Director of the CoC's lead will communicate to the DHCD assistant secretary the importance and value of the state including this data in HMIS.

For PSH:

1. Pursuant to a recent agreement, the CoC and the VA will work together to enter VASH data into HMIS; the VASH data will bring the PSH coverage rate to 98%.
2. The CoC and the VA will enter into an agreement allowing the VA to access HMIS and VA staff will begin entering data. The CoC has received an HMIS Capacity Building grant, and one of the funded activities is payment for data entry to enable historical records to be entered into HMIS.

For OPH:

The CoC has achieved 100% coverage for this housing type, but it did so after the 2019 HIC.

**\*2A-3. Longitudinal System Analysis (LSA) Submission.**

**Applicants must indicate whether the CoC submitted its LSA data to HUD in HDX 2.0.** Yes

**\*2A-4. HIC HDX Submission Date.**

**Applicants must enter the date the CoC submitted the 2019 Housing Inventory Count (HIC) data into the Homelessness Data Exchange (HDX).  
(mm/dd/yyyy)** 04/30/2019



## 2B. Continuum of Care (CoC) Point-in-Time Count

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

**2B-1. PIT Count Date.** 01/30/2019

**Applicants must enter the date the CoC conducted its 2019 PIT count (mm/dd/yyyy).**

**2B-2. PIT Count Data–HDX Submission Date.** 04/30/2019

**Applicants must enter the date the CoC submitted its PIT count data in HDX (mm/dd/yyyy).**

**2B-3. Sheltered PIT Count–Change in Implementation.**

**Applicants must describe:**

**1. any changes in the sheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**

**2. how the changes affected the CoC's sheltered PIT count results; or**

**3. state "Not Applicable" if there were no changes.**

**(limit 2,000 characters)**

Not Applicable

**\*2B-4. Sheltered PIT Count–Changes Due to Presidentially-declared Disaster.**

**Applicants must select whether the CoC added or removed emergency shelter,**

Yes

**transitional housing, or Safe-Haven inventory because of funding specific to a Presidentially-declared disaster, resulting in a change to the CoC's 2019 sheltered PIT count.**

**\*2B-4a. Sheltered PIT Count—Changes in Number of People in Beds Due to Presidentially-declared Disaster.**

**Applicants must report the number of beds that were added or removed because of a Presidentially-declared disaster.**

People in Beds Added:	0
People in Beds Removed:	1,047
Total:	-1,047

**2B-5. Unsheltered PIT Count—Changes in Implementation.**

**Applicants must describe:**

- 1. any changes in the unsheltered count implementation, including methodology or data quality methodology changes from 2018 to 2019, if applicable; and**
  - 2. how the changes affected the CoC's unsheltered PIT count results; or**
  - 3. state "Not Applicable" if there were no changes.**
- (limit 2,000 characters)**

Not Applicable

**\*2B-6. PIT Count—Identifying Youth Experiencing Homelessness.**

**Applicants must:**

**Indicate whether the CoC implemented specific measures to identify youth experiencing homelessness in their 2019 PIT count.** Yes

**2B-6a. PIT Count—Involving Youth in Implementation.**

**Applicants must describe how the CoC engaged stakeholders serving youth experiencing homelessness to:**

- 1. plan the 2019 PIT count;**
  - 2. select locations where youth experiencing homelessness are most likely to be identified; and**
  - 3. involve youth in counting during the 2019 PIT count.**
- (limit 2,000 characters)**

1. The youth portion of the count was planned by the CoC's ongoing Unaccompanied Homeless Youth Committee, which includes youth and

stakeholders who serve youth. Stakeholders involved included the area Runaway and Homeless Youth provider, McKinney Vento liaisons, staff from community colleges, and staff from the MA Department of Children and Families (child welfare agency).

2. At planning meetings, stakeholders identified locations where homeless youth may be found, and suggested ways to engage the youth in those locations. Provider stakeholders held "come-and-be-counted" events and conducted outreach to laundromats and other 24-hour locations.

3. Youth did not participate in the count itself.

## **2B-7. PIT Count–Improvements to Implementation.**

**Applicants must describe the CoC's actions implemented in its 2019 PIT count to better count:**

- 1. individuals and families experiencing chronic homelessness;**
- 2. families with children experiencing homelessness; and**
- 3. Veterans experiencing homelessness.**

**(limit 2,000 characters)**

1. The CoC maintains a comprehensive by-name list (BNL) of all chronically homeless individuals and families on an ongoing basis. As part of the PIT, the CoC compares people identified in the count with the BNL, and works to learn where each person on the list was on the night of the count. This includes extending the count for several days to look for these people and ask where they were on the night of the count.

2. Because Massachusetts provides emergency shelter to all eligible families and expands its shelter capacity to meet need, the CoC relies on the system to provide an accurate count of families with children.

3. The CoC maintains a comprehensive BNL of homeless veterans, and undertakes the same process it uses for chronically homeless persons to account for the location of every veteran on the night of the count. The CoC also partners with the VA and the local SSVF providers to conduct the count.

## 3A. Continuum of Care (CoC) System Performance

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### \*3A-1. First Time Homeless as Reported in HDX.

#### Applicants must:

Report the Number of First Time Homeless as Reported in HDX.
--

3,399
-------

### 3A-1a. First Time Homeless Risk Factors.

#### Applicants must:

1. describe the process the CoC developed to identify risk factors the CoC uses to identify persons becoming homeless for the first time;
2. describe the CoC's strategy to address individuals and families at risk of becoming homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the number of individuals and families experiencing homelessness for the first time. (limit 2,000 characters)

1. The CoC has reviewed HMIS data and consulted with prevention providers to identify risk factors. Risk factors include: eviction for a reason associated with a behavioral health issue; the combination of very low income and displacement from a doubled up situation or due to housing condemnation or eviction. Domestic violence is also a risk factor.

2. The CoC coordinates closely with ESG-funded prevention providers to have staff in eviction court who screen for high-risk factors and provide financial and case management assistance. The CoC also has diversion programs which intervene with people coming in to shelter to assist in determining if there is a

way to avoid shelter. The diversion programs are well-coordinated with prevention and rapid rehousing assistance providers to be able to provide necessary resources to prevent shelter entry.

3. The Executive Director of Catholic Charities, a large provider of prevention and rapid rehousing, who coordinates these efforts with other providers.

### **\*3A-2. Length of Time Homeless as Reported in HDX.**

**Applicants must:**

Report Average Length of Time Individuals and Persons in Families Remained Homeless as Reported in HDX.
---

141
-----

#### **3A-2a. Strategy to Reduce Length of Time Homeless.**

**Applicants must:**

1. describe the CoC's strategy to reduce the length of time individuals and persons in families remain homeless;
2. describe how the CoC identifies and houses individuals and persons in families with the longest lengths of time homeless; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the length of time individuals and families remain homeless.  
(limit 2,000 characters)

1. The CoC coordinates regular multi-agency case-conferencing meetings to strategize placements for long-stayers--both chronically homeless and those at risk of chronic homelessness. The CoC uses all of its PSH for chronically homeless and prioritizes housing placements by length of homelessness (and service needs). The CoC focuses additional case management and prioritizes RRH for persons identified as at risk of chronic homelessness. The CoC participates in Community Solutions' Built for Zero initiative, through which it is regularly tracking and improving its approach to ending chronic homelessness.

2. The CoC runs twice a month HMIS data reports to identify long-stayers, and maintains a by-name list of those who are chronically homeless (both individuals and families). The list prioritizes by length of stay and severity of service needs, and the CoC has adopted the order of priority in Notice CPD-16-11.

3. The CoC Administrator/Springfield Director of Housing.

### **\*3A-3. Successful Permanent Housing Placement and Retention as Reported in HDX.**

**Applicants must:**

Percentage
------------

1. Report the percentage of individuals and persons in families in emergency shelter, safe havens, transitional housing, and rapid rehousing that exit to permanent housing destinations as reported in HDX.	47%
2. Report the percentage of individuals and persons in families in permanent housing projects, other than rapid rehousing, that retain their permanent housing or exit to permanent housing destinations as reported in HDX.	92%

### 3A-3a. Exits to Permanent Housing Destinations/Retention of Permanent Housing.

#### Applicants must:

1. describe the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
2. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in emergency shelter, safe havens, transitional housing and rapid rehousing exit to permanent housing destinations;
3. describe the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations; and
4. provide the organization name or position title responsible for overseeing the CoC's strategy to increase the rate at which individuals and persons in families in permanent housing projects, other than rapid rehousing, retain their permanent housing or exit to permanent housing destinations.

(limit 2,000 characters)

1. As part of coordinated entry, the CoC assigns a Housing Navigator to persons at risk of long-term homelessness, to provide continuous assistance until they are housed. The CoC works to increase the number of permanent supportive housing and rapid rehousing units by: reallocating CoC funds from transitional housing and poor performing projects; working with housing authorities to prioritize homeless people for units and to seek new resources (such as Mainstream vouchers, which were recently awarded to house chronically homeless individuals); approaching subsidized housing providers to seek set-asides of units; and using HOME TBRA assistance for homeless households. The CoC also works to establish relationships with landlords to engage them in efforts to house people experiencing homelessness.

2. The CoC Administrator/Springfield Director of Housing.

3. All CoC-funded units are Housing First/low demand and provide wrap-around services. The CoC has designated all PSH units as DedicatedPlus; this practice allows the CoC to quickly rehouse anyone who loses a PSH placement, without requiring the person to age into chronic homelessness again.

4. The CoC Administrator/Springfield Director of Housing.

### \*3A-4. Returns to Homelessness as Reported in HDX.

#### Applicants must:

FY2019 CoC Application	Page 30	09/23/2019
------------------------	---------	------------

	Percentage
1. Report the percentage of individuals and persons in families returning to homelessness over a 6-month period as reported in HDX.	2%
2. Report the percentage of individuals and persons in families returning to homelessness over a 12-month period as reported in HDX.	3%

### 3A-4a. Returns to Homelessness–CoC Strategy to Reduce Rate.

**Applicants must:**

1. describe the strategy the CoC has implemented to identify individuals and persons in families who return to homelessness;
2. describe the CoC's strategy to reduce the rate of additional returns to homelessness; and
3. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy to reduce the rate individuals and persons in families return to homelessness.  
(limit 2,000 characters)

1. The CoC has looked at its data on persons who have returned to homelessness in order to identify risk factors. Among individuals, the highest risk factor is a combination of mental illness and active substance use. For families, risk factors are very low incomes and active substance use or untreated mental illness.

2. The CoC's strategy to reduce returns to homelessness is to ensure that proper assessment and assistance is provided when people are housed, so that those who are most in need of support services receive ongoing services, and those who are most in need of increased income are connected with employment and training resources. All of the CoC's programs are low-demand, Housing First. The CoC provides regular training to housing support staff to provide them the tools necessary to assist this population to remain housed. ESG-funded prevention programs prioritize people who have been previously homeless.

3. CoC Administrator/City of Springfield Director of Housing.

### \*3A-5. Cash Income Changes as Reported in HDX.

**Applicants must:**

	Percentage
1. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their employment income from entry to exit as reported in HDX.	8%
2. Report the percentage of individuals and persons in families in CoC Program-funded Safe Haven, transitional housing, rapid rehousing, and permanent supportive housing projects that increased their non-employment cash income from entry to exit as reported in HDX.	10%

### 3A-5a. Increasing Employment Income.

**Applicants must:**

- 1. describe the CoC's strategy to increase employment income;**
  - 2. describe the CoC's strategy to increase access to employment;**
  - 3. describe how the CoC works with mainstream employment organizations to help individuals and families increase their cash income; and**
  - 4. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase jobs and income from employment.**
- (limit 2,000 characters)**

1. The CoC has established goals for providers for the percent of participants who increase employment income. It incorporates progress toward this goal in the scoring or renewal applications. The CoC provides training to providers on employment resources and programs.

2. The CoC has collaborated with Way Finders, a CoC-funded agency, in a project called Secure Jobs, which works to link homeless persons to housing and employment at the same time. The program includes a full-time job locator; staff that assist participants with job search, placement and retention; and a pool of flexible funds that can be used to overcome barriers to employment. The Secure Jobs program is available to homeless individuals throughout the CoC's geographic area.

3. The CoC organizes training for homeless service providers by employment training agencies, including the WIOA agency, on how people experiencing homelessness can access those programs.

4. The Director of the Western Massachusetts Network to End Homelessness, who chairs the multi-agency Career Services committee.

**3A-5b. Increasing Non-employment Cash Income.**

**Applicants must:**

- 1. describe the CoC's strategy to increase non-employment cash income;**
- 2. describe the CoC's strategy to increase access to non-employment cash sources;**
- 3. provide the organization name or position title that is responsible for overseeing the CoC's strategy to increase non-employment cash income.**

1. The CoC provides regular training to agency staff on Social Security and cash assistance programs. During regular multi-agency case conferencing meetings, coordinated entry staff review income sources for persons on the by-name list and identify potential non-employment income sources. Subsequent case conferencing meetings review whether case workers have followed up on recommendations to apply for non-employment cash income.

2. The CoC requires all CoC- and ESG-funded providers to have staff who have completed SOAR training and therefore have specialized knowledge about strategies to improve approval rates for disabled people experiencing homelessness. Program staff work closely with our Health Care for the Homeless provider to obtain necessary documentation of disabling conditions.

3. CoC Administrator/City of Springfield Director of Housing



**3A-5c. Increasing Employment. Attachment Required.**

**Applicants must describe how the CoC:**

**1. promoted partnerships and access to employment opportunities with private employers and private employment organizations, such as holding job fairs, outreach to employers, and partnering with staffing agencies; and**

**2. is working with public and private organizations to provide meaningful, education and training, on-the-job training, internship, and employment opportunities for residents of permanent supportive housing that further their recovery and well-being.**

**(limit 2,000 characters)**

1. The CoC-funded agency Way Finders has a job developer on staff whose role is to connect with private employers and both locate available positions and encourage employers to make those positions available to persons experiencing homelessness or in rapid rehousing programs. Way Finders employment assistance is available to all people experiencing homelessness.

2. The CoC-funded agency Viability assists persons with disabilities access employment in the community. Viability operates three clubhouses in the CoC's geographic area, employs job developers, sponsors job try-outs, provides job coaching/training, and provides training to business on inclusion of persons with disabilities. Viability is a PSH provider, and its services are available broadly throughout the community, including to participants in other PSH programs. All PSH programs encourage their participants to access Viability services.

**3A-5d. Promoting Employment, Volunteerism, and Community Service.**

**Applicants must select all the steps the CoC has taken to promote employment, volunteerism and community service among people experiencing homelessness in the CoC's geographic area:**

1. The CoC trains provider organization staff on connecting program participants and people experiencing homelessness with education and job training opportunities.	<input type="checkbox"/>
2. The CoC trains provider organization staff on facilitating informal employment opportunities for program participants and people experiencing homelessness (e.g., babysitting, housekeeping, food delivery).	<input type="checkbox"/>
3. The CoC trains provider organization staff on connecting program participants with formal employment opportunities.	<input type="checkbox"/>
4. The CoC trains provider organization staff on volunteer opportunities for program participants and people experiencing homelessness.	<input type="checkbox"/>
5. The CoC works with organizations to create volunteer opportunities for program participants.	<input type="checkbox"/>
6. The CoC works with community organizations to create opportunities for civic participation for people experiencing homelessness (e.g., townhall forums, meeting with public officials).	<input type="checkbox"/>
7. Provider organizations within the CoC have incentives for employment.	<input type="checkbox"/>
8. The CoC trains provider organization staff on helping program participants budget and maximize their income to maintain stability in permanent housing.	<input type="checkbox"/>

**3A-6. System Performance Measures** 05/28/2019  
**Data-HDX Submission Date**

FY2019 CoC Application	Page 33	09/23/2019
------------------------	---------	------------

**Applicants must enter the date the CoCs  
submitted its FY 2018 System Performance  
Measures data in HDX. (mm/dd/yyyy)**

## 3B. Continuum of Care (CoC) Performance and Strategic Planning Objectives

### Instructions

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notice>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 3B-1. Prioritizing Households with Children.

**Applicants must check each factor the CoC currently uses to prioritize households with children for assistance during FY 2019.**

1. History of or Vulnerability to Victimization (e.g. domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of previous homeless episodes	<input type="checkbox"/>
3. Unsheltered homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad credit or rental history	<input type="checkbox"/>
6. Head of Household with Mental/Physical Disability	<input checked="" type="checkbox"/>

### 3B-1a. Rapid Rehousing of Families with Children.

**Applicants must:**

**1. describe how the CoC currently rehouses every household of families with children within 30 days of becoming homeless that addresses both housing and service needs;**

**2. describe how the CoC addresses both housing and service needs to ensure families with children successfully maintain their housing once**

**assistance ends; and**

**3. provide the organization name or position title responsible for overseeing the CoC's strategy to rapidly rehouse families with children within 30 days of them becoming homeless.**

**(limit 2,000 characters)**

1. The CoC makes diversion and rapid rehousing assistance available to every homeless family from the time they first seek shelter and continuing until they are housed. The state of Massachusetts offers a \$10,000 diversion/rapid rehousing benefit to these families, and the CoC provides 12 months of rapid rehousing assistance to families not eligible for the state benefit, including those who are fleeing domestic violence. The CoC screens families using the Family VI-SPDAT, and refers families with high service needs to PSH.

2. Both the CoC's programs and those offered by the state provide a combination of financial/rental assistance plus case management which is especially focused on increasing household income and retaining housing. Case management staff are available to participants to mediate with landlords, advocate with other services, and troubleshoot with participants when they experience challenges. The CoC offers a financial literacy class to all participants.

3. Way Finders, Inc.

### **3B-1b. Antidiscrimination Policies.**

**Applicants must check all that apply that describe actions the CoC is taking to ensure providers (including emergency shelter, transitional housing, and permanent housing (PSH and RRH)) within the CoC adhere to antidiscrimination policies by not denying admission to or separating any family members from other members of their family or caregivers based on any protected classes under the Fair Housing Act, and consistent with 24 CFR 5.105(a)(2) – Equal Access to HUD-Assisted or -Insured Housing.**

1. CoC conducts mandatory training for all CoC- and ESG-funded housing and services providers on these topics.	<input checked="" type="checkbox"/>
2. CoC conducts optional training for all CoC- and ESG-funded housing and service providers on these topics.	<input type="checkbox"/>
3. CoC has worked with ESG recipient(s) to adopt uniform anti-discrimination policies for all subrecipients.	<input checked="" type="checkbox"/>
4. CoC has worked with ESG recipient(s) to identify both CoC- and ESG-funded facilities within the CoC geographic area that might be out of compliance and has taken steps to work directly with those facilities to come into compliance.	<input type="checkbox"/>

### **3B-1c. Unaccompanied Youth Experiencing Homelessness–Addressing Needs.**

**Applicants must indicate whether the CoC's strategy to address the unique needs of unaccompanied youth experiencing homelessness who are 24 years of age and younger includes the following:**

FY2019 CoC Application	Page 36	09/23/2019
------------------------	---------	------------

1. Unsheltered homelessness	Yes
2. Human trafficking and other forms of exploitation	Yes
3. LGBT youth homelessness	Yes
4. Exits from foster care into homelessness	Yes
5. Family reunification and community engagement	Yes
6. Positive Youth Development, Trauma Informed Care, and the use of Risk and Protective Factors in assessing youth housing and service needs	Yes

### **3B-1c.1. Unaccompanied Youth Experiencing Homelessness–Prioritization Based on Needs.**

**Applicants must check all that apply that describes the CoC’s current strategy to prioritize unaccompanied youth based on their needs.**

1. History of, or Vulnerability to, Victimization (e.g., domestic violence, sexual assault, childhood abuse)	<input checked="" type="checkbox"/>
2. Number of Previous Homeless Episodes	<input checked="" type="checkbox"/>
3. Unsheltered Homelessness	<input checked="" type="checkbox"/>
4. Criminal History	<input checked="" type="checkbox"/>
5. Bad Credit or Rental History	<input type="checkbox"/>

### **3B-1d. Youth Experiencing Homelessness–Housing and Services Strategies.**

**Applicants must describe how the CoC increased availability of housing and services for:**

**1. all youth experiencing homelessness, including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive; and**

**2. youth experiencing unsheltered homelessness including creating new youth-focused projects or modifying current projects to be more youth-specific or youth-inclusive.**

**(limit 3,000 characters)**

1. In the fall of 2018, the CoC applied for and received multi-year state funding to expand its existing youth RRH program (with 4 more units), to provide flexible prevention/diversion funds for youth, and to increase staffing for youth outreach and housing navigation. In the spring of 2019, the CoC completed a comprehensive needs assessment to identify and define gaps in our system and provide us with the data needed to seek resources to fill those gaps. The CoC has used this information to advocate with local housing authorities to seek Foster Youth to Independence Initiative vouchers. The CoC has received an award in the FY18 YHDP competition.

2. In the fall of 2018, the CoC applied for and received state funds to open a 6-bed youth-only emergency shelter. This project has responded to information from youth that they are afraid to go to the region's adult-only shelter and will choose to be unsheltered instead of going there. This small shelter for youth 18-24 complements our existing RHY-funded host home program for youth under 18. The CoC has youth focused outreach and coordinated entry, and existing youth transitional housing and rapid rehousing programs will house youth coming directly from unsheltered situations.

### **3B-1d.1. Youth Experiencing Homelessness—Measuring Effectiveness of Housing and Services Strategies.**

#### **Applicants must:**

- 1. provide evidence the CoC uses to measure each of the strategies in question 3B-1d. to increase the availability of housing and services for youth experiencing homelessness;**
- 2. describe the measure(s) the CoC uses to calculate the effectiveness of both strategies in question 3B-1d.; and**
- 3. describe why the CoC believes the measure it uses is an appropriate way to determine the effectiveness of both strategies in question 3B-1d. (limit 3,000 characters)**

1. The CoC separately tracks housing units and resources dedicated to youth, and reports this information to the CoC's Unaccompanied Youth Committee, which meets monthly and is focused on improving the CoC's response to youth homelessness. In 2019, the CoC assisted youth to start a Youth Action Board, and the CoC also reports progress toward increasing resources for youth to that group. The CoC published a needs assessment in 2019 that reports numbers of units of youth housing and services and will update this information annually.

2. The CoC uses the AHAR and PIT to track numbers of youth who are homeless. The CoC also maintains a by-name list of homeless youth, and tracks new youth, housing or other placements, length of time homeless, and youth who return to homelessness. Through its learning collaborative work with MANY, the CoC is using the MANY/A Way Home America dashboards, which also include data about race/ethnicity, sexual orientation, gender diversity, and prior situation, and provide the opportunity to compare this data to other communities. In 2019, the CoC began incorporating couch-surfing and other at-risk youth into its by-name tracking in order to better understand the scope and needs of this population.

3. The PIT and AHAR/LSA provide comparative data about whether the CoC's strategies are effective in reducing the number of homeless youth that it has engaged. Measuring inflow provides information about the effectiveness of prevention, and outflow and length of homelessness provides feedback on the sufficiency of resources allocated and the efficiency of our system. The other factors in the Many/A Way Home America dashboard will help the CoC understand whether it is reaching youth who are not in shelter or seeking services, and whether its strategies are appropriately targeted to subpopulations among youth experiencing homelessness, including those who are LGBTQ, non-gender-binary, and youth of color.

**3B-1e. Collaboration–Education Services.****Applicants must describe:**

- 1. the formal partnerships with:**
  - a. youth education providers;**
  - b. McKinney-Vento LEA or SEA; and**
  - c. school districts; and**
- 2. how the CoC collaborates with:**
  - a. youth education providers;**
  - b. McKinney-Vento Local LEA or SEA; and**
  - c. school districts.**

**(limit 2,000 characters)**

1.a. CoC providers that serve families with children have relationships and agreements with early childhood education providers, Head Start, and public pre-K programs, and have staff who coordinate with those providers to ensure that homeless families are able to access early childhood education.

1.b. The CoC Administrator is a member of the Homeless Education Services Program Committee, which is convened by the Springfield Public Schools McKinney-Vento Liaison and includes liaisons from communities throughout Hampden County. McKinney Vento Liaisons are members of the CoC's Unaccompanied Youth and Family Services Committees.

1.c. The CoC does not have formal partnerships with school districts, but it does collaborate with the districts, as described in the response to 2.c. below.

2.a. Youth education providers provide annual training to homeless service providers on how homeless families can access early childhood education and childcare. The providers work regularly with staff at family shelters and housing programs to coordinate access for children.

2.b. McKinney-Vento Liaisons provide assistance with the annual point-in-time count. Liaisons provide training and support to homeless service providers on the rights of homeless children and how they can assist families to quickly enroll homeless children in school and obtain necessary services for them.

2.c. School districts provide data on homeless children and youth to the CoC. The CoC provides resource pamphlets to school departments which provide information about how at-risk and homeless youth can access services and coordinated entry; the departments distribute the pamphlets to guidance counselors throughout the districts.

**3B-1e.1. Informing Individuals and Families Experiencing Homeless about Education Services Eligibility.****Applicants must describe policies and procedures the CoC adopted to inform individuals and families who become homeless of their eligibility for education services.****(limit 2,000 characters)**

CoC written and adopted a policy requires CoC- and ESG-funded providers to ensure that homeless children and youth are enrolled in school or early childhood education and are connected to appropriate education-related services in the community. The policy provides that providers that serve families or youth must have a designated staff person for this purpose and must

distribute materials to family households that describe the education rights of children experiencing homelessness.

### **3B-1e.2. Written/Formal Agreements or Partnerships with Early Childhood Services Providers.**

**Applicant must indicate whether the CoC has an MOU/MOA or other types of agreements with listed providers of early childhood services and supports and may add other providers not listed.**

	MOU/MOA	Other Formal Agreement
Early Childhood Providers		
Head Start		
Early Head Start		
Child Care and Development Fund		
Federal Home Visiting Program		
Healthy Start		
Public Pre-K		
Birth to 3 years		
Tribal Home Visiting Program		
Other: (limit 50 characters)		

**Applicants must select Yes or No for all of the agreements listed in 3B-1e.2.**

### **3B-2. Active List of Veterans Experiencing Homelessness.**

**Applicant must indicate whether the CoC** Yes  
**uses an active list or by-name list to identify**  
**all veterans experiencing homelessness in**  
**the CoC.**

#### **3B-2a. VA Coordination—Ending Veterans Homelessness.**

**Applicants must indicate whether the CoC is** Yes  
**actively working with the U.S. Department of**  
**Veterans Affairs (VA) and VA-funded**  
**programs to achieve the benchmarks and**  
**criteria for ending veteran homelessness.**

#### **3B-2b. Housing First for Veterans.**

**Applicants must indicate whether the CoC** Yes  
**has sufficient resources to ensure each**  
**veteran experiencing homelessness is**  
**assisted to quickly move into permanent**  
**housing using a Housing First approach.**



### 3B-3. Racial Disparity Assessment. Attachment Required.

**Applicants must:**  
**1. select all that apply to indicate the findings from the CoC's Racial Disparity Assessment; or**  
**2. select 7 if the CoC did not conduct a Racial Disparity Assessment.**

1. People of different races or ethnicities are more likely to receive homeless assistance.	<input checked="" type="checkbox"/>
2. People of different races or ethnicities are less likely to receive homeless assistance.	<input checked="" type="checkbox"/>
3. People of different races or ethnicities are more likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
4. People of different races or ethnicities are less likely to receive a positive outcome from homeless assistance.	<input checked="" type="checkbox"/>
5. There are no racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
6. The results are inconclusive for racial or ethnic disparities in the provision or outcome of homeless assistance.	<input type="checkbox"/>
7. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

### 3B-3a. Addressing Racial Disparities.

**Applicants must select all that apply to indicate the CoC's strategy to address any racial disparities identified in its Racial Disparities Assessment:**

1. The CoC is ensuring that staff at the project level are representative of the persons accessing homeless services in the CoC.	<input type="checkbox"/>
2. The CoC has identified the cause(s) of racial disparities in their homeless system.	<input checked="" type="checkbox"/>
3. The CoC has identified strategies to reduce disparities in their homeless system.	<input checked="" type="checkbox"/>
4. The CoC has implemented strategies to reduce disparities in their homeless system.	<input type="checkbox"/>
5. The CoC has identified resources available to reduce disparities in their homeless system.	<input type="checkbox"/>
6. The CoC did not conduct a racial disparity assessment.	<input type="checkbox"/>

## 4A. Continuum of Care (CoC) Accessing Mainstream Benefits and Additional Policies

### Instructions:

Guidance for completing the application can be found in the FY 2019 CoC Program Competition Notice of Funding Availability and in the FY 2019 CoC Application Detailed Instructions.

Please submit technical questions to the HUD Exchange Ask-A-Question at <https://www.hudexchange.info/program-support/my-question/>

#### Resources:

The FY 2019 CoC Application Detailed Instruction can be found at:

<https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources>

The FY 2019 CoC Program Competition Notice of Funding Availability at:

<https://www.hudexchange.info/programs/e-snaps/fy-2019-coc-program-nofa-coc-program-competition/#nofa-and-notices>

**Warning! The CoC Application score could be affected if information is incomplete on this formlet.**

### 4A-1. Healthcare—Enrollment/Effective Utilization

**Applicants must indicate, for each type of healthcare listed below, whether the CoC assists persons experiencing homelessness with enrolling in health insurance and effectively utilizing Medicaid and other benefits.**

Type of Health Care	Assist with Enrollment	Assist with Utilization of Benefits?
Public Health Care Benefits (State or Federal benefits, Medicaid, Indian Health Services)	Yes	Yes
Private Insurers:	Yes	Yes
Non-Profit, Philanthropic:	Yes	Yes
Other: (limit 50 characters)		

### 4A-1a. Mainstream Benefits.

**Applicants must:**

1. describe how the CoC systematically keeps program staff up to date regarding mainstream resources available for program participants (e.g., Food Stamps, SSI, TANF, substance abuse programs) within the geographic area;
2. describe how the CoC disseminates the availability of mainstream resources and other assistance information to projects and how often;
3. describe how the CoC works with projects to collaborate with healthcare organizations to assist program participants with enrolling in

**health insurance;****4. describe how the CoC provides assistance with the effective utilization of Medicaid and other benefits; and****5. provide the name of the organization or position title that is responsible for overseeing the CoC's strategy for mainstream benefits.****(limit 2,000 characters)**

1. The CoC participates in an annual resource fair that brings together homeless service and housing providers with mainstream providers to refresh information on available resources and how to access them. The CoC convenes regular (monthly or weekly, depending on the population) inter-agency case conferencing meetings which include review of access to Medicaid, SSI/SSDI, state Department of Mental Health (DMH) services, employment assistance and other mainstream benefits. The CoC has required each CoC-funded agency to have staff trained in SSI/SSDI Outreach, Access, and Recovery (SOAR).

2. The CoC convenes monthly meetings of population-specific committees (Individuals, Families, Youth, Veterans), which frequently include presentations and updates about mainstream resources. The CoC sends emails to members, at least monthly, which include information about the availability of various mainstream resources.

3. The CoC collaborates with the local Health Care for the Homeless program, which visits homeless providers sites and is co-located at our region's largest shelter, to assist program participants to enroll in health insurance. Representatives from Medicaid Accountable Care Organizations (ACOs) attend regular coordinated entry case-conferencing meetings to review participants' enrollment status and help those who are unenrolled to become enrolled.

4. Through its coordinated entry collaboration with Health Care for the Homeless and the Medicaid ACOs, the CoC is routinely obtaining assistance to verify disability, refer people to health services, and review participant eligibility for Medicaid-reimbursed housing support services. Several of our PSH programs are able to bill Medicaid for housing support services for individual clients.

5. The CoC Administrator/Springfield Director of Housing.

**4A-2. Lowering Barriers to Entry Data:****Applicants must report:**

1. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition.	12
2. Total number of new and renewal CoC Program-funded PSH, RRH, SSO non-coordinated entry, Safe-Haven, and Transitional Housing projects the CoC has ranked in its CoC Priority Listing in FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	12
Percentage of new and renewal PSH, RRH, Safe-Haven, SSO non-Coordinated Entry projects the CoC has ranked in its CoC Priority Listing in the FY 2019 CoC Program Competition that reported that they are lowering barriers to entry and prioritizing rapid placement and stabilization to permanent housing.	100%

**4A-3. Street Outreach.**

**Applicants must:**

- 1. describe the CoC's street outreach efforts, including the methods it uses to ensure all persons experiencing unsheltered homelessness are identified and engaged;**
  - 2. state whether the CoC's Street Outreach covers 100 percent of the CoC's geographic area;**
  - 3. describe how often the CoC conducts street outreach; and**
  - 4. describe how the CoC tailored its street outreach to persons experiencing homelessness who are least likely to request assistance.**
- (limit 2,000 characters)**

1. Outreach is conducted by Eliot Community Human Services (PATH provider), Health Care for the Homeless, the Mental Health Association, Behavioral Health Network (a SAMSHA-funded dual-diagnosis team), and a crisis team/police outreach detail, all of whom coordinate to divide coverage areas and outreach times. These programs are augmented by hospital emergency room staff, and staff at drop-in centers, all of whom conduct intake for coordinated entry. Two organizations--the Center for Human Development (RHY provider) and Gandara Center (CoC provider) coordinate to provide outreach to youth under 25. The CoC uses a by-name-list and adds unsheltered people to it as soon as they are identified. At case conferencing meeting, the CoC ensures that continuing contact is made with each person on the list.

2. 100% of the geographic area is covered in some way. In more rural areas, coverage is provided by outreach staff presence at community meal programs.

3. Street outreach is conducted daily by PATH and the SAMSHA-funded team, and weekly or twice weekly by the other programs. The youth teams conduct daily street outreach.

4. The CoC coordinates with emergency room staff, the mental health crisis team, and the police to reach unsheltered individuals who are not engaged in services. The CoC's use of a by-name list tracks who is being contacted, and prompts outreach staff to look for people when there is a lack of regular contact. Street outreach programs include bilingual Spanish-speaking staff and staff with clinical experience. The SAMSHA-funded dual-diagnosis team conducts particularly persistent outreach to people who have been difficult to engage.

**4A-4. RRH Beds as Reported in HIC.**

**Applicants must report the total number of rapid rehousing beds available to serve all household types as reported in the Housing Inventory Count (HIC) for 2018 and 2019.**

	2018	2019	Difference
RRH beds available to serve all populations in the HIC	922	1,024	102

**4A-5. Rehabilitation/Construction Costs--New No Projects.**

FY2019 CoC Application	Page 44	09/23/2019
------------------------	---------	------------

**Applicants must indicate whether any new project application the CoC ranked and submitted in its CoC Priority Listing in the FY 2019 CoC Program Competition is requesting \$200,000 or more in funding for housing rehabilitation or new construction.**

**4A-6. Projects Serving Homeless under Other Federal Statutes.** No

**Applicants must indicate whether the CoC is requesting to designate one or more of its SSO or TH projects to serve families with children or youth defined as homeless under other federal statutes.**

## 4B. Attachments

### Instructions:

Multiple files may be attached as a single .zip file. For instructions on how to use .zip files, a reference document is available on the e-snaps training site:  
<https://www.hudexchange.info/resource/3118/creating-a-zip-file-and-capturing-a-screenshot-resource>

Document Type	Required?	Document Description	Date Attached
FY 2019 CoC Competition Report (HDX Report)	Yes	FY 2019 CoC Compe...	08/21/2019
1C-4.PHA Administration Plan–Moving On Multifamily Assisted Housing Owners' Preference.	No		
1C-4. PHA Administrative Plan Homeless Preference.	No	PHA Administrativ...	09/03/2019
1C-7. Centralized or Coordinated Assessment System.	Yes	CE Assessment Tool	08/21/2019
1E-1.Public Posting–15-Day Notification Outside e-snaps–Projects Accepted.	Yes	Public Posting - ...	09/12/2019
1E-1. Public Posting–15-Day Notification Outside e-snaps–Projects Rejected or Reduced.	Yes	Project Rejected/...	09/12/2019
1E-1.Public Posting–30-Day Local Competition Deadline.	Yes	Local Competition...	08/23/2019
1E-1. Public Posting–Local Competition Announcement.	Yes	Local Competition...	08/23/2019
1E-4.Public Posting–CoC-Approved Consolidated Application	Yes		
3A. Written Agreement with Local Education or Training Organization.	No		
3A. Written Agreement with State or Local Workforce Development Board.	No		
3B-3. Summary of Racial Disparity Assessment.	Yes	Racial Disparity ...	09/20/2019
4A-7a. Project List-Homeless under Other Federal Statutes.	No		
Other	No		
Other	No		

**Applicant:** Springfield/Chicopee/Holyoke/Westfield/Hampden CoC

MA-504

**Project:** MA-504 CoC Registration FY2019

COC\_REG\_2019\_170472

Other	No		
-------	----	--	--

## **Attachment Details**

**Document Description:** FY 2019 CoC Competition Report

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** PHA Administrative Plan Homeless Preference

## **Attachment Details**

**Document Description:** CE Assessment Tool

## **Attachment Details**

**Document Description:** Public Posting - Projects Accepted

## **Attachment Details**

**Document Description:** Project Rejected/Reduced Notification



## **Attachment Details**

**Document Description:** Local Competition Deadline

## **Attachment Details**

**Document Description:** Local Competition Public Announcement

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:** Racial Disparity Assessment Summary

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## **Attachment Details**

**Document Description:**

## Submission Summary

**Ensure that the Project Priority List is complete prior to submitting.**

Page	Last Updated
1A. Identification	09/13/2019
1B. Engagement	09/15/2019
1C. Coordination	09/15/2019
1D. Discharge Planning	No Input Required
1E. Local CoC Competition	09/19/2019
1F. DV Bonus	09/23/2019
2A. HMIS Implementation	09/15/2019
2B. PIT Count	09/15/2019
3A. System Performance	09/15/2019
3B. Performance and Strategic Planning	09/17/2019
4A. Mainstream Benefits and Additional Policies	09/15/2019
4B. Attachments	Please Complete

FY2019 CoC Application	Page 51	09/23/2019
------------------------	---------	------------

## Submission Summary

No Input Required

## 2019 HDX Competition Report

### PIT Count Data for MA-504 - Springfield/Hampden County CoC

#### Total Population PIT Count Data

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count	2385	2311	3368	2443
Emergency Shelter Total	2162	2,135	3,242	2274
Safe Haven Total	0	7	7	7
Transitional Housing Total	188	116	75	120
Total Sheltered Count	2350	2258	3324	2401
Total Unsheltered Count	35	53	44	42

#### Chronically Homeless PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of Chronically Homeless Persons	170	132	206	200
Sheltered Count of Chronically Homeless Persons	154	115	188	175
Unsheltered Count of Chronically Homeless Persons	16	17	18	25

## 2019 HDX Competition Report

### PIT Count Data for MA-504 - Springfield/Hampden County CoC

#### Homeless Households with Children PIT Counts

	2016 PIT	2017 PIT	2018 PIT	2019 PIT
Total Sheltered and Unsheltered Count of the Number of Homeless Households with Children	552	513	802	575
Sheltered Count of Homeless Households with Children	552	513	802	575
Unsheltered Count of Homeless Households with Children	0	0	0	0

#### Homeless Veteran PIT Counts

	2011	2016	2017	2018	2019
Total Sheltered and Unsheltered Count of the Number of Homeless Veterans	30	25	14	19	25
Sheltered Count of Homeless Veterans	27	25	12	16	22
Unsheltered Count of Homeless Veterans	3	0	2	3	3

## 2019 HDX Competition Report

### HIC Data for MA-504 - Springfield/Hampden County CoC

#### HMIS Bed Coverage Rate

Project Type	Total Beds in 2019 HIC	Total Beds in 2019 HIC Dedicated for DV	Total Beds in HMIS	HMIS Bed Coverage Rate
Emergency Shelter (ES) Beds	2362	63	2257	98.17%
Safe Haven (SH) Beds	7	0	7	100.00%
Transitional Housing (TH) Beds	130	92	15	39.47%
Rapid Re-Housing (RRH) Beds	1024	0	173	16.89%
Permanent Supportive Housing (PSH) Beds	946	0	697	73.68%
Other Permanent Housing (OPH) Beds	156	0	110	70.51%
Total Beds	4,625	155	3259	72.91%

## 2019 HDX Competition Report

### HIC Data for MA-504 - Springfield/Hampden County CoC

#### PSH Beds Dedicated to Persons Experiencing Chronic Homelessness

Chronically Homeless Bed Counts	2016 HIC	2017 HIC	2018 HIC	2019 HIC
Number of CoC Program and non-CoC Program funded PSH beds dedicated for use by chronically homeless persons identified on the HIC	492	402	419	643

#### Rapid Rehousing (RRH) Units Dedicated to Persons in Household with Children

Households with Children	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH units available to serve families on the HIC	316	385	281	289

#### Rapid Rehousing Beds Dedicated to All Persons

All Household Types	2016 HIC	2017 HIC	2018 HIC	2019 HIC
RRH beds available to serve all populations on the HIC	1035	1295	922	1024



# 2019 HDX Competition Report

## FY2018 - Performance Measurement Module (Sys PM)

### Summary Report for MA-504 - Springfield/Hampden County CoC

#### Measure 1: Length of Time Persons Remain Homeless

This measures the number of clients active in the report date range across ES, SH (Metric 1.1) and then ES, SH and TH (Metric 1.2) along with their average and median length of time homeless. This includes time homeless during the report date range as well as prior to the report start date, going back no further than October, 1, 2012.

**Metric 1.1:** Change in the average and median length of time persons are homeless in ES and SH projects.

**Metric 1.2:** Change in the average and median length of time persons are homeless in ES, SH, and TH projects.

a. This measure is of the client's entry, exit, and bed night dates strictly as entered in the HMIS system.

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES and SH	5179	5172	131	140	9	94	103	9
1.2 Persons in ES, SH, and TH	5208	5187	132	141	9	94	103	9

b. This measure is based on data element 3.17.

This measure includes data from each client's Living Situation (Data Standards element 3.917) response as well as time spent in permanent housing projects between Project Start and Housing Move-In. This information is added to the client's entry date, effectively extending the client's entry date backward in time. This "adjusted entry date" is then used in the calculations just as if it were the client's actual entry date.

The construction of this measure changed, per HUD's specifications, between FY 2016 and FY 2017. HUD is aware that this may impact the change between these two years.

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Universe (Persons)		Average LOT Homeless (bed nights)			Median LOT Homeless (bed nights)		
	Submitted FY 2017	FY 2018	Submitted FY 2017	FY 2018	Difference	Submitted FY 2017	FY 2018	Difference
1.1 Persons in ES, SH, and PH (prior to "housing move in")	5348	5645	154	196	42	94	112	18
1.2 Persons in ES, SH, TH, and PH (prior to "housing move in")	5376	5664	154	196	42	94	113	19

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 2: The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness

This measures clients who exited SO, ES, TH, SH or PH to a permanent housing destination in the date range two years prior to the report date range. Of those clients, the measure reports on how many of them returned to homelessness as indicated in the HMIS for up to two years after their initial exit.

After entering data, please review and confirm your entries and totals. Some HMIS reports may not list the project types in exactly the same order as they are displayed below.

	Total # of Persons who Exited to a Permanent Housing Destination (2 Years Prior)	Returns to Homelessness in Less than 6 Months		Returns to Homelessness from 6 to 12 Months		Returns to Homelessness from 13 to 24 Months		Number of Returns in 2 Years	
		FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns	FY 2018	% of Returns
Exit was from SO	0	0		0		0		0	
Exit was from ES	1298	25	2%	17	1%	93	7%	135	10%
Exit was from TH	13	2	15%	1	8%	1	8%	4	31%
Exit was from SH	4	0	0%	0	0%	0	0%	0	0%
Exit was from PH	256	6	2%	4	2%	7	3%	17	7%
TOTAL Returns to Homelessness	1571	33	2%	22	1%	101	6%	156	10%

#### Measure 3: Number of Homeless Persons

##### Metric 3.1 – Change in PIT Counts

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

This measures the change in PIT counts of sheltered and unsheltered homeless person as reported on the PIT (not from HMIS).

	January 2017 PIT Count	January 2018 PIT Count	Difference
Universe: Total PIT Count of sheltered and unsheltered persons	2311	3368	1057
Emergency Shelter Total	2135	3242	1107
Safe Haven Total	7	7	0
Transitional Housing Total	116	75	-41
Total Sheltered Count	2258	3324	1066
Unsheltered Count	53	44	-9

### Metric 3.2 – Change in Annual Counts

This measures the change in annual counts of sheltered homeless persons in HMIS.

	Submitted FY 2017	FY 2018	Difference
Universe: Unduplicated Total sheltered homeless persons	5222	5190	-32
Emergency Shelter Total	5185	5165	-20
Safe Haven Total	7	12	5
Transitional Housing Total	49	19	-30

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 4: Employment and Income Growth for Homeless Persons in CoC Program-funded Projects

Metric 4.1 – Change in earned income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	183	155	-28
Number of adults with increased earned income	5	17	12
Percentage of adults who increased earned income	3%	11%	8%

Metric 4.2 – Change in non-employment cash income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	183	155	-28
Number of adults with increased non-employment cash income	46	90	44
Percentage of adults who increased non-employment cash income	25%	58%	33%

Metric 4.3 – Change in total income for adult system stayers during the reporting period

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults (system stayers)	183	155	-28
Number of adults with increased total income	48	103	55
Percentage of adults who increased total income	26%	66%	40%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Metric 4.4 – Change in earned income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	89	217	128
Number of adults who exited with increased earned income	16	17	1
Percentage of adults who increased earned income	18%	8%	-10%

#### Metric 4.5 – Change in non-employment cash income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	89	217	128
Number of adults who exited with increased non-employment cash income	15	21	6
Percentage of adults who increased non-employment cash income	17%	10%	-7%

#### Metric 4.6 – Change in total income for adult system leavers

	Submitted FY 2017	FY 2018	Difference
Universe: Number of adults who exited (system leavers)	89	217	128
Number of adults who exited with increased total income	29	32	3
Percentage of adults who increased total income	33%	15%	-18%

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 5: Number of persons who become homeless for the 1st time

Metric 5.1 – Change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	3511	3426	-85
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	691	749	58
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time)	2820	2677	-143

Metric 5.2 – Change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollments in HMIS

	Submitted FY 2017	FY 2018	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	3989	4292	303
Of persons above, count those who were in ES, SH, TH or any PH within 24 months prior to their entry during the reporting year.	856	893	37
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e. Number of persons experiencing homelessness for the first time.)	3133	3399	266

## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

#### Measure 6: Homeless Prevention and Housing Placement of Persons defined by category 3 of HUD's Homeless Definition in CoC Program-funded Projects

This Measure is not applicable to CoCs in FY2018 (Oct 1, 2017 - Sept 30, 2018) reporting period.

#### Measure 7: Successful Placement from Street Outreach and Successful Placement in or Retention of Permanent Housing

Metric 7a.1 – Change in exits to permanent housing destinations

	Submitted FY 2017	FY 2018	Difference
Universe: Persons who exit Street Outreach	65	54	-11
Of persons above, those who exited to temporary & some institutional destinations	10	15	5
Of the persons above, those who exited to permanent housing destinations	53	21	-32
% Successful exits	97%	67%	-30%

Metric 7b.1 – Change in exits to permanent housing destinations



## 2019 HDX Competition Report

### FY2018 - Performance Measurement Module (Sys PM)

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in ES, SH, TH and PH-RRH who exited, plus persons in other PH projects who exited without moving into housing	3430	3337	-93
Of the persons above, those who exited to permanent housing destinations	1465	1553	88
% Successful exits	43%	47%	4%

#### Metric 7b.2 – Change in exit to or retention of permanent housing

	Submitted FY 2017	FY 2018	Difference
Universe: Persons in all PH projects except PH-RRH	662	653	-9
Of persons above, those who remained in applicable PH projects and those who exited to permanent housing destinations	617	602	-15
% Successful exits/retention	93%	92%	-1%

## 2019 HDX Competition Report

### **FY2018 - SysPM Data Quality**

#### **MA-504 - Springfield/Hampden County CoC**

This is a new tab for FY 2016 submissions only. Submission must be performed manually (data cannot be uploaded). Data coverage and quality will allow HUD to better interpret your Sys PM submissions.

Your bed coverage data has been imported from the HIC module. The remainder of the data quality points should be pulled from data quality reports made available by your vendor according to the specifications provided in the HMIS Standard Reporting Terminology Glossary. You may need to run multiple reports into order to get data for each combination of year and project type.

You may enter a note about any field if you wish to provide an explanation about your data quality results. This is not required.

## 2019 HDX Competition Report

### FY2018 - SysPM Data Quality

	All ES, SH				All TH				All PSH, OPH				All RRH				All Street Outreach			
	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018	2014-2015	2015-2016	2016-2017	2017-2018
1. Number of non-DV Beds on HIC	1862	2031	2231	2308	132	119	41	33	855	992	1113	1075	1954	1035	1295	922				
2. Number of HMIS Beds	1809	1991	2191	2268	40	41	18	10	619	681	677	676	639	1035	1295	874				
3. HMIS Participation Rate from HIC ( % )	97.15	98.03	98.21	98.27	30.30	34.45	43.90	30.30	72.40	68.65	60.83	62.88	32.70	100.00	100.00	94.79				
4. Unduplicated Persons Served (HMIS)	6562	5883	5179	5048	99	155	49	19	484	550	621	893	386	505	393	883	22	172	95	111
5. Total Leavers (HMIS)	4289	3763	3340	3026	36	87	39	5	101	79	94	179	294	370	214	448	15	172	65	54
6. Destination of Don't Know, Refused, or Missing (HMIS)	2233	1759	1223	1086	5	10	9	3	8	15	12	50	16	28	12	16	15	172	1	17
7. Destination Error Rate (%)	52.06	46.74	36.62	35.89	13.89	11.49	23.08	60.00	7.92	18.99	12.77	27.93	5.44	7.57	5.61	3.57	100.00	100.00	1.54	31.48

## 2019 HDX Competition Report

### Submission and Count Dates for MA-504 - Springfield/Hampden County CoC

#### Date of PIT Count

	Date	Received HUD Waiver
Date CoC Conducted 2019 PIT Count	1/30/2019	

#### Report Submission Date in HDX

	Submitted On	Met Deadline
2019 PIT Count Submittal Date	4/30/2019	Yes
2019 HIC Count Submittal Date	4/30/2019	Yes
2018 System PM Submittal Date	5/28/2019	Yes



60 Congress Street • P.O. Box 1609 • Springfield, MA 01101  
(413) 785-4500 • Fax (413) 785-4516  
[www.shamass.org](http://www.shamass.org)  
September 3, 2019

Geraldine McCafferty  
City of Springfield Office of Housing  
1600 E. Columbus Ave.  
Springfield, MA 01103

Dear Gerry:

I am writing to provide confirmation that the Springfield Housing Authority provides limited preferences for homeless persons in both the public housing and the housing choice voucher (HCV) program.

In public housing, the SHA operates a Housing First Program within its federally-assisted family developments by setting aside 35 units for access by program participants. The program provides preference for homeless families referred by the Massachusetts Department of Housing and Urban Development (DHCD) family shelter system. The program is designed to provide housing and on-site supportive services to families with long stays in family shelters to assist them in addressing the root causes of homelessness.

In the HCV program, the SHA has allocated 89 vouchers and operates, in conjunction with the City of Springfield, a project-based program for chronically homeless individuals and families. The number of project-based units varies as units are brought into or removed from the program, but 80 units are consistently under contract. In order for applicants to be eligible for the program, households must verify the existence of a disability and chronic homelessness.

The SHA was awarded 28 Mainstream vouchers in 2018, which it prioritized for households headed by non-elderly disabled individuals that were experiencing chronic homelessness. The SHA has coordinated with the Continuum of Care's coordinated entry system for referrals to both the project-based and Mainstream voucher programs.

If there is any additional information that you require, please feel free to contact me.

Sincerely,

Denise Jordan  
Executive Director

# *Holyoke Housing Authority*



## *MOVING TO WORK ANNUAL PLAN*

HHA FISCAL YEAR 2019  
(JANUARY 1, 2019 TO DECEMBER 31,  
2019)

Submitted to HUD  
October 15, 2018  
Second Submission to HUD  
December 27, 2018  
Third Submission to HUD  
February 11, 2018  
**Approved by HUD: February 19, 2019**

FDS Line Item	FDS Line Item Name	Dollar Amount
96700 (96710+96720+96730)	Total Interest Expense and Amortization Cost	\$168,900
97100+97200	Total Extraordinary Maintenance	\$195,000
97300+97350	Housing Assistance Payments + HAP Portability-In	\$10,580,500
97400	Depreciation Expense	\$2,150,000
97500+97600+97700+97800	All Other Expenses	\$20,000
90000	Total Expenses	\$20,313,800

**Please describe any variance between Estimated Total Revenue and Estimated Total Expenses:**

NA

**iii. Description of Planned Use of MTW Single Fund Flexibility**

Activities that utilize single fund flexibility are summarized below:

- Working with the local Continuums of Care, HHA intends to provide up-front housing assistance to eligible families experiencing homelessness. HHA will allocate up to 15 Housing Choice Vouchers in the initial year to eligible homeless families who will be referred to HHA from local service providers who are part of the Western Massachusetts's COC. Each subsequent year the HHA will determine, based on availability, additional voucher allocations.
- HHA will continue to explore new affordable housing development opportunities. HHA may utilize single fund flexibility for the acquisition of vacant land for development purposes. Specifically, the City of Holyoke owns multiple vacant lots that may be suitable for affordable housing development. HHA will pursue those prospects and if development is determined feasible, HHA may acquire vacant land using single fund flexibility.
- The HHA intends to use single fund flexibility in conjunction with the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) High Leverage Asset Preservation Program (HILAPP) for a major rehabilitation project. The project consists of kitchen and bath as well as Americans with Disability (ADA) renovations.

**B. Local Asset Management Plan**

Is the PHA allocating costs within statute?

**Yes**

Is the PHA implementing a local asset management plan (LAMP)?

**No**

Has the PHA provided a LAMP in the appendix?

**No**

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ____/____/____	<b>Survey Time</b> ____ : ____ AM/PM	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question or the assessor does not understand the question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
<b>In what language do you feel best able to express yourself?</b> _____		
<b>Date of Birth</b> DD/MM/YYYY ____/____/____	<b>Age</b> _____	<b>Social Security Number</b> _____
		<b>Consent to participate</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.

**SCORE:**



## A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- ☐ Shelters  
☐ Transitional Housing  
☐ Safe Haven  
☐ **Outdoors**  
☐ **Other (specify):** \_\_\_\_\_

☐ **Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

**SCORE:**

2. How long has it been since you lived in permanent stable housing? \_\_\_\_\_

☐ Refused

3. In the last three years, how many times have you been homeless? \_\_\_\_\_

☐ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

**SCORE:**

## B. Risks

4. In the past six months, how many times have you...

a) Received health care at an emergency department/room? \_\_\_\_\_

☐ Refused

b) Taken an ambulance to the hospital? \_\_\_\_\_

☐ Refused

c) Been hospitalized as an inpatient? \_\_\_\_\_

☐ Refused

d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? \_\_\_\_\_

☐ Refused

e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? \_\_\_\_\_

☐ Refused

f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? \_\_\_\_\_

☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR **EMERGENCY SERVICE USE.**

**SCORE:**

5. Have you been attacked or beaten up since you've become homeless? ☐ Y ☐ N ☐ Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF HARM.**

**SCORE:**

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused

IF "YES," THEN SCORE 1 FOR **LEGAL ISSUES**.

SCORE:

8. Does anybody force or trick you to do things that you do not want to do? ☐ Y ☐ N ☐ Refused

9. Do you ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION**.

SCORE:

## C. Socialization & Daily Functioning

10. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? ☐ Y ☐ N ☐ Refused

11. Do you get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO QUESTION 10 OR "NO" TO QUESTION 11, THEN SCORE 1 FOR **MONEY MANAGEMENT**.

SCORE:

12. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**.

SCORE:

13. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**.

SCORE:

14. Is your current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because family or friends caused you to become evicted? ☐ Y ☐ N ☐ Refused

IF "YES," THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

SCORE:

## D. Wellness

15. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? ☐ Y ☐ N ☐ Refused
16. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ Y ☐ N ☐ Refused
17. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? ☐ Y ☐ N ☐ Refused
18. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ Y ☐ N ☐ Refused
19. When you are sick or not feeling well, do you avoid getting help? ☐ Y ☐ N ☐ Refused
20. **FOR FEMALE RESPONDENTS ONLY:** Are you currently pregnant? ☐ Y ☐ N ☐ N/A or Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

SCORE:

21. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? ☐ Y ☐ N ☐ Refused
22. Will drinking or drug use make it difficult for you to stay housed or afford your housing? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

23. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:
- a) A mental health issue or concern? ☐ Y ☐ N ☐ Refused
- b) A past head injury? ☐ Y ☐ N ☐ Refused
- c) A learning disability, developmental disability, or other impairment? ☐ Y ☐ N ☐ Refused
24. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

IF THE RESPONDENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

# VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

SINGLE ADULTS

AMERICAN VERSION 2.0

25. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? ☐ Y ☐ N ☐ Refused

26. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

**SCORE:**

27. **YES OR NO:** Has your current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you have experienced? ☐ Y ☐ N ☐ Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

**SCORE:**

## Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	<b>Score: Recommendation:</b> 0-3: no housing intervention 4-7: an assessment for Rapid Re-Housing 8+: an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
<b>GRAND TOTAL:</b>	/17	

## Follow-Up Questions

On a regular day, where is it easiest to find you and what time of day is easiest to do so?	place: _____ time: ____ : ____ or Morning/Afternoon/Evening/Night
Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?	phone: (____) _____ - _____ email: _____
Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ____/____/____	<b>Survey Time</b> ____ : ____ AM/PM	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>First Name</b> _____	<b>Nickname</b> _____	<b>Last Name</b> _____
<b>In what language do you feel best able to express yourself?</b> _____		
<b>Date of Birth</b> DD/MM/YYYY ____/____/____	<b>Age</b> _____	<b>Social Security Number</b> _____
		<b>Consent to participate</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

IF THE PERSON IS 17 YEARS OF AGE OR LESS, THEN SCORE 1.

**SCORE:**

## A. History of Housing and Homelessness

1. Where do you sleep most frequently? (check one)

- ☐ Shelters      ☐ Couch surfing      ☐ Other (specify): \_\_\_\_\_  
☐ Transitional Housing      ☐ Outdoors  
☐ Safe Haven      ☐ Refused

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

SCORE:

2. How long has it been since you lived in permanent stable housing? \_\_\_\_\_ ☐ Refused

3. In the last three years, how many times have you been homeless? \_\_\_\_\_ ☐ Refused

IF THE PERSON HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

SCORE:

## B. Risks

4. In the past six months, how many times have you...

- a) Received health care at an emergency department/room? \_\_\_\_\_ ☐ Refused  
 b) Taken an ambulance to the hospital? \_\_\_\_\_ ☐ Refused  
 c) Been hospitalized as an inpatient? \_\_\_\_\_ ☐ Refused  
 d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? \_\_\_\_\_ ☐ Refused  
 e) Talked to police because you witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told you that you must move along? \_\_\_\_\_ ☐ Refused  
 f) Stayed one or more nights in a holding cell, jail, prison or juvenile detention, whether it was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? \_\_\_\_\_ ☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR EMERGENCY SERVICE USE.

SCORE:

5. Have you been attacked or beaten up since you've become homeless? ☐ Y ☐ N ☐ Refused

6. Have you threatened to or tried to harm yourself or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR RISK OF HARM.

SCORE:

7. Do you have any legal stuff going on right now that may result in you being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused
8. Were you ever incarcerated when younger than age 18? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **LEGAL ISSUES**.

SCORE:

9. Does anybody force or trick you to do things that you do not want to do? ☐ Y ☐ N ☐ Refused
10. Do you ever do things that may be considered to be risky like exchange sex for money, food, drugs, or a place to stay, run drugs for someone, have unprotected sex with someone you don't know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION**.

SCORE:

## C. Socialization & Daily Functioning

11. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you owe them money? ☐ Y ☐ N ☐ Refused
12. Do you get any money from the government, an inheritance, an allowance, working under the table, a regular job, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO QUESTION 11 OR "NO" TO QUESTION 12, THEN SCORE 1 FOR **MONEY MANAGEMENT**.

SCORE:

13. Do you have planned activities, other than just surviving, that make you feel happy and fulfilled? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**.

SCORE:

14. Are you currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ Y ☐ N ☐ Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**.

SCORE:

15. Is your current lack of stable housing...

- a) Because you ran away from your family home, a group home or a foster home? ☐ **Y** ☐ N ☐ Refused
- b) Because of a difference in religious or cultural beliefs from your parents, guardians or caregivers? ☐ **Y** ☐ N ☐ Refused
- c) Because your family or friends caused you to become homeless? ☐ **Y** ☐ N ☐ Refused
- d) Because of conflicts around gender identity or sexual orientation? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

**SCORE:**

- e) Because of violence at home between family members? ☐ **Y** ☐ N ☐ Refused
- f) Because of an unhealthy or abusive relationship, either at home or elsewhere? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **ABUSE/TRAUMA**.

**SCORE:**

## D. Wellness

- 16. Have you ever had to leave an apartment, shelter program, or other place you were staying because of your physical health? ☐ **Y** ☐ N ☐ Refused
- 17. Do you have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ **Y** ☐ N ☐ Refused
- 18. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you? ☐ **Y** ☐ N ☐ Refused
- 19. Do you have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ **Y** ☐ N ☐ Refused
- 20. When you are sick or not feeling well, do you avoid getting medical help? ☐ **Y** ☐ N ☐ Refused
- 21. Are you currently pregnant, have you ever been pregnant, or have you ever gotten someone pregnant? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

**SCORE:**



## NEXT STEP TOOL FOR HOMELESS YOUTH

SINGLE YOUTH

AMERICAN VERSION 1.0

22. Has your drinking or drug use led you to being kicked out of an apartment or program where you were staying in the past? ☐ **Y** ☐ N ☐ Refused
23. Will drinking or drug use make it difficult for you to stay housed or afford your housing? ☐ **Y** ☐ N ☐ Refused
24. If you've ever used marijuana, did you ever try it at age 12 or younger? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

**SCORE:**

25. Have you ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

- a) A mental health issue or concern? ☐ **Y** ☐ N ☐ Refused
- b) A past head injury? ☐ **Y** ☐ N ☐ Refused
- c) A learning disability, developmental disability, or other impairment? ☐ **Y** ☐ N ☐ Refused

26. Do you have any mental health or brain issues that would make it hard for you to live independently because you'd need help? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

**SCORE:**

IF THE RESPONENT SCORED 1 FOR **PHYSICAL HEALTH** AND 1 FOR **SUBSTANCE USE** AND 1 FOR **MENTAL HEALTH**, SCORE 1 FOR **TRI-MORBIDITY**.

**SCORE:**

27. Are there any medications that a doctor said you should be taking that, for whatever reason, you are not taking? ☐ **Y** ☐ N ☐ Refused
28. Are there any medications like painkillers that you don't take the way the doctor prescribed or where you sell the medication? ☐ **Y** ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

**SCORE:**

## Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/1	<b>Score: Recommendation:</b> 0-3: no moderate or high intensity services be provided at this time 4-7: assessment for time-limited supports with moderate intensity 8+: assessment for long-term housing with high service intensity
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/5	
D. WELLNESS	/5	
<b>GRAND TOTAL:</b>	/17	

## Administration

<b>Interviewer's Name</b> _____	<b>Agency</b> _____	<input type="checkbox"/> Team <input type="checkbox"/> Staff <input type="checkbox"/> Volunteer
<b>Survey Date</b> DD/MM/YYYY ____/____/____	<b>Survey Time</b> ____:____	<b>Survey Location</b> _____

## Opening Script

Every assessor in your community regardless of organization completing the VI-SPDAT should use the same introductory script. In that script you should highlight the following information:

- the name of the assessor and their affiliation (organization that employs them, volunteer as part of a Point in Time Count, etc.)
- the purpose of the VI-SPDAT being completed
- that it usually takes less than 7 minutes to complete
- that only "Yes," "No," or one-word answers are being sought
- that any question can be skipped or refused
- where the information is going to be stored
- that if the participant does not understand a question that clarification can be provided
- the importance of relaying accurate information to the assessor and not feeling that there is a correct or preferred answer that they need to provide, nor information they need to conceal

## Basic Information

<b>PARENT 1</b>	<b>First Name</b>	<b>Nickname</b>	<b>Last Name</b>
	_____		
	<b>In what language do you feel best able to express yourself?</b> _____		
	<b>Date of Birth</b> DD/MM/YYYY ____/____/____	<b>Age</b> _____	<b>Social Security Number</b> _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>PARENT 2</b>	<input type="checkbox"/> No second parent currently part of the household		
	<b>First Name</b>	<b>Nickname</b>	<b>Last Name</b>
	_____		
	<b>In what language do you feel best able to express yourself?</b> _____		
	<b>Date of Birth</b> DD/MM/YYYY ____/____/____	<b>Age</b> _____	<b>Social Security Number</b> _____ <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>IF EITHER HEAD OF HOUSEHOLD IS 60 YEARS OF AGE OR OLDER, THEN SCORE 1.</b>			<b>SCORE:</b> <div style="border: 1px solid black; width: 100px; height: 30px; margin-top: 5px;"></div>

## Children

1. How many children under the age of 18 are currently with you? \_\_\_\_\_ ☐ Refused
2. How many children under the age of 18 are not currently with your family, but you have reason to believe they will be joining you when you get housed? \_\_\_\_\_ ☐ Refused
3. **IF HOUSEHOLD INCLUDES A FEMALE:** Is any member of the family currently pregnant? ☐ Y ☐ N ☐ Refused
4. Please provide a list of children's names and ages:

First Name	Last Name	Age	Date of Birth
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

IF THERE IS A SINGLE PARENT WITH 2+ CHILDREN, AND/OR A CHILD AGED 11 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

**SCORE:**

IF THERE ARE TWO PARENTS WITH 3+ CHILDREN, AND/OR A CHILD AGED 6 OR YOUNGER, AND/OR A CURRENT PREGNANCY, THEN SCORE 1 FOR **FAMILY SIZE**.

## A. History of Housing and Homelessness

5. Where do you and your family sleep most frequently? (check one)
  - ☐ Shelters
  - ☐ Transitional Housing
  - ☐ Safe Haven
  - ☐ **Outdoors**
  - ☐ **Other (specify):** \_\_\_\_\_
  - ☐ **Refused**

IF THE PERSON ANSWERS ANYTHING OTHER THAN "SHELTER", "TRANSITIONAL HOUSING", OR "SAFE HAVEN", THEN SCORE 1.

**SCORE:**

6. How long has it been since you and your family lived in permanent stable housing? \_\_\_\_\_ ☐ Refused
7. In the last three years, how many times have you and your family been homeless? \_\_\_\_\_ ☐ Refused

IF THE FAMILY HAS EXPERIENCED 1 OR MORE CONSECUTIVE YEARS OF HOMELESSNESS, AND/OR 4+ EPISODES OF HOMELESSNESS, THEN SCORE 1.

**SCORE:**

## B. Risks

8. In the past six months, how many times have you or anyone in your family...

- a) Received health care at an emergency department/room? \_\_\_\_\_ ☐ Refused
- b) Taken an ambulance to the hospital? \_\_\_\_\_ ☐ Refused
- c) Been hospitalized as an inpatient? \_\_\_\_\_ ☐ Refused
- d) Used a crisis service, including sexual assault crisis, mental health crisis, family/intimate violence, distress centers and suicide prevention hotlines? \_\_\_\_\_ ☐ Refused
- e) Talked to police because they witnessed a crime, were the victim of a crime, or the alleged perpetrator of a crime or because the police told them that they must move along? \_\_\_\_\_ ☐ Refused
- f) Stayed one or more nights in a holding cell, jail or prison, whether that was a short-term stay like the drunk tank, a longer stay for a more serious offence, or anything in between? \_\_\_\_\_ ☐ Refused

IF THE TOTAL NUMBER OF INTERACTIONS EQUALS 4 OR MORE, THEN SCORE 1 FOR **EMERGENCY SERVICE USE.**

**SCORE:**

- 9. Have you or anyone in your family been attacked or beaten up since they've become homeless? ☐ Y ☐ N ☐ Refused
- 10. Have you or anyone in your family threatened to or tried to harm themselves or anyone else in the last year? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF HARM.**

**SCORE:**

- 11. Do you or anyone in your family have any legal stuff going on right now that may result in them being locked up, having to pay fines, or that make it more difficult to rent a place to live? ☐ Y ☐ N ☐ Refused

IF "YES," THEN SCORE 1 FOR **LEGAL ISSUES.**

**SCORE:**

- 12. Does anybody force or trick you or anyone in your family to do things that you do not want to do? ☐ Y ☐ N ☐ Refused
- 13. Do you or anyone in your family ever do things that may be considered to be risky like exchange sex for money, run drugs for someone, have unprotected sex with someone they don't know, share a needle, or anything like that? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **RISK OF EXPLOITATION.**

**SCORE:**

## C. Socialization & Daily Functioning

14. Is there any person, past landlord, business, bookie, dealer, or government group like the IRS that thinks you or anyone in your family owe them money? ☐ **Y** ☐ **N** ☐ Refused

15. Do you or anyone in your family get any money from the government, a pension, an inheritance, working under the table, a regular job, or anything like that? ☐ **Y** ☐ **N** ☐ Refused

IF "YES" TO QUESTION 14 OR "NO" TO QUESTION 15, THEN SCORE 1 FOR **MONEY MANAGEMENT**.

**SCORE:**

16. Does everyone in your family have planned activities, other than just surviving, that make them feel happy and fulfilled? ☐ **Y** ☐ **N** ☐ Refused

IF "NO," THEN SCORE 1 FOR **MEANINGFUL DAILY ACTIVITY**.

**SCORE:**

17. Is everyone in your family currently able to take care of basic needs like bathing, changing clothes, using a restroom, getting food and clean water and other things like that? ☐ **Y** ☐ **N** ☐ Refused

IF "NO," THEN SCORE 1 FOR **SELF-CARE**.

**SCORE:**

18. Is your family's current homelessness in any way caused by a relationship that broke down, an unhealthy or abusive relationship, or because other family or friends caused your family to become evicted? ☐ **Y** ☐ **N** ☐ Refused

IF "YES," THEN SCORE 1 FOR **SOCIAL RELATIONSHIPS**.

**SCORE:**

## D. Wellness

19. Has your family ever had to leave an apartment, shelter program, or other place you were staying because of the physical health of you or anyone in your family? ☐ **Y** ☐ **N** ☐ Refused

20. Do you or anyone in your family have any chronic health issues with your liver, kidneys, stomach, lungs or heart? ☐ **Y** ☐ **N** ☐ Refused

21. If there was space available in a program that specifically assists people that live with HIV or AIDS, would that be of interest to you or anyone in your family? ☐ **Y** ☐ **N** ☐ Refused

22. Does anyone in your family have any physical disabilities that would limit the type of housing you could access, or would make it hard to live independently because you'd need help? ☐ **Y** ☐ **N** ☐ Refused

23. When someone in your family is sick or not feeling well, does your family avoid getting medical help? ☐ **Y** ☐ **N** ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **PHYSICAL HEALTH**.

**SCORE:**

# VULNERABILITY INDEX - SERVICE PRIORITIZATION DECISION ASSISTANCE TOOL (VI-SPDAT)

FAMILIES

AMERICAN VERSION 2.0

24. Has drinking or drug use by you or anyone in your family led your family to being kicked out of an apartment or program where you were staying in the past? ☐ Y ☐ N ☐ Refused

25. Will drinking or drug use make it difficult for your family to stay housed or afford your housing? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **SUBSTANCE USE**.

SCORE:

26. Has your family ever had trouble maintaining your housing, or been kicked out of an apartment, shelter program or other place you were staying, because of:

a) A mental health issue or concern? ☐ Y ☐ N ☐ Refused

b) A past head injury? ☐ Y ☐ N ☐ Refused

c) A learning disability, developmental disability, or other impairment? ☐ Y ☐ N ☐ Refused

27. Do you or anyone in your family have any mental health or brain issues that would make it hard for your family to live independently because help would be needed? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, THEN SCORE 1 FOR **MENTAL HEALTH**.

SCORE:

28. **IF THE FAMILY SCORED 1 EACH FOR PHYSICAL HEALTH, SUBSTANCE USE, AND MENTAL HEALTH:** Does any single member of your household have a medical condition, mental health concerns, **and** experience with problematic substance use? ☐ Y ☐ N ☐ N/A or Refused

IF "YES", SCORE 1 FOR **TRI-MORBIDITY**.

SCORE:

29. Are there any medications that a doctor said you or anyone in your family should be taking that, for whatever reason, they are not taking? ☐ Y ☐ N ☐ Refused

30. Are there any medications like painkillers that you or anyone in your family don't take the way the doctor prescribed or where they sell the medication? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR **MEDICATIONS**.

SCORE:

31. **YES OR NO:** Has your family's current period of homelessness been caused by an experience of emotional, physical, psychological, sexual, or other type of abuse, or by any other trauma you or anyone in your family have experienced? ☐ Y ☐ N ☐ Refused

IF "YES", SCORE 1 FOR **ABUSE AND TRAUMA**.

SCORE:

## E. Family Unit

32. Are there any children that have been removed from the family by a child protection service within the last 180 days? ☐ Y ☐ N ☐ Refused

33. Do you have any family legal issues that are being resolved in court or need to be resolved in court that would impact your housing or who may live within your housing? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY LEGAL ISSUES.

SCORE:

34. In the last 180 days have any children lived with family or friends because of your homelessness or housing situation? ☐ Y ☐ N ☐ Refused

35. Has any child in the family experienced abuse or trauma in the last 180 days? ☐ Y ☐ N ☐ Refused

36. IF THERE ARE SCHOOL-AGED CHILDREN: Do your children attend school more often than not each week? ☐ Y ☐ N ☐ N/A or Refused

IF "YES" TO ANY OF QUESTIONS 34 OR 35, OR "NO" TO QUESTION 36, SCORE 1 FOR NEEDS OF CHILDREN.

SCORE:

37. Have the members of your family changed in the last 180 days, due to things like divorce, your kids coming back to live with you, someone leaving for military service or incarceration, a relative moving in, or anything like that? ☐ Y ☐ N ☐ Refused

38. Do you anticipate any other adults or children coming to live with you within the first 180 days of being housed? ☐ Y ☐ N ☐ Refused

IF "YES" TO ANY OF THE ABOVE, SCORE 1 FOR FAMILY STABILITY.

SCORE:

39. Do you have two or more planned activities each week as a family such as outings to the park, going to the library, visiting other family, watching a family movie, or anything like that? ☐ Y ☐ N ☐ Refused

40. After school, or on weekends or days when there isn't school, is the total time children spend each day where there is no interaction with you or another responsible adult...

a) 3 or more hours per day for children aged 13 or older? ☐ Y ☐ N ☐ Refused

b) 2 or more hours per day for children aged 12 or younger? ☐ Y ☐ N ☐ Refused

41. IF THERE ARE CHILDREN BOTH 12 AND UNDER & 13 AND OVER: Do your older kids spend 2 or more hours on a typical day helping their younger sibling(s) with things like getting ready for school, helping with homework, making them dinner, bathing them, or anything like that? ☐ Y ☐ N ☐ N/A or Refused

IF "NO" TO QUESTION 39, OR "YES" TO ANY OF QUESTIONS 40 OR 41, SCORE 1 FOR PARENTAL ENGAGEMENT.

SCORE:

## Scoring Summary

DOMAIN	SUBTOTAL	RESULTS
PRE-SURVEY	/2	<b>Score: Recommendation:</b>  0-3 no housing intervention 4-8 an assessment for Rapid Re-Housing 9+ an assessment for Permanent Supportive Housing/Housing First
A. HISTORY OF HOUSING & HOMELESSNESS	/2	
B. RISKS	/4	
C. SOCIALIZATION & DAILY FUNCTIONS	/4	
D. WELLNESS	/6	
E. FAMILY UNIT	/4	
<b>GRAND TOTAL:</b>	/22	

## Follow-Up Questions

<b>On a regular day, where is it easiest to find you and what time of day is easiest to do so?</b>	place: _____ time: ____ : ____ or
<b>Is there a phone number and/or email where someone can safely get in touch with you or leave you a message?</b>	phone: (____) _____ - _____ email: _____
<b>Ok, now I'd like to take your picture so that it is easier to find you and confirm your identity in the future. May I do so?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Refused

Communities are encouraged to think of additional questions that may be relevant to the programs being operated or your specific local context. This may include questions related to:

- military service and nature of discharge
- ageing out of care
- mobility issues
- legal status in country
- income and source of it
- current restrictions on where a person can legally reside
- children that may reside with the adult at some point in the future
- safety planning



# Built For Zero. | Springfield, MA

## FY19 CoC Renewals and New Projects

September 12, 2019

[Leave a comment](#)

[Edit](#)

The CoC Application Review and Ranking Committee has met and made its determinations for which applications should be included in our CoC's FY19 application, the ranking of the applications, and the amount allowed for each application. The list is below.

All renewal projects are included, although a number have had grant amounts reduced, usually by small percentages. One bonus project is included, which is an expansion of MHA's permanent supportive housing project. One DV bonus project is included, which is the YWCA's DV rapid rehousing project. One proposed expansion project, for Gandara's rapid rehousing program, was not selected.

### Tier 1

- HMIS, \$61,992
- DV Coordinated Entry, \$230,263
- FOH Coordinated Entry, \$243,000
- Viability Next Step, \$529,169
- CHD Family PSH, \$575,592
- RVCC CoC Program, \$310,661
- VOC Family PSH, \$127,271
- MHA Consolidated S+C, \$641,696
- Catholic Charities RRH, \$445,652
- CSO-FOH PSH, \$241,806
- Gandara SHINE RRH, \$385,379

### Tier 2

- Way Finders Turning Point, \$65,112
- SMOC Bowdoin-Tranquility, \$61,373
- MHA PSH Expansion (bonus), \$100,381
- YWCA DV-RRH (bonus), \$377,989

### YOU ARE FOLLOWING THIS BLOG

You are following this blog, along with 53 other amazing people ([manage](#)).

### UPCOMING EVENTS

No upcoming events

### TRANSLATE

Select Language ▼

Powered by [Google Translate](#)

Available at:

<https://springfieldhampdencoc.wordpress.com/2019/09/12/fy19-coc-renewals-and-new-projects/>

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Deborah Merkman  
City of Springfield  
1600 E. Columbus Ave.  
Springfield, MA 01103

Dear Deborah:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. HMIS will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be fully funded at **\$61,992**. Pursuant to the CoC's rules, this grant is automatically renewed each year. The Committee has provided full funding because it notes that the City spends out the full amount of this grant each year.

Sincerely,

A handwritten signature in black ink, appearing to read 'Geraldine McCafferty'. The signature is fluid and cursive, with a large initial 'G' and a long, sweeping underline.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Carmen Nieves  
Womenshelter Campaneras  
208 Race St.,  
Holyoke, MA 01040

Dear Carmen:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. The **DV Coordinated Entry project**, including Womenshelter Compañeras as a subrecipient, will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that Womenshelter Compañeras be included with full funding of **\$52,647**.

Sincerely,

A handwritten signature in cursive script, reading 'Geraldine McCafferty'. The signature is fluid and stylized, with the first letters of the first and last names being capitalized and prominent.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Elizabeth Dineen  
YWCA of Western Massachusetts  
One Clough St.  
Springfield, MA 01118

Dear Liz:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. The CoC's DV Coordinated Entry Project, including **YWCA Coordinated Entry** will be included as a **Tier 1 project** in the CoC's application to HUD. Under the rules the CoC has established, coordinated entry projects are provided automatic renewal in this year's application. The committee has recommended that the YWCA Coordinated Entry project be funded at **\$173,114**.

The recommended amount reflects a 3.7% decrease from the current year's grant. While this is the first year of operation for this grant and there is not yet a record of historical spending, the Committee noticed that this grant includes a relatively large amount for operating expenses within the supportive services line. The CoC does not provide funding for this type of support in any other CoC grant. The Committee determined that the operating costs charged to the CoC for this grant activity should be reduced.

Sincerely,

A handwritten signature in black ink, appearing to read 'Geraldine McCafferty'. The signature is written in a cursive, flowing style.

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Bill Miller  
CSO-FOH  
755 Worthington St.  
Springfield, MA 01109

Dear Bill:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **CSO-FOH Coordinated Entry** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$243,000**. As a coordinated entry project, the application was unscored and put forward for automatic renewal

The recommended amount reflects a 2.8% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed CSO-FOH Coordinated Entry's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Sue Cauley  
Viability  
5 Franklin St  
Northampton, MA 01060

Dear Sue:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Viability Next Step** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$529,169**. The project scored 90 points, which placed it in 1<sup>st</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a less than 1% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed Viability's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'Geraldine McCafferty'. The signature is fluid and cursive, with a large 'G' and 'M'.

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Jim Goodwin  
Center for Human Development  
322 Birnie Ave.  
Springfield, MA 01107

Dear Jim:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **CHD Family PSH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$575,592**. The project scored 88 points, which placed it in 2<sup>nd</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 1.7% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed CHD's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

Cc: Theresa Nicholson, Luis Martinez

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Kelly Gloster  
River Valley Counseling Center  
120 Maple St., #301  
Springfield, MA 01103

Dear Kelly:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **RVCC CoC** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$310,661**. The project scored 87 points, which placed it in 3<sup>rd</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 1.9% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed RVCC's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in dark ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director



*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Melissa White  
Valley Opportunity Council  
35 Mt. Carmel Ave.  
Chicopee, MA 01013

Dear Melissa:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **VOC Family-Centered PSH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$127,271**. The project scored 85 points, which placed it in 4<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 3% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed VOC's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Christine Palmieri  
Mental Health Association  
995 Worthington St.  
Springfield, MA 01109

Dear Christine:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **MHA Consolidated S+C** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$641, 696**. The project scored 79 points, which placed it in 5<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a less than 1% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed MHA's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Kathryn Buckley-Brawner  
Catholic Charities Agency  
85 Elliot St.  
Springfield, MA 01103

Dear Kathryn:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Catholic Charities RRH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$445,652**. The project scored 75 points, which placed it in 6<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 2.1% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. In making this funding determination, the Committee notes the CoC's flexibility to add recaptured funds to Catholic Charities budget if necessary..

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Geraldine McCafferty'. The signature is fluid and cursive, with a large, stylized 'G' and 'M'.

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Bill Miller  
CSO-FOH  
755 Worthington St.,  
Springfield, MA 01109

Dear Bill:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **CSO-FOH's PSH project** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$241,806**. The project scored 74 points, which placed it in 7<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 2% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed CSO-FOH PSH's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Sharon Hall-Smith  
Gandara Center  
137 Norman St.  
West Springfield, MA 01089

Dear Sharon:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Gandara SHINE RRH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$385,379**. The project scored 71 points, which placed it in 8<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 7.3% decrease from the current year's grant, and the decrease is less than half of the amount of the grant that was unspent last year. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed SHINE's spending for the last year, the reason for underspending, the program's budget, and prior year spending, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Geraldine McCafferty'. The signature is fluid and stylized, with a large 'G' and 'M'.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Deborah McPartlan  
Way Finders, Inc.  
120 Maple St., 4<sup>th</sup> floor  
Springfield, MA 01103

Dear Deborah:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Way Finders Turning Point** will be included as a **Tier 2 project** in the CoC's application to HUD. The committee has recommended that the project be fully funded at **\$65,112**. The project scored 59 points, which placed it in 9<sup>th</sup> place among the 10 ranked renewal projects.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Terry Maxey  
Open Door/South Middlesex Opportunity Council  
287 State St.  
Springfield, MA 01101

Dear Terry:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **SMOC Bowdoin Tranquility** will be included as a **Tier 2 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$61, 373**. The project scored 49 points, which placed it in 10<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 6.1% decrease from the current year's grant, less than half of the amount of FY17's unspent funds. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed SMOC's spending for the last year, the reason for underspending, the program's budget, and prior year spending, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Christine Palmieri  
Mental Health Association  
995 Worthington St.  
Springfield, MA 01109

Dear Christine:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. I am pleased to let you know that the Committee has selected the MHA PSH Expansion to be included in our application as a bonus project. The committee has recommended that the project be funded at **\$100,381**. The project scored 90 points, which made it the highest-ranked new applications.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director



*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Elizabeth Dineen  
YWCA of Western Massachusetts  
One Clough St.  
Springfield, MA 01118

Dear Liz:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. I am pleased to let you know that the Committee has selected **YWCA DV Rapid Rehousing** to be included in our application as a bonus project. The committee has recommended that the project be funded at **\$377,989**.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

# Built For Zero. | Springfield, MA

## FY19 CoC Renewals and New Projects

September 12, 2019

[Leave a comment](#)

[Edit](#)

The CoC Application Review and Ranking Committee has met and made its determinations for which applications should be included in our CoC's FY19 application, the ranking of the applications, and the amount allowed for each application. The list is below.

All renewal projects are included, although a number have had grant amounts reduced, usually by small percentages. One bonus project is included, which is an expansion of MHA's permanent supportive housing project. One DV bonus project is included, which is the YWCA's DV rapid rehousing project. One proposed expansion project, for Gandara's rapid rehousing program, was not selected.

### Tier 1

- HMIS, \$61,992
- DV Coordinated Entry, \$230,263
- FOH Coordinated Entry, \$243,000
- Viability Next Step, \$529,169
- CHD Family PSH, \$575,592
- RVCC CoC Program, \$310,661
- VOC Family PSH, \$127,271
- MHA Consolidated S+C, \$641,696
- Catholic Charities RRH, \$445,652
- CSO-FOH PSH, \$241,806
- Gandara SHINE RRH, \$385,379

### Tier 2

- Way Finders Turning Point, \$65,112
- SMOC Bowdoin-Tranquility, \$61,373
- MHA PSH Expansion (bonus), \$100,381
- YWCA DV-RRH (bonus), \$377,989


### YOU ARE FOLLOWING THIS BLOG

You are following this blog, along with 53 other amazing people ([manage](#)).

### UPCOMING EVENTS

No upcoming events

### TRANSLATE

  
Powered by [Google Translate](#)

Available at:

<https://springfieldhampdencoc.wordpress.com/2019/09/12/fy19-coc-renewals-and-new-projects/>

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



## THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

### *Via email*

Sharon Hall-Smith  
Gandara Center  
137 Norman St.  
West Springfield, MA 01089

Dear Sharon:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD.

Unfortunately, the Committee did not select **Gandara RRH Expansion** to include in this year's application. The Committee did not believe it was appropriate to expand a project which returned 19% of its FY17 grant.

The CoC competition provides that applicants who believe they were denied the right to participate in a reasonable manner may submit a solo project application to HUD and may be awarded a grant from HUD by following the procedure described below. Solo applicants must submit their solo project application in esnaps to HUD by 8:00 PM Eastern time, on September 30, 2019.

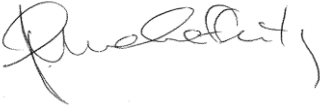
The solo applicant must also submit to HUD a written notice of intent to appeal, with a copy to the Collaborative Applicant (that is, the City of Springfield), with their funding application. No later than 30 days after the date that HUD announces the awards, the solo applicant shall submit in writing, with a copy to the Collaborative Applicant, all relevant evidence supporting its claim. The submission shall be emailed to [snapsappeals@hud.gov](mailto:snapsappeals@hud.gov).

If HUD finds that the solo applicant was not permitted to participate in the Continuum of Care planning process in a reasonable manner, then HUD may award a grant to the solo applicant when funds next become available and may direct the Continuum of Care to take remedial steps

Letter to Sharon Hall-Smith  
Re: Gandara RRH Expansion  
September 12, 2019  
Page 2

to ensure reasonable participation in the future. HUD may also reduce the award to the Continuum's applicant(s).

Sincerely,

A handwritten signature in cursive script, appearing to read "Geraldine McCafferty".

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Elizabeth Dineen  
YWCA of Western Massachusetts  
One Clough St.  
Springfield, MA 01118

Dear Liz:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. The CoC's DV Coordinated Entry Project, including **YWCA Coordinated Entry** will be included as a **Tier 1 project** in the CoC's application to HUD. Under the rules the CoC has established, coordinated entry projects are provided automatic renewal in this year's application. The committee has recommended that the YWCA Coordinated Entry project be funded at **\$173,114**.

The recommended amount reflects a 3.7% decrease from the current year's grant. While this is the first year of operation for this grant and there is not yet a record of historical spending, the Committee noticed that this grant includes a relatively large amount for operating expenses within the supportive services line. The CoC does not provide funding for this type of support in any other CoC grant. The Committee determined that the operating costs charged to the CoC for this grant activity should be reduced.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Bill Miller  
CSO-FOH  
755 Worthington St.  
Springfield, MA 01109

Dear Bill:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **CSO-FOH Coordinated Entry** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$243,000**. As a coordinated entry project, the application was unscored and put forward for automatic renewal

The recommended amount reflects a 2.8% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed CSO-FOH Coordinated Entry's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in dark ink. The signature is cursive and stylized, appearing to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Sue Cauley  
Viability  
5 Franklin St  
Northampton, MA 01060

Dear Sue:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Viability Next Step** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$529,169**. The project scored 90 points, which placed it in 1<sup>st</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a less than 1% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed Viability's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Jim Goodwin  
Center for Human Development  
322 Birnie Ave.  
Springfield, MA 01107

Dear Jim:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **CHD Family PSH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$575,592**. The project scored 88 points, which placed it in 2<sup>nd</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 1.7% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed CHD's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

Cc: Theresa Nicholson, Luis Martinez



**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Kelly Gloster  
River Valley Counseling Center  
120 Maple St., #301  
Springfield, MA 01103

Dear Kelly:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **RVCC CoC** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$310,661**. The project scored 87 points, which placed it in 3<sup>rd</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 1.9% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed RVCC's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The first letter 'G' is large and loops around. The last letter 'y' has a long, sweeping tail.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Melissa White  
Valley Opportunity Council  
35 Mt. Carmel Ave.  
Chicopee, MA 01013

Dear Melissa:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **VOC Family-Centered PSH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$127,271**. The project scored 85 points, which placed it in 4<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 3% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed VOC's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Christine Palmieri  
Mental Health Association  
995 Worthington St.  
Springfield, MA 01109

Dear Christine:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **MHA Consolidated S+C** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$641, 696**. The project scored 79 points, which placed it in 5<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a less than 1% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed MHA's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink. The signature is cursive and appears to read 'Geraldine McCafferty'. The letters are fluid and connected, with a prominent 'G' and 'M'.

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Kathryn Buckley-Brawner  
Catholic Charities Agency  
85 Elliot St.  
Springfield, MA 01103

Dear Kathryn:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Catholic Charities RRH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$445,652**. The project scored 75 points, which placed it in 6<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 2.1% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. In making this funding determination, the Committee notes the CoC's flexibility to add recaptured funds to Catholic Charities budget if necessary..

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'Geraldine McCafferty'. The signature is fluid and cursive, with a large, stylized 'G' and 'M'.

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Bill Miller  
CSO-FOH  
755 Worthington St.,  
Springfield, MA 01109

Dear Bill:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **CSO-FOH's PSH project** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$241,806**. The project scored 74 points, which placed it in 7<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 2% decrease from the current year's grant. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed CSO-FOH PSH's spending for the last year, the reason for underspending, and the program's budget, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

**Office of Housing**  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

***Via email***

Sharon Hall-Smith  
Gandara Center  
137 Norman St.  
West Springfield, MA 01089

Dear Sharon:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **Gandara SHINE RRH** will be included as a **Tier 1 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$385,379**. The project scored 71 points, which placed it in 8<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 7.3% decrease from the current year's grant, and the decrease is less than half of the amount of the grant that was unspent last year. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed SHINE's spending for the last year, the reason for underspending, the program's budget, and prior year spending, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

Geraldine McCafferty  
Director

*Office of Housing*  
1600 East Columbus Avenue  
Springfield, MA 01103  
Phone (413) 787-6500  
Fax (413) 787-6515



THE CITY OF SPRINGFIELD, MASSACHUSETTS

September 12, 2019

*Via email*

Terry Maxey  
Open Door/South Middlesex Opportunity Council  
287 State St.  
Springfield, MA 01101

Dear Terry:

The CoC Application Review and Ranking Committee has met and made decisions for the FY2019 grants to include in our application to HUD. **SMOC Bowdoin Tranquility** will be included as a **Tier 2 project** in the CoC's application to HUD. The committee has recommended that the project be funded at **\$61, 373**. The project scored 49 points, which placed it in 10<sup>th</sup> place among the 10 ranked renewal projects.

The recommended amount reflects a 6.1% decrease from the current year's grant, less than half of the amount of FY17's unspent funds. The Committee worked very hard this year to "right-size" grants because so many grants underspend their annual allocation, which has resulted in funds being returned to HUD, when they could have been spent for additional programming. The Committee reviewed SMOC's spending for the last year, the reason for underspending, the program's budget, and prior year spending, and took these into account in making its determination.

The CoC will return the grant to you in *esnaps* so that you can make adjustments to the budget so that it matches the amount allowed by the Committee.

Sincerely,

A handwritten signature in black ink, appearing to read 'Geraldine McCafferty'. The signature is fluid and cursive, with a large initial 'G'.

Geraldine McCafferty  
Director

## Request for Proposals (RFP) for Springfield-Hampden County CoC Competition released

Jul 31, 2019 6:49 PM Recent Views

### Springfield-Hampden County Continuum of Care

Ending homelessness one person at a time

Home News CoC Built for Zero Data

**Built  
For  
Zero.** | Springfield,  
MA

## Request for Proposals (RFP) for Springfield-Hampden County CoC Competition released

Gerry McCafferty

July 31, 2019

Edit

The Springfield-Hampden County Continuum of Care has opened the local competition for projects to be included in the CoC's application to HUD.

Click the link below for the Request for Proposals, including more information about eligible projects and how to apply:

[FY2019 Springfield-Hampden County CoC Competition RFP](#)

New, expansion and renewal applications are due no later than August 30, 2019 at 4 pm.

#### YOU ARE FOLLOWING THIS BLOG

You are following this blog, along with 52 other amazing people ([manage](#)).

#### UPCOMING EVENTS

No upcoming events

 [wordpress.com/view/springfieldhampdencoc.wordpress.com](https://wordpress.com/view/springfieldhampdencoc.wordpress.com)



## Request for Proposals (RFP) for Springfield-Hampden County CoC Competition released

Jul 31, 2019 6:49 PM

Recent Views

### Springfield-Hampden County Continuum of Care

Ending homelessness one person at a time

[Home](#) [News](#) [CoC](#) [Built for Zero](#) [Data](#)

**Built  
For  
Zero.** | Springfield,  
MA

## Request for Proposals (RFP) for Springfield-Hampden County CoC Competition released

Gerry McCafferty

July 31, 2019

[Edit](#)

The Springfield-Hampden County Continuum of Care has opened the local competition for projects to be included in the CoC's application to HUD.

Click the link below for the Request for Proposals, including more information about eligible projects and how to apply:

[FY2019 Springfield-Hampden County CoC Competition RFP](#)

New, expansion and renewal applications are due no later than August 30, 2019 at 4 pm.

#### YOU ARE FOLLOWING THIS BLOG

You are following this blog, along with 52 other amazing people ([manage](#)).

#### UPCOMING EVENTS

No upcoming events

[wordpress.com/view/springfieldhampdencoc.wordpress.com](https://wordpress.com/view/springfieldhampdencoc.wordpress.com)

# HAMPDEN COUNTY CONTINUUM OF CARE

## 2019 Continuum of Care Competition

---

### REQUEST FOR PROPOSALS

For Hampden County CoC Renewal Projects  
and New Projects that will provide:

- Permanent Supportive Housing for Chronically Homeless (PSH);
  - Rapid Rehousing (RRH); or
- Joint Transitional Housing-Rapid Rehousing (Joint TH and PH-RRH)

Total Possible Available Funding: \$4,618,303.

**RFP Available: Wednesday, July 31, 2019**

**Bidder's Conference: Thursday, August 8, 2019, 10 a.m.**

Office of Housing, 1600 E. Columbus Ave., Springfield

**Applications Due: Friday, August 30, 2019, 4 p.m.**

On-line application and documents submitted to Office of Housing, 1600 E. Columbus Ave.,  
Springfield

## TABLE OF CONTENTS

I.	INTRODUCTION.....	2
II.	FUNDING AVAILABILITY .....	2
	FUNDS AVAILABLE.....	2
	ELIGIBLE PROJECTS.....	3
	DOMESTIC VIOLENCE: BONUS PROJECT & PROGRAM MODIFICATIONS.....	5
	ELIGIBLE COSTS .....	6
	GRANT TERM.....	8
III.	COC PROGRAM REQUIREMENTS .....	9
	MATCHING FUNDS.....	9
	HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS) .....	9
	COORDINATED ENTRY SYSTEM.....	9
	HUD REQUIREMENTS.....	9
IV.	APPLICATION PROCESS .....	9
	ESNAPS GUIDANCE AND TECHNICAL ASSISTANCE.....	10
	INSTRUCTIONS FOR SUBMISSION OF APPLICATION IN ESNAPS .....	10
	INSTRUCTIONS FOR SUBMISSION OF REQUIRED DOCUMENTS .....	11
V.	APPLICATION REVIEW AND SELECTION .....	12
	THRESHOLD REQUIREMENTS.....	12
	COMPETITIVE REVIEW .....	12
VI.	RFP SCHEDULE.....	13
VII.	DEFINITIONS.....	14

## I. INTRODUCTION

The U.S Department of Housing and Urban Development (HUD) released the 2019 Notice of Funding Availability (NOFA) for the Continuum of Care Homeless Assistance Program on July 3, 2019. The NOFA is available at <https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>. Continuum of Care (CoC) collaborative applications must be submitted to HUD no later than September 30, 2019, 8 p.m. eastern time.

The HUD NOFA sets up the procedure by which a CoC, through its designee, submits a single collaborative application to fund the CoC and eligible projects that advance the CoC goals. The designee (called the Unified Funding Agency or UFA) for the Springfield-Hampden County CoC is the City of Springfield, which administers the CoC and all grants awarded to the CoC.

The consolidated application that will be submitted by the City of Springfield for the FY19 CoC Program Competition will include renewal projects from prior competitions and eligible new or expansion projects. The CoC is seeking proposals from Hampden County providers of services and housing for renewal, expansion, and new projects that provide permanent supportive housing, rapid rehousing, or joint transitional housing-rapid rehousing. In addition, the CoC is seeking proposals from Hamden County providers for a special bonus pool of money targeted to servicing victims of domestic violence, dating violence, and stalking. DV bonus projects may provide rapid rehousing or joint transitional housing-rapid rehousing targeted to this population.

Projects funded through this competition will have an operating year of July 1, 2020 to June 30, 2021, unless the project receives a multi-year grant. Multi-year projects will have a start date of July 1, 2020.

Eligible applicants include non-profits, local and state government, and housing authorities.

Applications must be submitted in HUD's electronic grant application system **esnaps**. The City of Springfield will provide applicants access to **esnaps** and technical assistance regarding use of the system.

## II. FUNDING AVAILABILITY

### FUNDS AVAILABLE

The Hampden County Continuum of Care expects to be awarded a minimum of \$3,792,481 in this funding round, and may receive up to \$4,618,303. Annual grant amounts for existing programs range from approximately \$60,000 to \$650,000.

The cost to fund all renewal programs, if the programs are selected for renewal at full cost, is \$4,019,347. New programs may be selected in place of renewal programs, and renewal programs may have budgets reduced. In addition, the CoC is eligible to apply for Bonus Project funds in the amount of \$200,967, and Domestic Violence Bonus Project funds in the amount of \$397,989.

## ELIGIBLE PROJECTS

The following four types of projects are eligible for funding in this competition:

### 1. Renewal Projects

Projects currently funded under the CoC Program are eligible to apply for renewal for FY19 funds. These projects are listed in Appendix A.

Renewal projects apply seeking the same funded items that are in the FY18 grant. These projects may request a reduction in rental assistance funds (if the project does not spend all funds) but may not request increases in any line item, and may not move funds between line items.

### 2. NEW or EXPANDED Permanent Supportive Housing (PSH) – either 100% for Chronically Homeless Individuals and/or Families or designated as DedicatedPLUS project

New permanent supportive housing projects that will serve 100% chronically homeless individuals/families or will be designated as DedicatedPLUS are eligible to apply in this competition. Existing PSH projects may apply to add units that will serve this population. Permanent housing is community-based housing, the purpose of which is to provide supportive housing without a designated length of stay.

A DedicatedPLUS project is a permanent supportive housing project where 100 percent of the beds are dedicated to serve individuals with disabilities and families in which one adult or child has a disability, including unaccompanied homeless youth, who at intake are:

- experiencing chronic homelessness as defined in 24 CFR 578.3;
- residing in a place not meant for human habitation, emergency shelter, or safe haven; but the individuals or families experiencing chronic homelessness as defined at 24 CFR 578.3 had been admitted and enrolled in a permanent housing project within the last year and were unable to maintain a housing placement;
- residing in transitional housing funded by a Joint TH-RRH project and who were experiencing chronic homelessness as defined at 24 CFR 578.3 prior to entering the project;
- residing and has resided in a place not meant for human habitation, a safe haven, or emergency shelter for at least 12 months in the last three years, but has not done so on four separate occasions; or
- receiving assistance through a Department of Veterans Affairs (VA)-funded homeless assistance program and met one of the above criteria at initial intake to the VA's homeless assistance system.

For PSH, CoC funds may be used for: leasing; rental assistance; operating costs; supportive services; and administrative costs. Definitions and guidance for these items is at 24 CFR 578.43-578.63.

### **3. NEW Rapid Rehousing for Homeless Individuals, Households with Children, or Youth, and for Persons Fleeing/Attempting to Flee Domestic Violence**

New rapid rehousing projects that will serve homeless individuals, homeless households with children or homeless youth, or persons fleeing/attempting to flee domestic violence are eligible to apply in this competition.

For RRH, CoC funds may be used for: supportive services; short-term (up to 3 months) and/or medium-term (3 to 24 months) tenant-based rental assistance (as necessary to help participants move as quickly as possible into permanent housing and achieve stability in that housing); and administrative costs. Definitions and guidance for these items is at 24 CFR 578.43-578.63.

### **4. NEW Joint Transitional Housing and Rapid Rehousing Program (TH and PH-RRH) for Homeless Individuals, Households with Children, or Youth, and for Persons Fleeing/Attempting to Flee Domestic Violence**

New joint transitional housing and rapid rehousing (TH and PH-RRH) projects that serve homeless individuals, homeless households with children or homeless youth, or persons fleeing/attempting to flee domestic violence are eligible to apply in this competition.

Joint TH and PH-RRH grantees must be able to provide both components, including the units supported by the transitional housing component and the tenant-based rental assistance and services provided through the RRH component, to all participants. A program participant may choose to receive only the transitional housing unit or only the assistance provided through the RRH component, but the grantee must make both types of assistance available. There must be sufficient supply of RRH assistance to offer RRH to all TH participants; this requirement may be met by having twice as many RRH units as TH units, or by budgeting twice the funds for RRH as are allocated for TH.

For Joint TH and PH-RRH, CoC funds may be used for leasing and operating costs to provide transitional housing; rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project; supportive services; and project administrative costs.

### **5. NEW DV projects – Rapid Rehousing, and joint Transitional Housing-Rapid Rehousing**

New projects designed to serve victims of domestic violence, dating violence, or stalking. The CoC may submit up to 2 DV Bonus applications—one for each of the two possible project types. It may also select fewer than 2—it does not have to submit an application in each category.

For a Rapid Rehousing Project, CoC funds may provide supportive services, and/or short-term (up to 3 months) and/or medium-term (for 3 to 24 months) tenant-based rental assistance, as necessary to help participants move as quickly as possible into permanent housing and achieve stability in that housing.

For Joint TH and PH-RRH, CoC funds may be used for leasing and operating costs to provide transitional housing; rental assistance on behalf of program participants to pay for the rapid rehousing portion of the project; supportive services; and project administrative costs.

An existing program that is not dedicated to serving survivors of domestic violence, dating violence, sexual assault, or stalking may apply for DV Bonus funds to expand the existing program by dedicating

additional units, beds, persons served, or services provided to this population. Providers with services dedicated to this population are also welcome to apply.

These projects:

- Must follow the written policies and procedures established by the CoC for determining and prioritizing which eligible families and individuals will receive rapid rehousing assistance, as well as the amount or percentage of rent that each program participant must pay.
- May set a maximum amount or percentage of rental assistance that a program participant may receive, a maximum number of months that a program participant may receive rental assistance, and/or a maximum number of times that a program participant may receive rental assistance. The recipient or subrecipient may also require program participants to share in the costs of rent.
- Must limit rental assistance to no more than 24 months to a household.
- May provide supportive services for no longer than 6 months after rental assistance stops.
- Must re-evaluate, not less than once annually, that the program participant lacks sufficient resources and support networks necessary to retain housing without Continuum of Care assistance and the types and amounts of assistance that the program participant needs to retain housing. The recipient or subrecipient may require each program participant receiving assistance to notify the recipient or subrecipient of changes in the program participant's income or other circumstances (e.g., changes in household composition) that affect the program participant's need for assistance. When notified of a relevant change, the recipient or subrecipient must reevaluate the program participant's eligibility and the amount and types of assistance that the program participant needs.
- Must require the program participant to meet with a case manager not less than once per month to assist the program participant in ensuring long-term housing stability. The project is exempt from this requirement if the Violence Against Women Act of 1994 (42 U.S.C. 13925 *et seq.*) or the Family Violence Prevention and Services Act (42 U.S.C. 10401 *et seq.*) prohibits the recipient carrying out the project from making its housing conditional on the participant's acceptance of services.

## **DOMESTIC VIOLENCE: BONUS PROJECT & PROGRAM MODIFICATIONS**

This competition includes funds which may only be applied for to support projects designed to serve survivors of domestic violence, dating violence, sexual assault, or stalking. The CoC may apply for up to \$397,989 to support projects to serve this population. The CoC is permitted to submit one application in each of the following two categories for the DV Bonus (for a maximum of 2 projects):

- Rapid Rehousing (RRH)
- Joint Transitional Housing and Rapid Rehousing (TH and PH-RRH)

These funds may be used to support providers with programs dedicated to this population, or may be used to enable an existing program to expand its program by dedicating additional units, beds, persons served, or services provided to this population.

DV Bonus projects that are funded will be eligible for ongoing annual renewals through the regular CoC competition.

The CoC competition and operations are modified for projects designed to serve victims of domestic violence, in order to accommodate the particular need for privacy and safety required by these programs. The following modifications apply:

- While all CoC-funded programs are required to participate in coordinated entry into housing and services, the CoC adapts these policies and procedures to address privacy, confidentiality and safety for victims of domestic violence.
- The performance of CoC programs are evaluated annually, and part of the performance evaluation includes review of measures in reports pulled directly by the CoC from the Homeless Management Information System (HMIS). Domestic violence entities are prohibited from using the CoC's HMIS, but must use a comparable data system. To accommodate the different data-keeping requirements, the CoC will request that DV programs submit their own aggregated data reports for the performance evaluation.

## **ELIGIBLE COSTS**

The following guidance indicates the costs that may be included in program budgets, to be paid for by the CoC grant or by matching funds.

### **RENTAL ASSISTANCE**

Rental assistance for homeless individuals and families, including tenant-based rental assistance. Grant funds may be used for security deposits in an amount not to exceed two months of rent, as well as last month's rent.

### **LEASING**

The costs of leasing units to provide housing to homeless persons.

*Leasing: Limits on rent costs.* Rents paid must be reasonable in relation to comparable space or units, and may not be more than the owner charges others for comparable units. Rents for residential units cannot exceed the HUD Fair Market Rent (FMR).

*Utilities.* Utilities are not a leasing line item. If utilities are not provided by the landlord, utility costs are an operating cost.

*Security deposits and first and last month's rent.* Grant funds may be used to pay security deposits, in an amount not to exceed two months of actual rent, as well as last month's rent.

### **SUPPORTIVE SERVICES**

The eligible costs of supportive services that address the special needs of the program participants.



### **Supportive Services in PSH, TH, and RRH Programs Must Relate to Housing Stability**

CoC supportive services must be necessary to assist program participants obtain and maintain housing, and agencies must conduct an annual assessment of the service needs of the program participants and adjust services accordingly.

#### *Eligible supportive services costs:*

- Reasonable one-time moving costs
- Case management
- Food—meals or groceries for program participants
- Housing search and counseling services
- Life skills training
- Outreach services
- Transportation
- Utility deposits (one-time fee, paid to utility companies)
- Direct provision of services: 1) costs of labor, supplies, and materials; and 2) salary and benefit packages of service delivery staff

*Ineligible costs:* Any cost that is not described as an eligible cost is not an eligible cost.

### **OPERATING COSTS**

Grant funds may be used to pay the costs of the day-to-day operation of transitional or permanent supportive housing in a single structure or individual housing units.

#### *Eligible operating costs:*

- Maintenance and repair of housing
- Property taxes and insurance
- Building security for a structure where more than 50 percent of the units or area is paid for with grant funds
- Electricity, gas, and water
- Furniture
- Equipment

*Ineligible costs* Program funds may not be used for rental assistance and operating costs in the same project. Program funds may not be used for the maintenance and repair of housing where the costs of maintaining and repairing the housing are included in the lease.

### **PROJECT ADMINISTRATION**

Projects awarded funds may use up to 50% of the HUD-allowed administrative funds associated with the project. The HUD-allowed administrative costs for new grants are 10% and for renewal grants is the amount previously set by HUD in the grant inventory worksheet—these amounts are listed in Appendix B. New projects are encouraged to use the full 10% administrative costs.

The City of Springfield retains 50% of the HUD-allowed administrative funds on each project to cover its costs of administering the CoC program.

## GRANT TERM

Renewal projects may only apply for one-year grant terms.

New projects may request funds for an initial grant term of 1 year, 2 years, 3 years, 4 years, or 5 years. The funding request submitted at this time must cover the entire period of the initial grant term. This means that if a project's annual budget is \$100,000, the project must request \$200,000 if applying for a 2-year term, \$300,000 if applying for a 3-year term, and 500,000 for a 5-year term.

Grant terms for new projects are subject to the following requirements:

- Any new expansion project that is submitted to expand an eligible renewal CoC Program-funded project may only request a 1-year grant term, regardless of the project type.
- Any new project that requests leasing—either leasing alone or leasing costs plus other costs (e.g. supportive services, HMIS, etc.)—may only request up to a 3-year grant term.
- Any of the following new projects may request 1-year, 2-year, 3-year, 4-year, or 5-year grant terms with funding for the same number of years: tenant-based rental assistance, operating costs, supportive services only, HMIS, and project administration.
- Any new project that requests new construction, acquisition, or rehabilitation must request a minimum of a 3-year grant term and may request up to a 5-year grant term.
- Any new projects requesting project-based rental assistance or sponsor-based rental assistance, or operating costs may request up to a 15-year grant term; however, the project applicants may only request up to 5 years of funds. Funding for the remainder of the term is subject to availability and applicants must apply for additional funds at such time and in such manner as HUD may require.
- If an applicant requests funds for new construction, acquisition, or rehabilitation in addition to requesting funds for operating, supportive services, or HMIS, the funding will be for the 3 years requested, and the grant term will be 3 years plus the time necessary to acquire the property, complete construction, and begin operating the project. HUD will require recordation of a HUD-approved use and repayment covenant (a form may be obtained from the local HUD CPD field office) for all grants of funds for new constructions, acquisition, and rehabilitation. (24 CFR 578.81)
- Any new project that is requesting consideration under the DV Bonus may only request a 1-year grant term, regardless of project type.

### **III. COC PROGRAM REQUIREMENTS**

#### **MATCHING FUNDS**

The grantee must match all grant funds, except for leasing funds, with no less than 25% of funds or in-kind contributions from other sources. Guidance regarding cash and in-kind match is at 24 CFR 578.73. Cash match must be used for the costs of activities that are eligible CoC Program costs. Rental income received from participants may be counted as match.

#### **HOMELESS MANAGEMENT INFORMATION SYSTEM (HMIS)**

All successful project applicants, with the exception of entities that are victim service providers, must participate in the CoC's Homeless Management Information System (HMIS). Access to the HMIS is made available to CoC grantees at no cost, and the CoC provides training in use of the system. Applicants should not include costs for HMIS in project budgets.

Victim services providers are required to use a comparable data collection system for recording client-level data, and may include HMIS costs in program budgets.

#### **COORDINATED ENTRY SYSTEM**

The CoC operates a coordinated entry system, in which persons to be referred to housing are assessed using a common assessment tool, and are placed on a shared wait list which prioritizes eligible applicants by length of homelessness and need for supportive services. All successful applicants are required to participate in the CoC's coordinated entry system, and are required to fill all vacancies through the coordinated entry system.

The coordinated entry system is modified for programs that serve survivors of domestic violence in order to address the unique needs of participants in those programs for confidentiality. Survivors are included in coordinated entry by using a code that stands in for name and any other personally identifying information.

#### **HUD REQUIREMENTS**

This document summarizes key components of the CoC Program. More information is available from the NOFA, available at <https://files.hudexchange.info/resources/documents/FY-2019-CoC-Program-Competition-NOFA.pdf>, and from the Continuum of Care Program regulations, [www.hudexchange.info/resources/documents/CoCProgramInterimRule\\_FormattedVersion.pdf](http://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf). If there are any conflicts between guidance in this document and HUD guidance, the HUD guidance takes priority and is what should be relied upon.

### **IV. APPLICATION PROCESS**

The FY19 CoC competition is open to renewal, expansion, and new projects, all of which will be scored competitively. The highest scoring projects will be included in the CoC application submitted to HUD.

Applicants will need to log in to *esnaps* to complete a renewal or new application.

## ESNAPS GUIDANCE AND TECHNICAL ASSISTANCE

*Esnaps* is available at [www.esnaps.hud.gov](http://www.esnaps.hud.gov). Any applicant that does not already have the ability to log in to the CoCs *esnaps* account must request access from Deborah Merkman, [dmerkman@springfieldcityhall.com](mailto:dmerkman@springfieldcityhall.com) or 413-787-7746. Deborah Merkman can also provide technical assistance regarding *esnaps* use throughout the application process.

## INSTRUCTIONS FOR SUBMISSION OF APPLICATION IN ESNAPS

### 1. Applicant access to *esnaps*.

- The applicant must designate a staff person to access *esnaps*.
- The designated individual must visit the *esnaps* site, [www.esnaps.hud.gov](http://www.esnaps.hud.gov), click the “Create Profile” button, and provide the required information. Following this step, the individual must send an email to Deborah Merkman, [dmerkman@springfieldcityhall.com](mailto:dmerkman@springfieldcityhall.com), and request that the individual be linked to the Springfield-Hampden County CoC account. Ms. Merkman will send a response email conforming that the individual has been added.
- Renewal applications have already been created.
- For new and expansion projects: Send notice to Gerry McCafferty, [gmccafferty@springfieldcityhall.com](mailto:gmccafferty@springfieldcityhall.com) of the intent to apply for a new/expansion project, the name of the new/expansion project, and whether the new/expansion project is: 1) permanent supportive housing; 2) rapid rehousing; or 3) transitional housing-rapid rehousing. Within 2 business days, Ms. McCafferty will create a new/expansion project application for the proposed project.

### 2. Accessing program application in *esnaps*.

- The applicant’s *esnaps* user should log-in to *esnaps* and click the “Submissions” button in the left-hand column. At the top middle of the page that opens is a section named “Submissions Filters” and the top line is “Applicant Project Name.” Use the drop-down menu to find your project. Once your agency and program name are in the box from the drop-down menu, click the “Filter” button.
- Once the system filters to only your program, look in the second column for “Renewal Project Application FY2019” or “New Project Application FY2019.” To open the application, click on the orange and grey icon to the left of the program name.

### 3. Completing the *esnaps* application.

- Note that Part 1 of the application has been completed by the City of Springfield. Because HUD grants are awarded to the City, the City is considered the applicant. Each program grantee is a subrecipient. Subrecipient information begins in Part 2.
- Detailed instructions for completing the application will be made available at the following sites:

- FY2019 Renewal Detailed Instructions:  
<https://www.hudexchange.info/resource/2910/coc-project-application-instructions-for-renewal-projects/>
- FY2019 New Project Renewal Detailed Instructions:  
<https://www.hudexchange.info/resource/2909/coc-project-application-instructions-for-new-projects/>

4. *Esnaps* attachment

- All new applications must contain documentation of the agency's 501(c)(3) status, which must be uploaded at screen 7A.

5. Submittal of the *esnaps* application.

- Once the application is complete, the "Submit" button on screen 8B will no longer be greyed out. Click the Submit button.

## INSTRUCTIONS FOR SUBMISSION OF REQUIRED DOCUMENTS

In addition to the *esnaps* submission, applicants must mail or deliver the following documents to the Office of Housing, 1600 E. Columbus Ave., Springfield, MA 01103. Please place required documents in an envelope. On the outside of the envelope, print "FY2019 CoC Competition" and your agency and program name. If your agency is submitting applications for more than one program, please submit a separate envelope for each program.

### **Renewal Applicants must submit:**

- Completed Racial Disparities, Fair Housing and Equal Access Self-Assessment (included in Appendix C)
- Documentation of required match
- Current List of Board of Directors with identification of Officers and terms

### **New Applicants must submit:**

- Completed Racial Disparities, Fair Housing and Equal Access Self-Assessment (included in Appendix C)
- Documentation of required match
- Agency Articles of Incorporation
- Current List of Board of Directors with identification of Officers and terms
- Certified Organization Audit/Financial Statements of most recent year:
  - Copy of OMB A-133 Audit (Required if \$500,000 or more in aggregate Federal funds expended); or
  - Financial statements audited by a CPA (if not bound by the requirements of OMB A-133)
- Agency Financial Management Policies and Procedures
- Agency Procurement Policies and Procedures

**BOTH THE ESNAPS SUBMISSION AND THE REQUIRED DOCUMENTS MUST BE RECEIVED BY AUGUST 30, 2019 AT 4:00 P.M.**

## V. APPLICATION REVIEW AND SELECTION

### THRESHOLD REQUIREMENTS

To be eligible for consideration by the CoC Scoring and Ranking Committee, all projects must first successfully pass a review of threshold requirements. City of Springfield CoC staff will perform a threshold review of all submitted projects. ***Each project must meet the following minimum standards:***

1. The application must be submitted on time.
2. The application must be complete and data consistent.
3. The project must use a Housing First and/or Low Barrier model.
4. The applicant must provide documentation of minimum match.
5. The project must participate in coordinated entry (or commit to participate, if it is a new project).
6. The project must be financially feasible.
7. The applicant must provide documentation of organizational financial stability. (This is a review of audits or financial statements. For renewal projects, this review has been completed as part of program monitoring.)

### COMPETITIVE REVIEW

All applications that meet the threshold requirements will be forwarded to the CoC Scoring and Ranking Committee for evaluation, selection and ranking. Appendix B provides the scoring rubric that will be used to score renewal and new projects.

Scores will determine each project's rank in the CoC's application to HUD, and rank will be the primary determinant of placement into Tier 1 and Tier 2. Scores may also be used to reject applications or to reduce budgets for low-scoring projects or over-funded projects.

**Scoring and Ranking.** The scoring rubric evaluates past performance (of renewal applicants) and promotes best practices or practices that will improve our local response to homelessness and align our response with national policies and best practices. These include:

- Actions to Reduce Racial Disparities and Increase Fair Housing and Equal Access
- Projects that promote geographic diversity of programs throughout our CoC.

**Reallocation.** Reallocation is the process of removing funding (in whole or in part) from a renewal project to fund a new project. There are several types of reallocation that may happen:

- Renewal projects that are ranked below all other renewal and new projects and fall below the cut-off for Tier 2 will not be included in the application.
- Low-scoring applications may be reduced by the CoC Scoring and Ranking Committee in order to enable the CoC to fall within the Tier limits.
- Projects which consistently do not draw down 90% or more of funds may have budgets reduced by the CoC Scoring and Ranking Committee to conform to actual spending.

**Selection.** Once the committee completes the scoring and ranking, the committee may consider the CoC's overall funding priorities, whether the initial scoring is likely to result in any critical service gaps, and strategy related to Tier cut offs and HUD's selection process, and may make adjustments to budgets and produce the final ranking of projects to be included in the CoC application. The Committee's rationale for any adjustments must be recorded and made public with the published rankings.

Because HMIS is required for the CoC and must be funded, HMIS grants will receive the maximum score. The CoC's Coordinated Entry project, which is not comparable to any other projects and is a needed CoC component, will receive the maximum score this year.

Project selections, rankings and tier allocations will be provided to proposers by written notice and published on the following website no later than September 13, 2019:

Springfield-Hampden Continuum of Care  
<https://springfieldhampdencoc.wordpress.com/>

Applicants not selected by the CoC to be included in the CoC submission to HUD may appeal by submitting their *esnaps* Solo Application directly to HUD no later than September 30, 2019, 8:00 p.m. eastern time.

## VI. RFP SCHEDULE

July 31, 2019	Hampden County CoC FY19 Competition Opens
August 8, 2019 10:00 a.m.	Bidders Conference (optional) City of Springfield Office of Housing, 1600 E. Columbus Ave., Springfield
August 30, 2019 4:00 p.m.	Deadline for Submittal of Complete Application Complete applications include: <ol style="list-style-type: none"><li>1. <i>Esnaps</i> submittal with following attachments uploaded:<ul style="list-style-type: none"><li>• Documentation of agency 501(c)(3) status</li></ul></li><li>2. Delivery of CoC Required Documents to the Springfield Office of Housing, 1600 E. Columbus Ave. Springfield.</li></ol>
Sept. 13, 2019	CoC notifies applicants in writing whether projects will be accepted, rejected, or reduced, and the reason for any rejection or reduction
Sept. 26, 2019	Full CoC Application posted on CoC website
Sept. 30, 2019	CoC Application Submitted to HUD in <i>esnaps</i>  Any rejected applicants may submit <i>esnaps</i> Solo Application directly to HUD no later than 8:00 p.m. eastern time on Sept. 30, 2019.

## VII. DEFINITIONS

**Chronically Homeless** (1) An individual who: (i) Is homeless and lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and (ii) Has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least one year or on at least four separate occasions in the last 3 years, adding up to a total of 12 months; and (iii) Can be diagnosed with one or more of the following conditions: substance abuse disorder, serious mental illness, developmental disability, post-traumatic stress disorder, cognitive impairments resulting from brain injury, or chronic physical illness or disability; or (2) an individual who has been residing in an institutional care facility, including a jail, mental health or substance abuse facility, hospital or other similar facility for fewer than 90 days and has met all the criteria in paragraph (1) of this definition before entering that facility; or (3) A family with an adult head of household (or if there is no adult in the family, a minor head of household) who meets all of the criteria in paragraph (1) of this definition, including a family whose composition has fluctuated while the head of household has been homeless.

**Housing First** is a model of housing assistance that is offered without preconditions (such as sobriety or a minimum income threshold) or service participation requirements, and rapid placement and stabilization in permanent housing are primary goals. The only real expectations of Housing First, which the individual agrees to prior to starting with the program, is to agree to have support workers visit at home, to pay their rent on time and in full (or agree to third party payment of rent), and to avoid disrupting the reasonable enjoyment of other tenants in the same building that would cause their eviction.

**Permanent Supportive Housing (PSH)** means permanent housing in which supportive services are provided to assist homeless persons with a disability to live independently. Permanent housing is community-based housing without a designated length of stay. To be permanent housing, the program participant must be the tenant on a lease for a term of at least one year, which is renewable for terms that are a minimum of one month long, and is terminable only for cause.

**Rapid Rehousing (RRH)** means short-term (up to 3 month) or medium-term (3 to 24 months) financial assistance to obtain or maintain permanent housing, along with case management during the period of rental assistance.

**Transitional Housing (TH)** means housing, where all program participants have signed a lease or occupancy agreement, the purpose of which is to facilitate the movement of homeless individuals and families into permanent housing within 24 months or such longer period as HUD determines necessary. The program participant must have a lease or occupancy agreement for a term of at least one month that ends in 24 months and cannot be extended.



## APPENDIX A

### Projects Eligible for Renewal, with Allowable Budget Line Amounts

Projects highlighted in light blue reflect the consolidation of previous grants operated by the same organization. Look for these projects in *esnaps* using the project name listed below. See the *esnaps* Renewal Grant Consolidation Screen in the listed project to show the grants that have been included in the consolidation.

Project Name	Project Component	Leasing	Rental Assistance	Supportive Services	Operating Costs	HMIS	Admin	TOTAL
Catholic Charities RRH	PH-RRH	\$0	\$336,676	\$86,644	\$0	\$0	\$42,332	\$465,652
CHD Family PSH	PH-PSH	\$295,791	\$144,228	\$105,507	\$0	\$0	\$40,066	\$585,592
CSO-FOH Coordinated Assessment	SSO-CE	\$0	\$0	\$233,645	\$0	\$0	\$16,355	\$250,000
CSO-FOH PSH	PH-PSH	\$162,405	\$0	\$68,612	\$0	\$0	\$15,789	\$246,806
DV Coordinated Entry		\$0	\$0	\$216,603	\$0	\$0	\$21,660	\$238,263
Gandara SHINE RRH	PH-RRH	\$0	\$233,376	\$153,058	\$0	\$0	\$29,326	\$415,760
HMIS	HMIS	\$0	\$0	\$0	\$0	\$59,317	\$2,675	\$61,992
MHA Consolidated S+C	PH-PSH	\$0	\$601,164	\$0	\$0	\$0	\$44,532	\$645,696
RVCC CoC Program	PH-PSH	\$0	\$232,992	\$66,097	\$0	\$0	\$17,572	\$316,661
SMOC - Bowdoin/Tranquility Home	PH-PSH	\$0	\$0	\$36,036	\$25,564	\$0	\$3,773	\$65,373
Viability Next Step	PH-PSH	\$0	\$267,120	\$230,999	\$0	\$0	\$33,050	\$531,169
VOC – Scattered Site Family Supportive Housing	PH-PSH	\$0	\$100,848	\$22,536	\$0	\$0	\$7,887	\$131,271
Way Finders - Turning Point	PH-PSH	\$0	\$0	\$16,838	\$44,575	\$0	\$3,699	\$65,112
<b>TOTAL</b>		<b>\$458,196</b>	<b>\$1,916,404</b>	<b>\$1,236,575</b>	<b>\$70,139</b>	<b>\$59,317</b>	<b>278,716</b>	<b>\$4,019,347</b>

SCORING FOR RENEWAL APPLICATIONS FOR FY019 COC PROGRAM COMPETITION	
<b>PERFORMANCE – 35 points</b>	
<b>Housing Stabilization:</b> Percent of persons who remain in or exit to permanent housing	90% or more - 20 points 85-89% - 10 points
<b>Returns to homelessness:</b> Percent of persons who exited program in prior 2 years returned to homelessness (as shown by new appearance in HMIS)	Less than 5% - 5 points
<b>Increase employment income:</b> Percent of adult participants who increased employment income	8% or more - 5 points
<b>Increase non-employment income:</b> Percent of adult participants who increased non-employment income	40% or more - 5 points
<b>PROJECT EFFECTIVENESS – 35 points</b>	
<b>Utilization:</b> Average number of beds/units filled during the grant period	95% or more - 15 points 90-94% - 5 points
<b>Cost:</b> Project has reasonable cost per successful housing outcome (# who remain in housing or exit to permanent housing)	At or below average cost per successful outcome - 5 points Cost is within lowest 75% of programs, but higher than the average cost – 2 points
<b>Monitoring/Audit results:</b> Project has no unaddressed monitoring or audit findings or concerns in most recent monitoring/audit	No findings or concerns - 5 points Findings or concerns which have been fully addressed – 2 points
<b>Data Quality:</b> Percent of leavers with destination data	95% or above – 5 points
<b>Timeliness of Data Entry:</b> Percent of entries/exits entered within 3 days	95% or above – 5 points
<b>COORDINATED ENTRY/SERVING THE MOST VULNERABLE – 20 points</b>	
<b>Coordinated Entry:</b> All vacancies filled through coordinated entry	Yes – 10 points
<b>Severity of Needs and Vulnerabilities</b> Does not bar people with zero income, current substance use, criminal records (including Level 3 sex offenders), those who are chronically homeless, and victims of domestic violence or sexual assault, OR is the only project of its kind in the CoC serving a specialized population	Yes – 10 points
<b>CoC PRIORITIES– 10 points</b>	
<b>Geographic diversity:</b> Location of project outside Springfield	Housing/services located completely/ partially outside Springfield – 5 points
<b>Racial Disparities, Fair Housing and Equal Access</b> Score on self-assessment included in application	Up to 5 points

SCORING FOR NEW APPLICATIONS FOR FY19 COC PROGRAM COMPETITION	
<b>EXPERIENCE – 25 points</b>	
Experience with proposed population and provision of housing	5 years' experience with population <u>and</u> 5 years providing housing -10 points 5 years' experience with population <u>or</u> 5 years providing housing -5 points
Experience with using a Housing First/low demand approach	Experience operating a Housing First or low demand project - 10 points
Experience effectively using federal funds	Experience with federal grants - 5 points
<b>DESIGN OF HOUSING &amp; SUPPORTIVE SERVICES – 35 points</b>	
<b>Severity of Needs and Vulnerabilities</b> Will not bar people with zero income, current substance use, criminal records (including Level 3 sex offenders), those who are chronically homeless, victims of domestic violence or sexual assault, OR is the only project of its kind in the CoC serving a specialized population	Yes – 10 points
<b>Services</b> Match between proposed participants and services	Services to be provided to residents are responsive to their needs and evidence-based – up to 10 points
<b>Housing First Design</b> Plan to assist participants to rapidly secure and maintain permanent housing	Project design reflects Housing First/ low demand model – 10 points <u>OR</u> For existing grantees, project achieves 90%+ stable housing – 10 points
<b>Income</b> Plan to assist participants to increase/maintain income and to maximize their ability to live independently	Applicant describes specific services or supports directed toward increasing employment and non-employment income – 5 points <u>OR</u> For existing grantees, 8%+ of program participants increase employment income – 5 points
<b>TIMELINESS – 10 points</b>	
Plan for rapid implementation of the program	Applicant provides realistic and quick implementation plan – up to 10 points
<b>FINANCIAL – 20 points</b>	
<b>Cost</b> Project is cost-effective when cost per person served	At or below average cost per successful outcome - 5 points Cost is within lowest 75% of programs, but higher than the average cost – 2 points
<b>Audit</b> Organization's most recent audit 1) found no exceptions to standard practices; 2) identified agency as 'low risk'; and 3) indicates no findings	No exceptions to standard practices – 5 points Agency identified as low risk – 5 points Indicates no findings – 5 points
<b>CoC Priorities– 10 points</b>	
<b>Geographic diversity:</b> Location of project outside Springfield	Project is located outside Springfield – 5 points
<b>Racial Disparities, Fair Housing and Equal Access</b> Score on self-assessment included in application	Up to 5 points

**Self-Assessment**  
**Racial Disparities, Fair Housing and Equal Access**

Name of Agency and Program: \_\_\_\_\_

*Check box if answer is yes:*

1. Did management or staff from your agency participate in the Racial Equity Workshops sponsored by the Western Massachusetts Network to End Homelessness, which took place March 7, April 25, and June 6, 2019? ☐

If yes, which staff person(s): \_\_\_\_\_

\_\_\_\_\_

2. Have management or your staff participated in Fair Housing training that incorporated issues related to disability and reasonable accommodations since July 1, 2018? (Example training webinar: [https://csh.csod.com/LMS/LoDetails/DetailsLo.aspx?loid=1ca932d4-4811-48c0-af81-3a33fcd0d5cf&back=https%3A%2F%2Fcsh.csod.com%2FLMS%2Fcatalog%2FEventsCalendar.aspx%3Ftab\\_page\\_id%3D-10%23m%3D2%26d%3D06%2F07%2F2019#t=1](https://csh.csod.com/LMS/LoDetails/DetailsLo.aspx?loid=1ca932d4-4811-48c0-af81-3a33fcd0d5cf&back=https%3A%2F%2Fcsh.csod.com%2FLMS%2Fcatalog%2FEventsCalendar.aspx%3Ftab_page_id%3D-10%23m%3D2%26d%3D06%2F07%2F2019#t=1)) ☐

If yes, what training and which staff person(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Have management or staff participated on training on the Equal Access Rule since July 1, 2018? (Example training webinar: <https://endhomelessness.org/resource/webinar-huds-equal-access-rule-what-it-is-whats-changed-and-what-you-need-to-know/>) ☐

If yes, what training and which staff person(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

4. Does the program bar people with zero income, current substance use, criminal records (including Level 3 sex offenders), those who are chronically homeless, and victims of domestic violence or sexual assault, OR is the only project of its kind in the CoC serving a specialized population?

☐ Yes      ☐ No

If the program bars people with any of the above, indicate what is barred, and why:

---

---

---

---

If the program is the only kind in the CoC serving a specialized population, please indicate the population and why serving this population requires that any type of person be barred from the program:

---

---

---

---

## **MA-504 SPRINGFIELD-HAMPDEN COUNTY CONTINUUM OF CARE**

### **Racial Equity Analysis**

---

#### **HOMELESS PREVALENCE**

*Summary:* Use of HUD's CoC Racial Equity Analysis Tool reveals that people of color are over-represented in the overall homeless population in Hampden County. For the most part, people of color are under-represented in the unsheltered homeless population, with the exception of Hispanic youth, who are also over-represented in the unsheltered youth population. The number of Native Americans experiencing homelessness in our CoC is too small to analyze.

#### **Blacks and Hispanics are Over-Represented in the Homeless Population**

- Blacks make up 20% of the homeless population and 20% of homeless families. In contrast, 12% of the poverty population in our geographic area is Black.
- Hispanics make up 61% of the homeless population and 65% of homeless families. In contrast, 54% of the poverty population in our geographic area is Hispanic.

#### **Whites are Over-Represented in the Unsheltered Homeless Population**

- Whites make up 89% of those experiencing unsheltered homelessness, despite making up only 60% of the poverty population.
- Blacks make up 8% of the unsheltered population; Blacks make up 12% of the poverty population.
- Hispanics make up 45% of the unsheltered population; Hispanics make up 54% of the poverty population.

#### **Both Blacks and Hispanics are Over-Represented among Homeless Youth**

- Blacks make up 19% of the homeless youth population and 18% of homeless parenting youth. This is slightly less than the rates in the overall homeless population, but higher than the 12% rate of the poverty population.
- Hispanics make up 67% of the homeless youth population and 71% of homeless parenting youth. This is higher than the rates in the overall homeless population.

#### **Whites and Hispanics are Over-Represented in the Unsheltered Youth Population**

- 90% of unsheltered youth are White. (Whites are 60% of the poverty population.)
- 70% of unsheltered youth are Hispanic. (Hispanics are 54% of the poverty population.)

#### **Whites and Non-Hispanics are Over-Represented among Homeless Veterans**

- Whites make up 79% of homeless veterans and 100% of unsheltered veterans
- Non-Hispanics make up 93% of homeless veterans and 100% of unsheltered veterans

## **HOMELESS SERVICE OUTCOMES**

*Summary:* Use of the Racial Equity Tool made available by the National Alliance to End Homelessness reveals that Blacks and Hispanics access crisis and permanent housing at rates comparable to their proportion of the population. Hispanics have a higher-than-expected rate of returns to homelessness.

### **Service Outcomes of Blacks Track their Proportion of the Homeless Population**

- Blacks make up 21% of the population. Blacks make up 21% of those in crisis housing, 21% of those in transitional housing, 20% of those in permanent housing, and 20% of those who return to housing.

### **Service Outcomes of Hispanics Show a small Over-Representation of Access to Crisis and Permanent Housing, an Under-Representation of Access to Transitional Housing, and an Over-Representation in Returns to Housing**

- Hispanics make up 48% of the homeless population. Hispanics make up 51% of those who access crisis housing, 26% of those who access transitional housing, 55% of those who access permanent housing, and 58% of those who return to homelessness.
- The CoC believes that the under-representation of Hispanics in transitional housing reflects that the CoC has a very small number of transitional housing units and that they are located in a more rural part of the CoC, where the population is less Hispanic than the county's overall population.

# CoC Racial Equity Analysis Tool

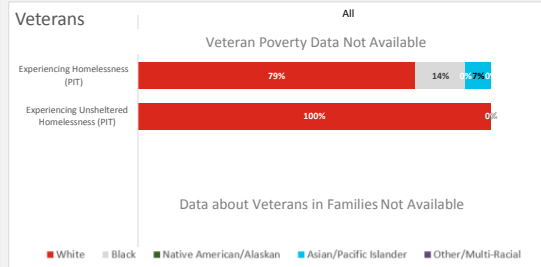
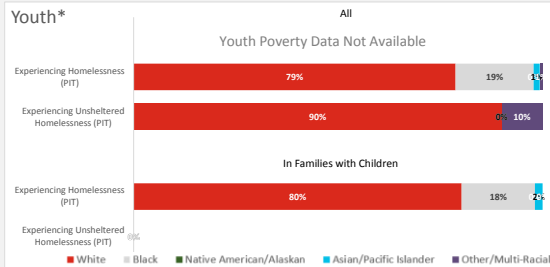
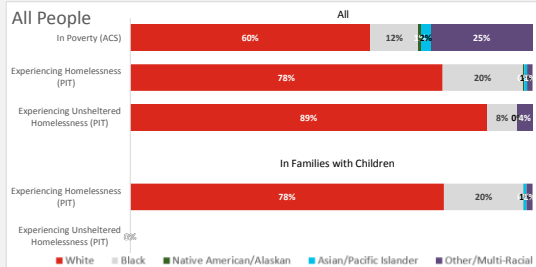
Homelessness and poverty counts at the CoC and State level

Select your CoC

MA-S04

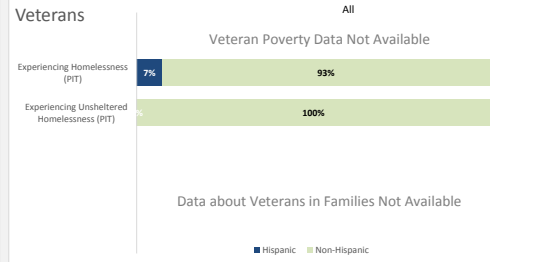
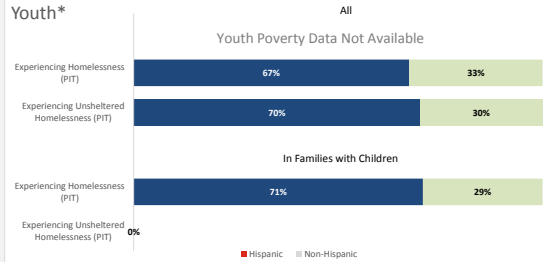
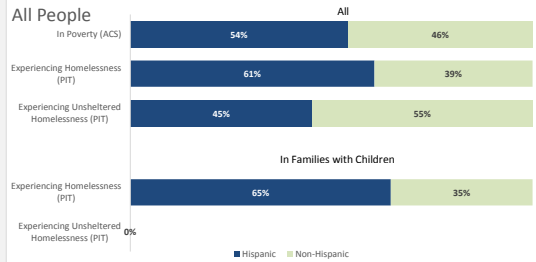
Springfield CoC

## Distribution of Race



\*Youth are individuals under the age of 25 who are unaccompanied or parenting.

## Distribution of Ethnicity



\*Youth experiencing homelessness is limited to unaccompanied and parenting youth persons under 25.

## CoC Data

Race and Ethnicity	All (ACS) <sup>1</sup>				In Poverty (ACS) <sup>1</sup>				Experiencing Homelessness (PIT) <sup>2</sup>				Experiencing Sheltered Homelessness (PIT) <sup>2</sup>				Experiencing Unsheltered Homelessness (PIT) <sup>2</sup>			
	All		In Families with Children		All		In Families with Children		All		In Families with Children		All		In Families with Children		All		In Families with Children	
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%
<b>All People</b>	468,041		377,845		79,308		58,870		2,311		1,941		2,258		1,941		53		0	
<b>Race</b>																				
White	368,085	79%	298,710	79%	47,283	60%	35,098	60%	1,794	78%	1,513	78%	1,747	77%	1,513	78%	47	89%	0	0%
Black	40,519	9%	32,224	9%	9,533	12%	7,076	12%	462	20%	384	20%	458	20%	384	20%	4	8%	0	0%
Native	1,292	0%	968	0%	549	1%	408	1%	7	0%	1	0%	7	0%	1	0%	0	0%	0	0%
Asian/Pacific Islander	10,020	2%	8,099	2%	1,842	2%	1,361	2%	17	1%	14	1%	17	1%	14	1%	0	0%	0	0%
Other/Multi-Racial	48,125	10%	37,844	10%	20,101	25%	14,927	25%	31	1%	29	1%	29	1%	29	1%	2	4%	0	0%
<b>Ethnicity</b>																				
Hispanic	106,386	23%	88,234	23%	42,913	54%	31,854	54%	1,402	61%	1,257	65%	1,378	61%	1,257	65%	24	45%	0	0%
Non-Hispanic	361,655	77%	289,611	77%	36,395	46%	27,016	46%	909	39%	684	35%	880	39%	684	35%	29	55%	0	0%
<b>Youth &lt;25</b>	157,674		NOT AVAILABLE				141		106		131		106		10		0		0	
<b>Race</b>																				
White	112,292	71%	--	--	--	--	--	--	111	79%	85	80%	102	78%	85	80%	9	90%	0	0%
Black	16,960	11%	--	--	--	--	--	--	27	19%	19	18%	27	21%	19	18%	0	0%	0	0%
Native	501	0%	--	--	--	--	--	--	0	0%	0	0%	0	0%	0	0%	0	0%	0	0%
Asian/Pacific Islander	3,648	2%	--	--	--	--	--	--	2	1%	2	2%	2	2%	2	2%	0	0%	0	0%
Other/Multi-Racial	24,273	15%	--	--	--	--	--	--	1	1%	0	0%	0	0%	0	0%	1	10%	0	0%
<b>Ethnicity</b>																				
Hispanic	52,785	33%	--	--	--	--	--	--	95	67%	75	71%	88	67%	75	71%	7	70%	0	0%
Non-Hispanic	104,889	67%	--	--	--	--	--	--	46	33%	31	29%	43	33%	31	29%	3	30%	0	0%
<b>Veterans</b>	0		NOT AVAILABLE				14		NOT AVAILABLE		12		NOT AVAILABLE		2	100%	NOT AVAILABLE			
<b>Race</b>																				
White	0	0%	--	--	--	--	--	--	11	79%	--	--	9	75%	--	--	2	100%	--	--
Black	0	0%	--	--	--	--	--	--	2	14%	--	--	2	17%	--	--	0	0%	--	--
Native	0	0%	--	--	--	--	--	--	0	0%	--	--	0	0%	--	--	0	0%	--	--
Asian/Pacific Islander	0	0%	--	--	--	--	--	--	1	7%	--	--	1	8%	--	--	0	0%	--	--
Other/Multi-Racial	0	0%	--	--	--	--	--	--	0	0%	--	--	0	0%	--	--	0	0%	--	--
<b>Ethnicity</b>																				
Hispanic	0	0%	--	--	--	--	--	--	1	7%	--	--	1	8%	--	--	0	0%	--	--
Non-Hispanic	0	0%	--	--	--	--	--	--	13	93%	--	--	11	92%	--	--	2	100%	--	--

Sources:

<sup>1</sup> American Community Survey (ACS) 2011-2015 5-yr estimates; Veteran CoC data comes from the ACS 2015 1-yr estimates; Total youth in the American Community Survey is a rollup of race estimates of all persons under 25.

<sup>2</sup> Point-In-Time (PIT) 2017 data

**Note:** Race estimates of individuals in families with children are based on the race of the household.

## State Data

Race and Ethnicity	All (ACS) <sup>1</sup>				In Poverty (ACS) <sup>1</sup>				Experiencing Homelessness (PIT) <sup>2</sup>			
	All		In Families with Children		All		In Families with Children		All		In Families with Children	
	#	%	#	%	#	%	#	%	#	%	#	%
<b>All People</b>	6,705,586		5,234,921		748,905		475,840		17,565		11,298	
<b>Race</b>												
White	5,334,859	80%	4,121,434	79%	466,564	62%	267,226	56%	10,006	57%	6,050	54%
Black	478,947	7%	382,161	7%	100,814	13%	74,366	16%	5,830	33%	4,072	36%
Native	13,189	0%	10,493	0%	2,921	0%	2,083	0%	82	0%	20	0%
Asian/Pacific Islander	400,675	6%	322,573	6%	55,722	7%	32,790	7%	253	1%	145	1%
Other/Multi-Racial	477,916	7%	398,260	8%	122,884	16%	99,375	21%	1,394	8%	1,011	9%
<b>Ethnicity</b>												
Hispanic	707,928	11%	593,807	11%	200,393	27%	163,209	34%	6,531	37%	5,286	47%
Non-Hispanic	5,997,658	89%	4,641,114	89%	548,512	73%	312,631	66%	11,034	63%	6,012	53%
<b>Youth &lt;25</b>	2,095,076		NOT AVAILABLE		319,669		NOT AVAILABLE		1,041		572	
<b>Race</b>												
White	1,533,364	73%	--	--	177,644	56%	--	--	553	53%	301	53%
Black	188,597	9%	--	--	50,990	16%	--	--	387	37%	217	38%
Native	5,062	0%	--	--	1,277	0%	--	--	6	1%	1	0%
Asian/Pacific Islander	136,508	7%	--	--	23,242	7%	--	--	16	2%	7	1%
Other/Multi-Racial	231,545	11%	--	--	66,516	21%	--	--	79	8%	46	8%
<b>Ethnicity</b>												
Hispanic	325,851	16%	--	--	109,273	34%	--	--	488	47%	318	56%
Non-Hispanic	1,769,225	84%	--	--	210,396	66%	--	--	553	53%	254	44%
<b>Veterans</b>	355,083		NOT AVAILABLE		NOT AVAILABLE		NOT AVAILABLE		853		NOT AVAILABLE	
<b>Race</b>												
White	330,671	93%	--	--	--	--	--	--	639	75%	--	--
Black	13,184	4%	--	--	--	--	--	--	174	20%	--	--
Native	706	0%	--	--	--	--	--	--	7	1%	--	--
Asian/Pacific Islander	2,875	1%	--	--	--	--	--	--	9	1%	--	--
Other/Multi-Racial	7,647	2%	--	--	--	--	--	--	24	3%	--	--
<b>Ethnicity</b>												
Hispanic	9,378	3%	--	--	--	--	--	--	87	10%	--	--
Non-Hispanic	345,705	97%	--	--	--	--	--	--	766	90%	--	--



## Racial Equity Tool

Start Date: 10/1/2017 End Date: 9/30/2018

### 1-Who Experiences Homelessness?

Enter the unduplicated total number of people in HMIS for each racial and ethnic group below

White	African American	Native American	All Other Races	Total
1989	559	7	62	2617
76%	21%	0%	2%	

Hispanic	Not Hispanic	Total
1261	1356	2617
48%	52%	

### 2-Who Gets into Crisis Housing?

Enter the total number of each group entering Emergency Shelter

White	African American	Native American	All Other Races	Total
2775	746	9	70	3600
77%	21%	0%	2%	

Hispanic	Not Hispanic	Total
1823	1777	3600
51%	49%	

Enter the total number of each group entering Transitional Housing

White	African American	Native American	All Other Races	Total
14	4		1	19
74%	21%	0%	5%	

Hispanic	Not Hispanic	Total
5	14	19
26%	74%	

### 3-Who Gets into Permanent Housing?

Enter the total number of exits to Permanent Housing from all project types by group

White	African American	Native American	All Other Races	Total
836	213	2	19	1070
78%	20%	0%	2%	

Hispanic	Not Hispanic	Total
590	480	1070
55%	45%	

### 4-Who Returns to Homelessness?

Enter the total number of returns to homelessness by race below

White	African American	Native American	All Other Races	Total
148	36	0		184
80%	20%	0%	0%	

Hispanic	Not Hispanic	Total
106	78	184
58%	42%	

